

Agenda for a meeting of the Bradford West Area Committee to be held on Wednesday, 27 June 2018 at 6.00 pm in Committee Room 1 - City Hall, Bradford

Members of the Committee – Councillors

MEMBERS: Labour Councillors	ALTERNATE MEMBERS: Labour Councillors
Amran Shaheen Akhtar Mohammed Nazir A Ahmed Engel Mullaney Hussain	Azam Duffy S Hussain Shabbir Dunbar Arshad Hussain Lal Swallow Thirkill

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

Michael Bowness
Interim City Solicitor

To:

Agenda Contact: Asad Shah, 01274 432280, Committee Secretariat, City Hall, Bradford BD1 1HY
Phone: 01274 432280
E-Mail: 01274 433505

A. PROCEDURAL ITEMS



1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. APPOINTMENT OF CHAIR (Standing Order 35)

To appoint a Chair for the Municipal Year 201/2019.

3. APPOINTMENT OF DEPUTY CHAIR (Standing Order 35)

To appoint a Deputy Chair for the Municipal Year 2018/2019.

4. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

5. INSPECTION OF REPORTS AND BACKGROUND PAPERS



(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Asad Shah - 01274 432280)

6. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Monday 25 June 2018.

(Asad Shah - 01274 432280)

B. BUSINESS ITEMS

7. WELFARE ADVICE SERVICES ACROSS BRADFORD SOUTH

1 - 50

The report of the Strategic Director, health and Wellbeing (**Document “A”**) seeks to update members on the delivery of welfare advice services across the Bradford West constituency; including details of where services are offered, by whom and how they are used.

Recommended –

- (1) To accept this report and its contents.**
- (2) To encourage services to continue to work in tandem ward members and to ensure service access data is up to date for a wide range of stakeholders and referrers.**

(Sarah Possingham – 01274 431319)



8. UPDATE ON FAMILY HUBS PREVENTION AND EARLY HELP IMPLEMENTATION 51 - 78

On the 3 April 2018, the Council's Executive agreed to implement the Family Hubs model for delivering prevention and early help to babies, children and young people from October 2018.

The report of the Strategic Director, Children's Services (**Document "B"**) provides an update on implementation since April 2018 with a specific focus on area based planning and issues.

Recommended –

Bradford West Area Committee is asked to note the report, progress to date and provide support and guidance on the on-going co-production of the Family Hubs offer.

(Jim Hopkinson – 01274 432904)

9. WARD PLANS PROGRESS REPORT 2017-18 79 - 158

That the report of the Bradford West Area-Committee (**Document "C"**) outlines the work of the Bradford West Area Co-ordinator's Office in the addressing the Ward priorities contained in the six Ward Plans.

Recommended –

- (1) That the work of the Bradford West Area Co-ordinator's Office in supporting Ward priorities within the Bradford West Ward Plans 2017-2018 be noted.**
- (2) That the commitment and involvement of residents, local community and voluntary organisation, Elected Members and partner agencies in supporting the priorities be welcomed and supported.**
- (3) That the constructive engagement with local communities at Neighbourhoods and through other forms of Community Engagement in meeting the Ward Plan priorities be noted.**

(Bhulla Singh 01274 434854)

10. COMMUNITY CHEST 1 APRIL 2017 TO 31 MARCH 2018 159 - 168



The report of the Strategic Director, Place (**Document “D”**) summarises the Community Chest Grants awarded in the financial year 2017 to March 2018 for the benefit of communities within Bradford West Constituency.

Recommended –

- 1) That the wide range of applications from groups, organisations and individuals across Bradford West Constituency are noted and welcomed.**
- (2) That the Bradford West Area Co-ordinator’s Office continues to ensure the effective allocation of the Community Chest Budget by providing appropriate advice and support to applicants.**
- (3) That organisations requesting Community Chest grant funding must return their completed Memorandum of Agreement (MOA) within a 3 month period from the date it was posted. Failure to do so will make the organisation ineligible for the funding and they will have to reapply.**

(Bhulla Singh – 01274 432597)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER



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Report of the Strategic Director Health and Wellbeing to the meeting of Bradford West Area Committee to be held on 27th June 2018

A

Subject:

Welfare Advice Services across Bradford West Area

Summary statement:

The following report seeks to update members of the Bradford West Area committee on the delivery of welfare advice services across the constituency; including details of where services are offered, by whom and how they are used

1. SUMMARY

1.1A report on the delivery of welfare advice services in the Bradford West area was made to the Area committee on the 26th April 2017. This outlines the new approach to service delivery expected of contractors awarded commissions as a result of public procurement undertaken in 2016/17 and introduced the providers of services for the area; Airedale and Bradford Citizen's Advice Bureau and Law Centre (CAB) and Equality Together.

1.12 As a result the committee requested that a further report be presented in 12 months time specifying that this include details of where and how services are being delivered and the usage made by people from both within Bradford West area post codes and outside. Additionally the provider/s were encouraged to work with Bradford West ward members and ensure that access data was made freely available for stakeholders and referrers.

2. BACKGROUND

2.1 Bradford Council funded welfare advice services were evaluated; reviewed and formally commissioned using a public procurement exercise in 2016/17. Four providers were successful in award stage and the new contracts commenced in January 2017.

2.1.2 The 'lots' commissioned included four area based in the five constituencies of the district (including an amalgamation of Shipley and Keighley into one 'area') and one for people with long term and/or complex health needs delivered district wide.

2.1.3 The contracts issued were 'transformational' in nature, requiring the providers of services to improve services standards; operate flexibly and implement new management systems in recognition of the need to streamline and manage demand more efficiently.

2.1.4 As part of the transformation of services agencies were required to submit their formal transformation plans as part of their tender submission; including their review of outreach and permanent bases; staff qualifications and development planning. These form part of the performance management requirements of the contracts now and are reviewed and monitored quarterly by council contact staff.

2.1.5 In Bradford West the lead commissioned agency for the delivery of outreach and fixed base welfare advice services is Airedale and Bradford Citizens Advice Bureau and the Law Centre. Equality Together delivers the specialist services for people with long term and/or complex health needs.

Strategic Director for Health and **Portfolio: Health and Wellbeing**
Wellbeing
Bev Maybury

Report Contact: Sarah Possingham & Julie Robinson-Joyce
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E-mail: sarah.possingham@bradford.gov.uk & julie.robinson-joyce@bradford.gov.uk

**Overview and Scrutiny Area:- Corporate
Overview and Scrutiny**

Report: Welfare Advice West Area Committee 2018-06-27

2.1.6 CAB's sub-contractors in Bradford West are; Girlington Centre; Foundation Housing and the Manningham Project

2.1.7 When CAB merged with the Law Centre they took on specialist legal advice relating to employment law and level 3 immigration advice. This is an important part of their service delivery and offers much needed support for no charge which is generally only available otherwise via chargeable legal services.

2.1.8 CAB represents the four providers in several strategic partnerships considering the implementation of Universal Credit and in relation to the Anti-poverty Group.

3. OTHER CONSIDERATIONS

3.1 The review and evaluation of services conducted in 2015/16/17 and the accompanying needs analysis fed into the service specifications. This laid out the need for fundamental change in terms of service delivery (service transformation) and the need for both outreach and fixed base service access.

3.1.2 The Bradford West and the Airedale Area service specifications (combination of Keighley; Bingley and Shipley) require that fixed bases are maintained in the town centres as well as outreach sessions offered in key community locations (community centres; doctor's surgeries; children's centres etc). This applies to Bradford City centre; Keighley and Shipley. (See Appendix 1 for full details)

3.1.3 Bradford West welfare advice

In Bradford West CAB has fulfilled this by having an accessible office located in Argos Chambers which is in the centre of the city. Please see Appendix 2 for the last three quarters outturns.

3.1.4 In addition to the office base there are 41 different outreach sessions offered across the Bradford West wards by CAB and their sub-contractors

3.1.5 In the first three quarters of the CAB contract they have seen 4,739 clients at a mixture of bases. (see Appendix 3 for more detail)

3.1.6 Of the above 2580 clients listed their post codes as within the Bradford West catchment area.

3.1.7 The greatest number of enquires received are received at the 'drop in sessions' in Argus Chambers. These are managed via a triage system (as per the transformation plans submitted by CAB as part of their tender documents) which means that although upwards of 80 people can be attending the sessions their waiting times are less than in previous years.

3.1.8 The largest number of clients accessing services overall are drawn from the following three wards;

Manningham
City
Toller

Report: Welfare Advice West Area Committee 2018-06-27

(See Appendix 2)

3.1.9 In common with other welfare advice provider's monitoring returns the most requested enquires relate to welfare advice & benefits; debt; housing and immigration.

3.2.0 The average age profile of service users is 36-45, the predominant gender is female and the largest ethnicity self selected by clients is Asian or Asian British Pakistani

3.2.1 CAB as the provider of the drop in services based in Bradford City Centre continues to see a proportion of clients from outside of the Bradford West post codes. Their current monitoring data (Appendix 2) shows that people from 24 different wards access advice via their services; the highest being from Great Horton; Little Horton; Bradford Moor and Barkerend.

3.2.2 These wards have quite high populations from Central and Eastern Europe and therefore it is likely that a proportion of these services users are from those communities. Both CAB and their sub-contractor-Girlington Centre have appropriately trained Eastern European advice workers with languages skills so it follows that people will access services where they feel they're understood the most.

3.2.3 To improve the wider welfare advice 'offer' and increase skills in both community languages and formal immigration advice, a sum of £55,000 has been granted through the Controlling Migration Fund (CMF) through Bradford Council This programme led by CAB on behalf of the other agencies is offering to train individuals in formal translation and interpretation qualifications and increase immigration expertise across all welfare advice providers. This programme has now started and is expected to complete by end of March 2019, however it is hoped the legacy of well trained and supported staff and volunteers will be sustainable into the future.

3.2.4 *Long term; complex and continuing Health conditions*

Equality Together delivers advice services targeted at people with complex; long term and/or continuing health conditions. They have a fixed base in the Manningham Mill complex and offer home visits and session services from third party venues. Their outturns for the last three quarters are attached as Appendix 4.

3.2.5 You can see by this that their referral rates are steadily rising and that the largest group of residents they are working with are drawn from Bradford West wards;

- Tollar
- Bowling and Barkerend
- Bolton and Undercliffe
- Manningham

3.2.6 Due to the nature of their clients' needs Equality Together delivers their services in outreach venues and through home visits. Examples of outreach sessions are listed in Appendix 4 and include Lynfield Mount Hospital; Cancer Support services (located on Duckworth lane opposite Bradford Royal Infirmary) Morley Street Resource centre and the Girlington Centre in Bradford West.

3.2.7 The highest number of enquires made to Equality Together are relating to Welfare

Report: [Welfare Advice West Area Committee 2018-06-27](#)

benefits and then Community Care/Health matters which is to be expected.

3.2.8 Equality Together have recently helped the Local Authority's Revenues and Benefits department in respect of changes to Council Tax relief for their clients which has been successful.

3.2.9 Equality Together has four partners for the delivery of their services;

- Cancer Support service who specialise in supporting families and/or individuals affected by cancer;
- CAB who manage a specialist service delivering support for people with mental health problems;
- Age UK who support older people
- Girlington Centre who offer specialist community language services and immigration advice

3.3.1 Equality Together have facility to work with some of the most vulnerable residents in the district however they share their workloads via referral to their partners and the other three providers in accordance with the wishes of the service user.

4. FINANCIAL & RESOURCE APPRAISAL

4.1.1 The budget for advice across the district is approximately £2.7 million; this represents a reduction of £1 million pounds made prior to the contracts award in 2016/17

4.1.2 The transformational nature of the contracts issued and the fundamental changes expected in working practices require support and guidance from the Council. Officer input from Health and Well-being continues to direct and manage performance in this area

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 The partnership group with representatives from all four of the welfare advice providers continues to meet monthly to develop and manage joint working.

In addition formal contract management arrangements are in place. Providers are accountable for their implementation; transformation and change plans as part of the contract conditions.

5.1.2 The provision and development of welfare advice services is a key aspect of the poverty review and features in the group's future key actions process.

5.1.3 The welfare advice providers are represented on several key planning groups including those working to support the implementation of Universal Credit across the district from mid June 2018 onwards.

6. LEGAL APPRAISAL

6.1 It is a legal requirement for Local Authorities to support access to welfare & debt advice and other advice based services. This is particularly pertinent in relation to the Health and Social Care Act and Housing/Homelessness acts. In both cases there is a need to ensure fair access to services and demonstrate that advice and care is accessible

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to those not eligible for direct support.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Welfare advice is accessed by a wide range of disadvantaged groups of people; those in poverty, people from black and minority ethnic groups; women and/or lone parents etc. The new commissions include a separate contract for services aimed at people with continuing and complex health conditions which includes those with disabilities and/or mental health problems.

In addition to the above it is a stipulation of service specifications that service are delivered within an equalities framework; with appropriate language speakers and staff who can appreciate and acknowledge the cultural needs of the populations they serve.

7.2 SUSTAINABILITY IMPLICATIONS

The contracts have been issued on a 4 plus one year basis.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

It is stipulated that services must be easily accessed via public transport; acknowledging that those on low incomes quite often rely on public transport.

During the service review it was found that not all existing office bases have the most appropriate facilities for advice clients. The contract specification outlined what is expected in the future which includes adequate heating; warm welcoming atmosphere; access to private interview rooms; better use of internet based services etc.

Where necessary this may result in fixed office and/or sessional based service closures, reducing overall the number of buildings this contract supports.

7.4 COMMUNITY SAFETY IMPLICATIONS

Housing and welfare advice helps to stabilise householders; families and single people alike. Evidence from programmes aimed at reducing repeat offending show that early intervention for those released from prison; access to the right benefits and housing can dramatically change the likelihood of re-offending in the future. This is a similar experience for those tackling drugs and/or alcohol misuse and people faced with partner violence and abuse.

7.5 HUMAN RIGHTS ACT

Advice services assist families and/or individuals to access a range of 'entitlements' under legislation; this includes housing; welfare benefits; support services and social care; immigration status etc. All of these underpin rights enshrined within the Human Rights act.

7.6 TRADE UNION

At the award and initial implementation of new contracts there was the possibility of staff changes which could have resulted in loss of employment and TUPE. These change processes are complete now and there have been no involuntary job losses made

7.7 WARD IMPLICATIONS

As above, services are divided on a ward and area basis.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

7.8.1 CAB and Equality Together are located in Bradford West in terms of their main offices and participate in ward planning when required

7.9 IMPLICATIONS FOR CORPORATE PARENTING

7.9.1 As a Corporate Parent the Council has a legal and moral duty to safeguard and promote the outcomes for looked after children. Households in need of welfare advice/ debt counselling and/or specific advice regarding immigration and asylum may well contain children and young adults for whom the Council retains responsibility as a Corporate Parent. In these circumstances the providers of welfare advice are important as a source of professional help and support for these families and individuals

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESSMENT

7.10.1 All four providers of welfare advice are required to maintain full and comprehensive records in order to manage the individual cases which are brought to them. Each individual is asked for a formal written consent to maintain these records and they are not shared with others except with express permission and in order to facilitate a case outcome.

7.10.2 Anonymised data is shared with the Council on the use of the welfare advice services in order to make sure that the communities of Bradford are being served effectively and receiving the help they require. This includes the details of the use made by customers of these services; trend data and people's protected characteristics such as age, gender; sexual orientation; ethnicity; religion etc

8. NOT FOR PUBLICATION DOCUMENTS

8.1 Bradford West report-2017-04-26

9. OPTIONS

1. To welcome the breadth and complexity of the welfare advice services as they are offered in the Bradford West area.

2. To acknowledge and understand that under existing service specifications they have been required to manage service transformation and overall budget reductions whilst improving access and the quality of services at the same time

3. To welcome these providers and continue to work with them to support vulnerable householders in the area

Report: Welfare Advice West Area Committee 2018-06-27

10. RECOMMENDATIONS

1. To accept this report and its contents;
2. To encourage services to continue to work in tandem ward members and to ensure service access data is up to date for a wide range of stakeholders and referrers

11. APPENDICES

Appendix 1 – CAB monitoring outcomes

Appendix 2 –CAB Bradford West outreach locations

Appendix 3 – CAB booklet re locations and access

Appendix 4 –Equality Together monitoring outcomes & sessional locations

12. BACKGROUND DOCUMENTS

- Background documents are documents relating to the subject matter of the report which disclose any facts or matters on which the report or an important part of the report is based, and have been relied on to a material extent in preparing the report. Published works are not included.
- All documents referred to in the report must be listed, including exempt documents.
- All documents used in the compilation of the report but not specifically referred to, must be listed.

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Bradford West Outreach Locations

Bradford West Drop-in Sessions

APPENDIX 1

Provider	Location	Ward	Drop-in Times	Contact	Comments
Citizens Advice Bradford & Airedale and Bradford Law Centre	Argus Chambers	CITY	Mon: 09:15-15:30 Tues: 09:15-15:30 Thurs: 09:15-15:30 Fri: 09:15-15:30	Advice: 0344245 1282 Debt Advice: 01274 758047	

Appointments Only

Provider	Location	Ward	Appointment Times	Contact	Comments
Citizens Advice Bradford & Airedale and Bradford Law Centre	Argus Chambers	CITY	Mon: 09:00-16:30 Tues: 09:00-16:30 Weds: 09:00-16:30 Thurs: 09:00-16:30 Fri: 09:00-16:30	Advice: 0344245 1282	
Citizens Advice Bradford & Airedale and Bradford Law Centre	Bradford Law Centre	CITY	Mon: 09:00-17:00 Tues: 09:00-17:00 Weds: 09:00-17:00 Thurs: 09:00-17:00 Fri: 09:00-17:00	Advice: 0344245 1282	Specialist Advice Appts
Citizens Advice Bradford & Airedale and Bradford Law Centre	Grange Interlink	CITY	Mon: 09:30-12:30 Weds: 09:45-12:45	01274 726612	
Citizens Advice Bradford & Airedale and Bradford Law Centre	Horton Park Mental Health Services (MHRC)	CITY	Tues: 13:30-16:30	01274 669593	Mental Health Service Users Only. Appts via support workers
Citizens Advice Bradford & Airedale and Bradford Law Centre	Fieldhead CMHT (MHRC)	CITY	Weds: 09:30-11:30		Mental Health Service Users Only. Appts via support workers

Bradford West Outreach Locations

Provider	Location	Ward	Appointment Times	Contact	Comments
Citizens Advice Bradford & Airedale and Bradford Law Centre	Lifeline Bradford The Piccadilly Project	CITY	Mon: 10:00-13:00	01274 735775	Service Users Only
Family Action	Bradford Action for Refugees (Refugee Action)	CITY	Mon: 09:30-12:30		Appts booked by Refugee Action
Citizens Advice Bradford & Airedale and Bradford Law Centre	Parklands Medical Practice	CITY	Tues: 09:30-12:30	01274 227575	Patients Only
Citizens Advice Bradford & Airedale and Bradford Law Centre	Child and Adolescent Mental Health Services	CITY	Fri: 09:30-12:30	01274 723241	Patients Only
Citizens Advice Bradford & Airedale and Bradford Law Centre	Grange Medical Centre	CITY	Fri: 09:30-12:30	01274 957908	Patients Only
Citizens Advice Bradford & Airedale and Bradford Law Centre	Mughal Medical Centre	CITY	Fri: 09:15-12:15	01274 504425	Patients Only
Citizens Advice Bradford & Airedale and Bradford Law Centre	Parkside Medical Practice - Horton Park surgery	CITY	Fri: 09:15 -12:15	01274 521111	Patients Only
Girlington Advice & Training Centre	Khidmat Centre	CITY	Mon: 09:00-12:00 Weds: 09:00-12:00	01274 547118	
Girlington Advice & Training Centre	Princeville Children's Centre	CITY	Tues: 09:30-12:30	01274 544922	
Citizens Advice Bradford & Airedale and Bradford Law Centre	Hollyns Health & Wellbeing (Clayton) - (formerly known as Mayfield Medical	CLAYTON & FAIRWEATHER GREEN	Fri: 09:00-12:00	01274 880650	Patients Only

Bradford West Outreach Locations

Provider	Location	Ward	Appointment Times	Contact	Comments
	Centre)				
Citizens Advice Bradford & Airedale and Bradford Law Centre	Clayton Village Hall	CLAYTON & FAIRWEATHER GREEN	Thurs: 09:30-12:30	Need to book at Village Hall	
Girlington Advice & Training Centre	Crossley Hall Children's Centre	CLAYTON & FAIRWEATHER GREEN	Mon: 13:30-16:30	Book at Centre	For parents of children up to 5 yrs old
Citizens Advice Bradford & Airedale and Bradford Law Centre	Leylands Medical Centre	HEATON	Mon: 09:45-12:45	01274 770771	Patients Only
Girlington Advice & Training Centre	Frizinghall Medical Centre	HEATON	Mon: 09:30-12:30	01274 495577	Patients only
Girlington Advice & Training Centre	Heaton Medical Centre	HEATON	Weds: 09:30-12:30	01274 547118	Patients only
Manningham Project	Frizinghall Community Centre	HEATON	Thurs: 09:30-12:30	01274 544687	
Manningham Project	Heaton Children's Centre	HEATON	Mon: 09:30-12:30	01274 363070	
Manningham Project	Abbey Green Children's Centre	MANNINGHAM	Mon: 09:30-12:30 Thurs: 09:30-12:30	01274 722070	
Manningham Project	BEAP	MANNINGHAM	Mon: 09:30-12:30 Thurs: 09:30-12:30	01274 731020	
Manningham Project	Bilton Medical Practice	MANNINGHAM	Tues: 09:30-12:30	01274 782080	Patients Only
Manningham Project	Farcliffe Children's Centre	MANNINGHAM	Mon: 09:30-12:30	01274 436700	
Manningham Project	Picton at Whetley Medical Centre	MANNINGHAM	Thurs: 09:30-12:30	01274 202500	Patients Only
Manningham Project	Manningham Advice Centre	MANNINGHAM	Tues: 09:30-12:30 Weds: 09:30-12.30 Thurs: 09:30-12:30	01274 544687	

Bradford West Outreach Locations

Provider	Location	Ward	Appointment Times	Contact	Comments
Windhill Advice Centre	Oak Lane Medical Surgery	MANNINGHAM	Weds: 09:30-12:30	01274 957909	Patients Only
Citizens Advice Bradford & Airedale and Bradford Law Centre	The City Practice	MANNINGHAM	Weds: 09:00-12:00	01274 256213	Patients Only
Citizens Advice Bradford & Airedale and Bradford Law Centre	The Family Practice	MANNINGHAM	Thurs: 09:00-12:00	01274 544915	Patients Only
Citizens Advice Bradford & Airedale and Bradford Law Centre	Millan Centre	MANNINGHAM	Mon: 09:45-12:45	01274 480691	Women & Girls Only
Girlington Advice & Training Centre	Ashwell Medical Centre	MANNINGHAM	Tues; Triage call back system due to room availability - 3 appts offered	01274 490409	Patients only
Girlington Advice & Training Centre	Allerton Children's Centre	THORNTON & ALLERTON	Thurs: 09:30-12:30	01274 544922	
Citizens Advice Bradford & Airedale and Bradford Law Centre	The Grange Practice (Allerton)	THORNTON & ALLERTON	Tues: 09:45-12:45	01274 885222	Patients only
Manningham Project	Café West	THORNTON & ALLERTON	Weds: 09:30-12:30	01274 544687	
Citizens Advice Bradford & Airedale and Bradford Law Centre	Thornton & Denholme Medical Practice	THORNTON & ALLERTON	Weds: 09:30-12:30	01274 832110	Patients only
Girlington Advice & Training Centre	Girlington Advice & Training Centre	TOLLER	Mon: 09:30-12:30 Thurs: 09:30-12:30	01274 547118	
Girlington Advice & Training Centre	Carlton Medical Centre	TOLLER	Appts vary due to room availability 3 appt per	01274 547118	Patients only

Bradford West Outreach Locations

Provider	Location	Ward	Appointment Times	Contact	Comments
			week		
Girlington Advice & Training Centre	Kensington Health Centre	TOLLER	Mon: 14:00-16:30	01274 547118	Patients only
Girlington Advice & Training Centre	St Edmund's Children's Centre	TOLLER	Tues: 09:30-12:30	01274 543282	

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Appendix 2 CABABLC Bradford West Q1, Q2 & Q3 Monitoring

1. Total Enquiries

	Q1	Q2	Q3
Total enquiries	3989	4205	3801
Total clients	1717	1776	1246

2. Face to Face consultations

Bradford West	People accessing advice who live outside of Bradford West	People accessing advice who live in Bradford West
Quarter 1	451	1071
Quarter 2	591	988
Quarter 3	725	521

People are accessing advice in Bradford West from the following wards. Wards in Bradford West are highlighted.

WARD	Q1	Q1 %	Q2	Q2 %	Q3	Q3%
Manningham	291	19.1%	263	16.7%	354	16%
City	234	15.4%	237	15%	282	13%
Toller	249	16.4%	202	12.8%	325	15%
Unknown/Incorrect Postcode	15	1%	126	8%	17	1%
Heaton	117	7.7%	125	7.9%	147	7%
Great Horton	90	5.9%	97	6.1%	111	5%
Clayton & Fairweather Green	102	6.7%	90	5.7%	113	5%
Little Horton	71	4.7%	82	5.2%	99	4%
Bowling & Barkerend	48	3.4%	72	4.6%	70	3%
Thornton & Allerton	78	5.1%	71	4.5%	102	5%
Bradford Moor	34	2.2%	57	3.6%	72	3%
Bolton & Undercliffe	24	1.6%	46	2.9%	33	1%
Tong	24	1.6%	42	2.7%	32	1%

This data is based on the postcode the client provided.

People are accessing advice from 24 wards outside of the constituency, with the highest numbers being from Great Horton, Little Horton, Bradford Moor and Bowling & Barkerend

Number of Enquiries by Venue

Venue	no of enqs Q1	% enqs Q1	no of enqs Q2	% enqs Q2	no of enqs Q3	% enqs Q3
Bradford CAB	1026	34.6%	1243	36.8%	2461	65%
Abbey Green Childrens Centre	101	3.41%	73	2.17%	34	1.0%
Allerton Primary Childrens Centre	11	0.37%	9	0.27%	11	0.3%
Ashwell Medical Centre	32	1.08%	35	1.04%	19	0.5%
BEAP	134	4.53%	130	3.86%	38	1.0%
Bilton Medical Practice	40	1.35%	78	2.31%	17	0.4%
Bradford CAMHS	5	0.17%	10	0.30%	6	0.2%
City Practice Whetley Medical Centre	16	0.54%	18	0.53%	16	0.4%
Clayton Village Hall	20	0.68%	23	0.68%	18	0.5%
Family Practice Whetley Medical Centre	22	0.74%	22	0.65%	21	0.6%
Fieldhead Mental Health Centre	13	0.44%	7	0.21%	12	0.3%
Grange Interlink	45	1.52%	36	1.07%	43	1.1%
Grange Medical Centre (Great Horton)	26	0.88%	20	0.59%	19	0.5%
Horton Park Mental Health Res Centre	12	0.41%	16	0.47%	8	0.2%
Leylands Medical Centre	17	0.57%	12	0.36%	19	0.5%
Lifeline Bradford- The Piccadily Project	11	0.37%	26	0.77%		
Mayfield Medical Centre	24	0.81%	31	0.92%	18	0.5%
Millan Centre	16	0.54%	18	0.53%	14	0.4%
Mughal Medical Centre	26	0.88%	25	0.74%	19	0.5%
Parklands Medical Practice	17	0.57%	18	0.53%	17	0.4%
Parkside Medical Practice	34	1.15%	43	1.28%	14	0.4%
The Grange Medical Practice (Allerton)	0	0.00%	19	0.56%	16	0.4%
Thornton & Denholme Medical Practice	31	1.05%	32	0.95%	18	0.5%
Bradford Action for Refugees	53	1.79%	5	0.18%		
Cafe West	50	1.69%	72	2.14%	22	0.6%
Carlton Medical Centre	0	0%	0	0%	2	0.1%
Canterbury Childrens Centre	0	0.00%	32	0.95%	16	0.4%
Crossley Hall Childrens Centre	15	0.51%	15	0.44%	4	0.1%
Farcliffe Childrens Centre	62	2.10%	30	0.89%	21	0.6%
Foundation Bradford	18	0.61%	41	1.22%	47	1.2%
Frizinghall Community Centre	93	3.14%	62	1.84%	27	0.7%
Frizinghall Medical Centre	0	0.00%	43	1.28%	15	0.4%
Girlington Advice & Training Centre	264	8.92%	504	14.95%	373	9.8%
Heaton Childrens Centre	24	0.81%	30	0.89%	9	0.2%
Heaton Medical Centre	25	0.84%	24	0.71%	9	0.2%
Kensington Health Centre	24	0.81%	20	0.59%	19	0.5%
Khidmat Centre	67	2.26%	152	4.51%	56	1.5%
Manningham Project	459	15.51%	294	8.72%	156	4.1%
Picton Practice	69	2.33%	44	1.31%	20	0.5%
Princeville Childrens' Centre	29	0.98%	15	0.44%	12	0.3%
SP	0	0.00%	32	0.95%		
St. Edmunds Childrens' Centre	27	0.91%	17	0.50%	11	0.3%

3. Types of Enquiry

Type of Enquiry	Q1	Q1 %	Q2	Q2 %	Q3	Q3 %
Benefits	2462	63%	2719	65%	2247	59%
Debt	479	12%	445	11%	426	11%
Other	267	7%	278	7%	382	10%
Immigration & Asylum	174	4%	193	5%	157	4%
Housing	138	4%	159	4%	159	4%
Employment	200	5%	209	5%	290	8%
Consumer	89	2%	95	2%	67	2%
Family	47	1%	60	1.5%	44	1%
Community Care & Health	30	1%	25	1%	17	<1%
Education	15	<1%	22	1%	9	<1%

4. Profile of clients

Age	Q1	Q1 %	Q2	Q2 %	Q3	Q3%
Under 18	13	1%	19	1%	25	1%
18-25	113	7%	120	7%	127	6%
26-35	333	19%	334	19%	443	20%
36-45	420	24%	440	25%	533	24%
46-55	272	22%	401	23%	471	21%
56-65	300	17%	308	17%	421	19%
66-80	105	6%	100	6%	153	7%
Over 80	25	1%	23	1%	26	1%
Not Recorded	37	2%	31	2%	33	1%

Gender	Q1	Q1 %	Q2	Q2 %	Q3	Q3 %
Female	958	56%	950	53%	1224	55%
Male	741	43%	809	46%	990	44%
Not recorded	18	1%	17	1%	17	1%

Ethnicity	Q1	Q1 %	Q2	Q2 %	Q3	Q3%
Asian or Asian British Pakistani	743	43%	718	40%	941	42%
White English/Welsh/Scottish/Northern Irish	406	24%	485	27%	608	27%
White Other	90	5%	98	6%	111	5%
Asian or Asian British Bangladeshi	78	5%	73	4%	59	3%
White East European	59	3%	59	3%	138	6%
Other	54	3%	55	3%	54	2%
Asian or Asian British Indian	61	4%	49	3%	61	3%
Black or Black British African	41	2%	46	3%	41	2%
Arab	32	2%	37	2%	15	1%
Don't Know	49	3%	26	2%	29	1%
Asian or Asian British Other	20	1%	24	1%	26	1%
Black or Black British Caribbean	20	1%	16	1%	22	1%

Mixed White/Black Caribbean	6	<1%	14	1%	16	1%
Prefer not to say	17	<1%	14	1%	31	1%
Mixed Other	7	<1%	12	1%	13	1%
Black or Black British Other	4	<1%	11	1%	12	1%
Mixed White/Black Asian	9	1%	10	1%	9	<1%
Mixed White/Black African	2	<1%	6	<1%	16	1%
Gypsy or traveller	16	1%	6	<1%	26	1%
White Irish	2	<1%	3	<1%	5	<1%
Asian or Asian British Kashmiri	2	<1%	2	<1%	3	<1%
Chinese	0	0%	2	<1%	4	<1%

5. Languages/Interpreting

Data from Q2 shows clients whose first language was not English spoke 24 different languages. In Q2 88 people spoke Eastern European languages, (4.9% of all Bradford West clients).

Language	Q1	Q1 %	Q2	Q2 %	Q3	Q3 %
Other	780	45%	807	45%	826	44%
Punjabi	176	10%	157	9%	111	4%
Urdu	150	9%	143	8%	109	4%
Bengali / Bangla / Sylheti	59	3%	50	3%	34	1%
Slovakian	48	3%	47	3%	18	1%
Polish	15	1%	18	1%	9	<1%
Arabic	15	1%	12	1%	8	<1%
Czech	12	1%	11	1%	7	<1%
Pushto	4	<1%	8	<1%	3	<1%
Farsi/Dari	8	<1%	6	<1%	3	<1%
Russian	5	<1%	6	<1%	1	<1%



Service Delivery Venues

Version: 3
May 2018

Citizens Advice Bradford & Airedale and Bradford Law Centre is affiliated to Citizens Advice & the Law Centre Network. Advisers meet generalist advice standards and requirements of appropriate bodies.

Citizens Advice

Volunteers Wanted!

The majority of advisers and many of our administration and reception staff are trained volunteers. They help the Citizens Advice service to resolve over 6 million new problems every year.

We couldn't survive without our 21,000 fantastic volunteers, but we need around 5,000 more! We are looking for all sorts of people with different backgrounds and skills to volunteer with us for a uniquely rewarding experience.

If you want to find out more about the volunteering opportunities that exist, simply log onto:

www.citizensadvice.org.uk

You can also apply on-line from this web site.

So if you fancy helping us with advice, administration or reception work, why not give it a try and join the world's largest free advice network. 21,000 volunteers can't all be wrong!

Welcome to Citizens Advice Bradford and Airedale & Bradford Law Centre

We are dedicated to providing a high quality service to the whole community. Our paid staff and volunteers work very hard to provide the services listed in this booklet.

Our services are extremely busy and in high demand. We would ask that you bear this in mind when accessing our services. We operate various services such as telephone advice, drop in sessions at our offices and we also provide advice in other locations for example GP Surgery's and Children Centres.

When you come into one of our drop in sessions or ring our telephone advice line the following will happen:

You will be asked to provide some basic details such as name and address. The person you will then see or speak to will conduct what we call an Initial Check. Their job is to find out what your enquiry is and what you need help with. They will then decide how best to deal with your situation. This could mean:

- They provide you with information for you to deal with the problem yourself
- They may identify another more appropriate agency that can help you with your problem
- They may refer you to an appointment with one of our specialist advisers (pre booked)
- They may offer you an on the day appointment or a pre booked appointment in the bureau - depending upon the issue

Please note: all the bureau appointments can only be booked once an assessment has been completed. The assessor has a maximum of 10 minutes to conduct the assessment of your case. They will not be able to provide you with advice at this stage.

All of the services offered via our drop in sessions, are subject to the number of advisers we have available on that day.

Telephone Advice:

Call: 0344 245 1282

**Monday to Friday
8:30 am – 6:00 pm**

At times, our telephone lines will be extremely busy, so please bear this in mind whilst trying to contact us. When you speak to a telephone adviser you will be asked to provide some basic details such as your name and address. The person you speak to will conduct an Initial Check.

Their job is to find out what your enquiry is and what you need help with. They will then decide how best to deal with your situation. More details on this process are provided in the 'Welcome to Citizens Advice Bradford & Airedale and Bradford Law' section on page 3.

Please note when calling the above number from a mobile you will be asked to enter your local telephone number including your area code.

Web Chat:

You can have a live chat with an adviser through the Citizens Advice Webchat Service. You can check out the web service by following this link

<https://www.citizensadvice.org.uk/about-us/how-we-provide-advice/advice/>

This service is usually available between 10am and 4pm Monday to Friday.

Monday

Citizens Advice Bradford

Argus Chambers, Hall Ings, Bradford, BD1 1HZ

9:15 am - 3:30 pm - *Drop in*

9:00 am - 4:30 pm - *Pre booked appointments*

9:00 am - 5:00 pm - *Specialist appointments*

Citizens Advice Keighley

Central Hall, Alice Street, Keighley, BD21 3JD

9:00 am - 1:30 pm - *Drop in (Session will begin at 09.30am)*

9:00 am - 5:00 pm - *Specialist appointments*

Citizens Advice Shipley

6-8 Windsor Road, Shipley, BD18 3EQ

9:00 am - 12:30 pm - *Drop in (Session will begin at 09.30am)*

9:00 am - 5:00 pm - *Specialist appointments*

Bradford Area:

Bradford Magistrates Court

The Tyrls, Bradford, BD1 1LA

9:30 am – 12:30 pm & 1:30 pm – 4:00 pm

Emergency Debt advice available for people with fines or Council Tax hearings

Grange Interlink Community Centre

Summerville Road, Bradford, BD7 1PX

9:30 am - 12:30 pm

Appointments only – Ring reception and ask to book an appointment with the CAB Adviser on 01274 726612

Leylands Medical Centre,

81 Leylands Lane, Bradford, BD9 5PZ

9:45 am - 12:45 pm – *Patients Only*

Appointments Only – Ring reception and ask to book an appointment with the CAB Adviser on 01274 770771

Lynfield Mount Hospital

Heights Lane, Bradford, West Yorkshire, BD9 6DP

1:00 pm - 4:00 pm - *Patients Only*

Appointments only – *For patients on the Wards Only*

Services provided by Partner Agencies

Bradford Area:

Abbey Green Children's Centre (*Manningham Project*)

Green Lane, Bradford, West Yorkshire, BD8 8HH

9:30 am – 12:30 pm

Appointments only - Ring reception and ask to book an appointment with the Adviser on 01274 722070

Beap Community Partnership (*Manningham Project*)

31 Cornwall Road, Bradford, West Yorkshire, BD8 7JN

0 am – 12:30 pm

Appointments only - Ring reception and ask to book an appointment with the Adviser on 01274 731020

Farcliffe Children's Centre (*Manningham Project*)

56 Toller Lane, Bradford, West Yorkshire, BD8 8QH

9:30 am – 12:30 pm

Appointments only - Ring reception and ask to book an appointment with the Adviser on 01274 436700

Girlington Community Centre (*Girlington Advice and Training Centre*)

Girlington Road, Bradford, West Yorkshire, BD8 9NN

Time - AM

Appointments only – Ring reception and ask to book an appointment with the Adviser on 01274 547118

Kensington Health Centre (*Girlington Advice and Training Centre*)

Whitefield Place, Bradford, West Yorkshire, BD8 9LB

Time - PM -*Patients Only*

Appointments only - Ring reception and ask to book an appointment with the Adviser on 01274 547118

Khidmat Centre (*Girlington Advice and Training Centre*)

36 Spencer Road, Bradford, West Yorkshire, BD7 2EU

Time - AM

Appointments only - Ring reception and ask to book an appointment with the Adviser on 01274 547118

Monday Continued

Services provided by Partner Agencies

Shipley Area:

Wilsden Medical Practice (Windhill)

2 Lingbob Mill Fold, Bradford, BD15 0NJ

1:00 pm - 4:00 pm - *Patients Only*

Appointments Only – Ring reception and ask to book an appointment with the Adviser on 01535 273227

Keighley Area:

Airedale Hospital – Mental Health Unit

Skipton Road, Steeton, BD20 6TD

9:30 am - 11:30 am - *Patients on Heather & Fern Wards Only Appointments via nursing staff*

Low Fold Children's Centre

Exley Rd, Keighley, West Yorkshire, BD21 1LT

9:30 am - 12:30 pm

Appointments Only – Parents with Children up to age 5 - Ring reception and ask to book an appointment with the CAB Adviser on 01535 618300

Rainbow Children's Centre

Braithwaite Grove, Keighley, West Yorkshire, BD22 6JB

2:00 pm - 4:00 pm

Appointments only – Parents with Children up to age 5, in local area - Ring reception and ask to book an appointment with the CAB Adviser on 01535 618005

Silsden/Steeton Health Practice

Silsden Group Practice, Chapel Road, Steeton, BD20 6NU

9:30 am - 12:00 pm – *Patients of Silsden/Steeton Group Practice only*

Appointments Only – To book an appointment, ring Keighley CAB on 01535 665877

Services provided Partner Agencies

Keighley Area:

BCA (Bangladeshi Community Association)

Surma Building, Kinsington Street, Keighley, BD21 1PW

9:30 am – 12:30 pm

Appointments only - Ring reception and ask to book an appointment with the Adviser on 01535 604359

Farfield Group Practice (Bangladeshi Community Association)

St Andrew's Surgeries, West Lane, Keighley, BD21 2LD

9:30 am - 11:00 pm - *Patients Only*

Appointments only – Ring reception and ask to book an appointment with the Adviser on 01535 607333

Tuesday

Citizens Advice Bradford

Argus Chambers, Hall Ings, Bradford, BD1 1HZ

9:15 am - 3:30 pm - *Drop in*

9:00 am - 4:30 pm - *Pre booked appointments*

9:00 am - 5:00 pm - *Specialist appointments*

Citizens Advice Keighley

Central Hall, Alice Street, Keighley, BD21 3JD

9:00 am - 1:30 pm - *Drop in (Session will begin at 09:30am)*

9:00 am - 5:00 pm - *Specialist appointments*

Citizens Advice Shipley

6-8 Windsor Road, Shipley, BD18 3EQ

9:00 am - 12:30 pm - *Drop in (Session will begin at 09:30am)*

9:00 am - 5:00 pm - *Specialist appointments*

Bradford Area:

Horton Park Mental Health Services

Level 3, Horton Park Centre, 99 Horton Park Avenue, Bradford

West Yorkshire, BD7 3EG

1:00 pm – 4:00 pm - *Service Users Only. Referrals only. By appointment.*

Milan Centre

Victor Street, Bradford, BD9 4RA

09:30 am - 12:30 pm – *Women & Girls Only*

Appointments Only – Ring reception and ask to book an appointment with the CAB Adviser on 01274 480691

Parklands Medical Practice

Park Road Medical Centre, Park Rd, Bradford, BD5 0SG

9:30 am - 12:30 pm – *Patients Only*

Appointments Only – Ring reception and ask to book an appointment with the CAB Adviser on 01274 227575

Hollyn Health & Wellbeing Centre (Allerton) – Formerly known as The Grange Practice

Allerton Health Centre, Bell Dean Road, Bradford, BD15 7NJ

09:00 am - 12:00 pm - *Patients Only*

Appointments only – Ring reception and ask to book an appointment with the CAB Adviser on 01274 885222

Services provided by Partner Agencies

Bradford Area:

Bilton Medical Centre (Manningham Project)

120 City Road, Bradford, West Yorkshire, BD8 8JT

9:30 am – 12:30 pm -*Patients Only*

Appointments only - Ring reception and ask to book an appointment with the Adviser on 01274 782080

Heaton Children's Centre (Manningham Project)

Haworth Road, Bradford, West Yorkshire, BD8 7DJ

9:30 am – 12:30 pm

Appointments only - Ring reception and ask to book an appointment with the Adviser on 01274 363070

Manningham Project Advice Centre (Manningham Project)

203 Lumb Lane, Bradford, West Yorkshire, BD8 7SG

9:30 am – 12:30 pm

Appointments only - Ring reception and ask to book an appointment with the Adviser on 01274 544687

Princeville Children Centre (Girlington Advice and Training Centre)

Willowfield St, Bradford, West Yorkshire BD7 2AH

Time - AM

Appointments Only – Ring reception and ask to book an appointment with the Adviser on 01274 544922

St Edmunds Children's Centre (Girlington Advice and Training Centre)

Washington Street, Bradford, West Yorkshire BD8 9QW

Time - AM

Appointments Only – Ring reception and ask to book an appointment with the Adviser on 01274 543282

Tuesday Continued

Shipley Area:

Bingley Medical Practice

Canalside Health Centre, 2 Kingsway, BD16 4RP

1:30pm – 4:30pm

Appointments Only – To book an appointment, ring Keighley CAB on 01535 665877

Saltaire Medical Practice at Cottingley Surgery

Canon Pinnington Mews, Cottingley, BD16 1AQ

9:30 am - 12:30 pm -*Patients Only*

Appointments Only – Ring reception and ask to book an appointment with the CAB Adviser on 01274 599263

Services provided by Partner Agencies

Shipley Area:

Windhill Green Medical Centre (Windhill)

2 Thackley Old Road, Shipley, BD18 1QB

9:30 am - 12:30 pm -*Patients Only*

Appointments only – Ring reception and ask to book an appointment with the Adviser on 01274 584223

Windhill Advice Centre (Windhill)

Church Street, Shipley, BD18 2NR

9:30 am - 2:30 pm

Appointments Only – Ring reception and ask to book an appointment with the Adviser on 01274 588831

Keighley Area:

Airedale Hospital – Mental Health Unit

Skipton Road, Steeton, BD20 6TD

9:30 am - 11:30 am -*Patients on Heather & Fern Wards Only*

Appointments via nursing staff

Ilkley Town Centre

Ilkley KIVCA office, Riddings Hall, Riddings Road, Ilkley LS29 9LU

9:30 am – 3:30 pm

Appointments Only – To book an appointment, ring Keighley CAB on 01535 665877

Tuesday Continued

Keighley Area Continued:

Strong Close Children's Centre

Airedale Road, Keighley, BD21 4LW

9:30 am – 12:30 pm

Appointments only – Parents with Children up to age 5 - Ring reception and ask to book an appointment with the CAB Adviser on 01535 605272

Services provided by Partner Agencies

Keighley Area:

Addingham Medical Centre (*Bangladeshi Community Association*)

151a Main Street, Addingham, Ilkley

9:30am – 12:30 pm – *Fortnightly, Patients Only*

Appointments only - Ring reception and ask to book an appointment with the Adviser on 01943 830367

Oakworth Medical Practice (*Bangladeshi Community Association*)

3 Lidget, Oakworth, Keighley, BD22 7HN

9:30 am – 12:30 pm – *Fortnightly, Patients Only*

Appointments Only – Ring reception and ask to book an appointment with the Adviser on 01535 643306

Project 6 (*Bangladeshi Community Association*)

11-19 Temple Street, Keighley, BD21 2AD

1:00 am – 4:00 pm

Appointments Only – Ring reception and ask to book an appointment with the Adviser on 01535 610180

Wednesday

Citizens Advice Bradford

Argus Chambers, Hall Ings, Bradford, BD1 1HZ

9:00 am - 4:30 pm - *Pre booked appointments*

9:00 am - 5:00 pm - *Specialist appointments*

Citizens Advice Keighley

Central Hall, Alice Street, Keighley, BD21 3JD

9:00 am - 1:30 pm - *Drop in (Session will begin at 09.30am)*

9:00 am - 5:00 pm - *Specialist appointments*

Citizens Advice Shipley

6-8 Windsor Road, Shipley, BD18 3EQ

9:00 am - 5:00 pm - *Specialist appointments*

Bradford Area:

Bradford Magistrates Court

The Tyrls, Bradford, BD1 1LA

9:30 am – 12:30 pm & 1:30 pm – 4:00 pm

Emergency Debt advice available for people with fines or Council Tax hearings

Fieldhead Mental Health Services

10 – 16 St Martin's Avenue, Fieldhead Business Park, BD7 1LG

09:30 am - 11:30 pm - *Service Users Only*

Appointments Only – Appointments via support workers only.

The City Practice

Whetley Medical Centre-

2 Saplin Street, Bradford, BD8 9DW

9:00 am – 12:00 pm - *Patients Only*

Appointments only – Ring reception and ask to book an appointment with the CAB Adviser on 01274 256213

Thornton & Denholme Medical Practice

4 Craven Avenue, Thornton, Bradford, BD13 3LG

09:30 am - 12:30 pm - *Patients Only*

Appointments only – Ring reception and ask to book an appointment with the CAB Adviser on 01274 832110

Services provided by Partner Agencies

Bradford Area:

Café West (*Manningham Project*)

Wanstead Crescent, Allerton, Bradford, West Yorkshire, BD15 7PA

9:30 am – 12:30 pm

Appointments only – Ring reception and ask to book an appointment with the Adviser on 01274 544687

Girlington Community Centre (*Girlington Advice and Training Centre*)

Girlington Road, Bradford, West Yorkshire, BD8 9NN

Time - AM

Appointments only – Ring reception and ask to book an appointment with the Adviser on 01274 547118

Heaton Medical Centre (*Girlington Advice and Training Centre*)

Haworth Road, Heaton, Bradford BD9 6LL

Time - AM -*Patients Only*

Appointments only – Ring reception and ask to book an appointment with the Adviser on 01274 541701

Khidmet Centre (*Girlington Advice and Training Centre*)

36 Spencer Road, Bradford, West Yorkshire, BD7 2EU

Time - AM

Appointments only - Ring reception and ask to book an appointment with the Adviser on 01274 547118

Manningham Project Advice Centre (*Manningham Project*)

203 Lumb Lane, Bradford, West Yorkshire, BD8 7SG

9:30 am – 12:30 pm

Appointments only - Ring reception and ask to book an appointment with the Adviser on 01274 544687

Oak Lane Medical Surgery (*Windhill*)

Westbourne Green C H C Centre, 50 Heaton Road, Bradford, BD8 8RA

9:30 am – 12:30 pm -*Patients Only*

Appointments only – Ring reception and ask to book an appointment with the Adviser on 01274 957909

Wednesday Continued

Shipley Area:

Haven

The Cellar Trust, Farfield Road, Shipley, BD18 4QP

10:15 am - 1:15 pm

Appointments Only - *For people referred by Lynfield Mount Hospital*

Hirst Wood Children's Centre

Clarence Road, Shipley, BD18 4NJ

1:30 pm – 4:30 pm

Appointments only – Parents with Children up to age 5 – Ring reception and ask to book an appointment with the CAB Adviser on 01274 584368

Keighley Area:

Citizens Advice Keighley – Keighley Area Children's Centre Clients

Central Hall, Alice Street, Keighley, BD21 3JD

13:00 pm – 15:00 pm. *Monthly. By appointment. Referrals only. For clients, at Keighley Children's Centre, requiring Slovak language support.*

Highfield Children's Centre

21 Drewry Road, Keighley, BD21 2QG

1:30 pm - 4:30 pm

Appointments only – Parents with Children up to age 5 - Ring reception and ask to book an appointment with the CAB Adviser on 01535 618485

Ling House Medical Centre

49 Scott St, Keighley, West Yorkshire, BD21 2JH

9:30 am - 12:30 pm - *Patients Only*

Appointments only – Ring reception and ask to book an appointment with the CAB Adviser on 01535 605747

Services provided by Partner Agencies

Keighley Area:

BCA (Bangladeshi Community Association)

Surma Building, Kinsington Street, Keighley, BD21 1PW

9:30 am – 12:30 pm

Appointments only - Ring reception and ask to book an appointment with the Adviser on 01535 604359

Kilmeny Group Medical Practice (Bangladeshi Community Association)

Ashbourne Road Keighley, BD21 1LA

10:00 am - 1:00 pm - *Patients Only*

Appointments only – Ring reception and ask to book an appointment with the Adviser on 01535 606415

Thursday

Citizens Advice Bradford

Argus Chambers, Hall Ings, Bradford, BD1 1HZ

9:15 am - 3:30 pm - *Drop in*

9:00 am - 4:30 pm - *Pre booked appointments*

9:00 am - 5:00 pm - *Specialist appointments*

Citizens Advice Keighley

Central Hall, Alice Street, Keighley, BD21 3JD

9:00 am - 4:00 pm - *Specialist and Pre booked appointments only*

Citizens Advice Shipley

6-8 Windsor Road, Shipley, BD18 3EQ

9:00 am - 5:00 pm - *Specialist appointments*

Bradford Area:

Clayton Village Hall

Reva Syke Road, Clayton, Bradford, BD14 6QN

9:30 am – 12:30 pm

Appointments only – Ring reception and ask to book an appointment with the CAB Adviser on 07734 513652

Grange Interlink Community Centre

Summerville Road, Bradford, BD7 1PX

09:15 am - 12:15 pm

Appointments only – Ring reception and ask to book an appointment with the CAB Adviser on 01274 726612

The Family Practice

Whetley Medical Centre

2 Saplin Street, Bradford, BD8 9DW

9:00 am – 12:00 pm - *Patients Only*

Appointments only – Ring reception and ask to book an appointment with the CAB Adviser on 01274 544915

The Rockwell & Wrose Health Centre

Wrose Health Centre, Kings Road, Bradford, BD2 1QG

9:15 am - 12:30 pm - *Patients Only*

Appointments only – Ring reception and ask to book an appointment with the CAB Adviser on 01274 638353

Services provided by Partner Agencies

Bradford Area:

Abbey Green Children's Centre (Manningham Project)

Green Lane, Bradford, West Yorkshire, BD8 8HH

9:30 am – 12:30 pm

Appointments only - Ring reception and ask to book an appointment with the Adviser on 01274 722070

Allerton Children's Centre (Girlington Advice and Training Centre)

Ley Top Primary School, Avenel Road, Bradford, BD15 7PQ

Time - AM

Appointments only –Ring reception and ask to book an appointment with the Adviser on 01274 544922

Ashwell Medical Centre (Girlington Advice and Training Centre)

Ashwell Road, Bradford BD8 9DP

Time – AM -*Patients Only*

Appointments only –Ring reception and ask to book an appointment with the Adviser on 01274 490409

Beap Community Partnership (Manningham Project)

31 Cornwall Road, Bradford, West Yorkshire, BD8 7JN

9:30 am – 12:30 pm

Appointments only - Ring reception and ask to book an appointment with the Adviser on 01274 731020

Frizinghall Community Centre (Manningham Project)

Midland Road, Bradford, West Yorkshire, BD9 4HX

9:30 am – 12:30 pm

Appointments only - Ring reception and ask to book an appointment with the Adviser on 01274 544687

Frizinghall Medical Centre (Girlington Advice and Training Centre)

274 Keighley Road, Bradford BD9 4LH

Time - AM -*Patients Only*

Appointments only - Ring reception and ask to book an appointment with the Adviser on 01274 495577

Thursday Continued

Services provided by Partner Agencies

Bradford Area Continued:

Picton Medical Centre (Manningham Project)

Whetley Lane, Bradford, West Yorkshire, BD8 8RA

9:30 am – 12:30 pm - *Patients Only*

Appointments only - Ring reception and ask to book an appointment with the Adviser on 01274 019605

Shipley Area:

Bingley Medical Practice

Bingley Town Centre, Canalside Health Centre, 2 Kingsway, BD16 4RP

1:30pm – 4:30pm

Appointments Only – To book an appointment, ring Keighley CAB on 01535 665877

Somerset House Mental Health Resource Centre

Manor Lane, Shipley, BD18 3BP

1:00 pm - 3:30 pm - *Service Users Only*

Appointments Only – Ring reception and ask to book an appointment with the CAB Adviser on 01274 531536

Springfield Surgery

Canalside Health Care Centre, 2 Kingway, Bingley, BD16 4RP

9:30 am - 12:30 pm - *Patients Only*

Appointments Only – Ring reception and ask to book an appointment with the CAB Adviser on 01274 567991

Services provided by Partner Agencies

Shipley Area:

Grange Park Surgery (at St. Mary's parish Church) (Windhill)

Grange Rd, Burley in Wharfedale, Ilkley, LS29 7HG

9:30 am - 12:30 pm - *Patients Only*

Appointments only – Ring reception and ask to book an appointment with the Adviser on 01943 862108

Westcliffe Medical Centre (Windhill)

Westcliffe Rd, Shipley, BD18 3EE

9:30 am - 12:30 pm - *Patients Only*

Appointments only – Ring reception and ask to book an appointment with the Adviser on 01274 580816

Thursday Continued

Keighley Area:

Haworth Medical Practice

Heathcliffe Mews, Haworth, BD22 8DH

9:30 am - 11:45 am - *Patients Only*

Appointments only – To book an appointment, ring Keighley CAB on 01535 665877

Holycroft Surgery

Oakworth Road, Keighley, BD21 1SA

9:30 am - 12:30 pm - *Patients Only*

Appointments only – Ring reception and ask to book an appointment with the CAB Adviser on 01535 602010

Salvation Army

High St, Keighley, West Yorkshire, BD21 2LJ

1:30 pm – 3:30 pm- *Drop-in session open to food bank clients only*

Services provided by Partner Agencies

Keighley Area:

North Street Surgery (Bangladeshi Community Association)

151 North Street, Keighley. BD21 3AU

10:00 am – 1:00 pm - *Patients Only*

Appointments only – Ring reception and ask to book an appointment with the Adviser on 01535 607444

Friday

Citizens Advice Bradford

Argus Chambers, Hall Ings, Bradford, BD1 1HZ

9:15 am - 3:30 pm - *Drop in*

9:00 am - 4:30 pm - *Pre booked appointments*

9:00 am - 5:00 pm - *Specialist appointments*

Citizens Advice Keighley

Central Hall, Alice Street, Keighley, BD21 3JD

9:00 am - 4:00 pm - *Specialist appointments*

Citizens Advice Shipley

6-8 Windsor Road, Shipley, BD18 3EQ

09:00 am - 5:00 pm - *Specialist appointments*

Bradford Area:

CAMHS - Bradford (Bradford Child & Adolescent Mental Health Service)

2-8 St Martin's Avenue, Fieldhead Business Centre, Listerhills, Bradford, BD7 1LG

9:30 am - 12:30 pm - *Patients Only*

Appointments only – Ring reception and ask to book an appointment with the CAB Adviser on 01274 723241

Grange Medical Centre

1 Horton Grange Road, Bradford, BD7 3AH

9:30 am – 12:30 pm *Patients Only*

Appointments only – Ring reception and ask to book an appointment with the CAB Adviser on 01274 957908

Hollyns Health & Wellbeing (Clayton) - Formerly known as Mayfield Medical Centre

4 Glenholme Park, Pasture Lane, Clayton, Bradford, BD14 6NF

9:00 am - 12:00 pm - *Patients Only*

Appointments Only – Ring reception and ask to book an appointment with the CAB Adviser on 01274 880650

Mughal Medical Centre

55 Ivanhoe Road, Bradford, BD7 3HY

9:00 am - 12:15 pm *Patients Only*

Appointments only – To book an appointment, ring Bradford CAB on 01274 758030

Friday Continued

Parkside Medical Practice

99 Horton Park Avenue, Bradford, BD7 3EG

9:15 am – 12:15 pm - *Patients Only*

Appointments only – Ring reception and ask to book an appointment with the CAB Adviser on 01274 521111

Services provided by Partner Agencies

Bradford Area:

Ashcroft Surgery (Family Action)

Newlands Way, Eccleshill, Bradford, BD10 0JE

9:15 am – 12:30 pm – Patients Only

Appointments only- Ring reception and ask to book an appointment with the Adviser on 01274 612279

Shipley Area:

Shipley Medical Practice (Windhill)

Alexandra Road, Shipley, BD18 3EG

9:45 am - 12:30 pm

Appointments Only – Ring reception and ask to book an appointment with the Adviser on 01274 531153

Windhill Advice Centre (Windhill)

Church Street, Shipley, BD18 2NR

9:30 am - 2:30 pm

Appointments Only – Ring reception and ask to book an appointment with the Adviser on 01274 588831

Keighley Area:

Meridian House (Appointments held at Keighley CAB)

Central Hall, Alice Street, Keighley, BD21 3JD

9:30 am - 12:30 pm

Appointments only – To book an appointment, ring Keighley CAB on 01535 665877

Internet Advice:

www.citizensadvice.org.uk

This website provides you with information on your rights - including benefits, housing and employment, and on debt, consumer and legal issues.

It aims to empower you by providing the information you need to help you to solve your own problems.

www.bradfordandairedalecab.org.uk

This website informs you about the services we provide throughout the Bradford Metropolitan District.

What to bring with you to an appointment

When you visit a Citizens Advice, it's important that the adviser you speak to has as much information about your case as possible. If you don't bring the necessary paperwork with you, you may have to come back another time. This means it could take you longer to get the help you need.

This page gives you an idea of the kind of information it's useful to bring with you. If you haven't got everything that's shown, don't worry - bring as much as you can find.

It's sometimes important to get help as soon as possible because you may only have a short amount of time to take certain action.

Problems with benefits

- All letters from government departments, such as the Department for Work and Pensions (DWP) e.g. Jobcentre Plus, Pension Service, or the local authority
- Decision letters that you are not happy with or wish to challenge - this is essential
- Your national insurance number
- Proof of your income - wage slips, benefit letters, tax credits
- Bank statement - latest copy
- Details of any savings
- Tenancy agreement or mortgage details.

Welfare benefit check

If you would like an adviser to check that you are receiving all the benefits and tax credits you're entitled to, bring the following information for everyone who lives in your home:

- Dates of birth
- If employed or self-employed - number of hours worked
- Gross income from employment for the last tax year - April 6 to April 5 - a P60 form will provide this, or if self employed, last year's accounts
- Gross income for this year – pay slips or estimate if self-employed
- If you are currently receiving benefits, bring all the benefit award letters
- Child care costs - details of childcare provider and how much you pay
- Investment income - details of investments and latest interest payments. Bank statements may be the best way to show this
- Tenancy agreement or current mortgage repayment details
- Council tax bill.

Debt and money problems

- Details of your income - wage slips, benefit letters, tax credits
- Bank statement - latest copy
- Details of all those that you owe money to and how much - bring the latest statements and demands for payment

- Copy of original loan agreements
- Copy of any court papers
- Details of your household expenditure - how much you spend on food, transport, phone and energy bills etc
- Copy of the latest correspondence you have received - e.g. letters from bailiffs.

Housing problems

- Tenancy agreement, letters from your landlord - if you're renting
- Mortgage details - if you have a mortgage
- Any court papers
- Title deeds - if you own your home
- Proof of your income - wage slips, benefit letters, tax credits.

Employment problems

- Copy of your employment contract
- Details of any disciplinary, grievance or dismissal issues
- Any recent letters from your employer
- Staff handbook
- Copy of employment tribunal applications - if you have made any
- Proof of your income - wage slips, benefit letters, tax credits.

Family and personal issues

- Any paperwork or letters relating to the issue
- Court documents or legal agreements
- Proof of your income - wage slips, benefit letters, tax credits
- Copy of divorce papers.

Consumer problems

- Full details of the goods or services causing the problem
- Copy of any contracts or credit agreements
- Any recent letters about the problem
- Proof of purchase - such as receipt or credit card slip
- Proof of your income - wage slips, benefit letters, tax credits.

Immigration or asylum problems

- All letters from the Home Office
- Passport and details of any visas or permits
- Proof of your income or NASS support - wage slips, benefit letters, tax credits.

Other problems

- Any paperwork, letters or other correspondence relating to the issue

Telephone Helplines

Citizens Advice Consumer Service

0345 404 05 06 – advice on consumer problems

Civil Legal Advice

0345 345 4 345 – advice on housing, domestic abuse, discrimination, special education needs, children taken into care

National Debt Line

0808 808 4000 – advice on debt problems

Shelter

0808 800 44 44 – advice about housing and homelessness

Turn2us

08088 022000 – advice about benefits and grants for individuals

ACAS

0300 123 1100- advice on resolving workplace disputes

NOTES

**Citizens Advice Bradford & Airedale and Bradford
Law Centre provide:**

***Free
Independent
Impartial
Confidential***

**advice, information and representation to the
Metropolitan District of Bradford from the venues
detailed in this leaflet.**

Advice can be provided on the following areas:

***Benefits
Debt
Consumer Issues
Employment
Housing
Immigration (Level 1, 2 & 3 OISC)
Relationships
Tax***

Please Note:

**Whilst we make every effort to see all clients who
approach our drop-in sessions, the sessions are in high
demand and may become full.**

EQUALITY TOGETHER Monitoring 2017/18, Quarters 1-3

1. Total Enquiries

	Q1	Q2	Q3
Total enquiries	1630	1411	1421
Total clients	670	772	708

2. Face to Face consultations

Equality Together	No of Enquiries face to face
Quarter 1	569
Quarter 2	455
Quarter 3	663

(NB Other contacts will have been by phone or letter, these figures are lower than the total number of people.)

3. Locations

People accessing welfare advice from Equality Together are drawn from all parts of the district however the largest come from the following wards:

No's attending by ward

WARD	Q1	Q1 %	Q2	Q2 %	Q3	Q3 %
Toller	36	5%	34	5%	51	8%
Bowling & Barkerend	41	6%	51	8%	34	5%
Manningham	27	4%	38	6%	39	6%
Bolton & Undercliffe (E)	32	5%	32	5%	32	5%
Tong (S)	35	5%	40	6%	34	5%

This data is based on the postcode the client provided and shows that three of the five wards who make the most use of Equality Together services are from Bradford West

No's of People by constituency

CONSTITUENCY	Q1	Q1 %	Q2	Q2 %	Q3	Q3 %
Bradford East	166	25%	180	23%	158	22%
Bradford South	140	21%	150	19%	148	21%
Bradford West	166	25%	194	25%	199	28%
Keighley	72	11%	90	12%	78	11%
Shipley	105	16%	127	16%	102	14%
Out of Area	21	3%	31	4%	23	3%
Not Stated						
TOTAL	670		772		708	

4. Types of Enquiry

Venue	Q1	Q1%	Q2	Q2%	Q3	Q3%
Telephone	876	54%	832	59%	588	41%
EQ Base	196	12%	260	18%	407	29%
Letter	184	11%	95	7%	169	12%
Age UK	177	11%	88	6%	50	4%
Home Visit	80	5%	94	7%	40	3%
Girlington Advice Centre	29	2%		0%	70	5%
Bradford and Airedale Hospital Mental Health Unit	29	2%		0%	32	2%
Lynfield Mount Hospital Haven	21	1%		0%	33	2%
Morley Street	19	1%	12	1%	8	1%
Bradford Cancer Support Centre	16	1%		0%	18	1%
Not Specified		0%	29	2%	5	0%
Bradnet	2	0%	1	0%	1	0%
Court	1	0%		0%		0%

Number of Enquiries by Venue

Venue	Q1	Q1%	Q2	Q2%	Q3	Q3%
Telephone	876	54%	832	59%	588	41%
EQ Base	196	12%	260	18%	407	29%
Letter	184	11%	95	7%	169	12%
Age UK	177	11%	88	6%	50	4%
Home Visit	80	5%	94	7%	40	3%
Girlington Advice Centre	29	2%		0%	70	5%
Bradford and Airedale Hospital Mental Health Unit	29	2%		0%	32	2%
Lynfield Mount Hospital Haven	21	1%		0%	33	2%
Morley Street	19	1%	12	1%	8	1%
Bradford Cancer Support Centre	16	1%		0%	18	1%
Not Specified		0%	29	2%	5	0%
Bradnet	2	0%	1	0%	1	0%
Court	1	0%		0%		0%

Type of Enquiries

	Q1	Q1%	Q2	Q2%	Q3	Q3%
Benefits	1105	68%	944	67%	933	66%
Community Care & Health	365	22%	307	22%	349	25%
Other	54	3%	61	4%	65	5%
Housing	67	4%	41	3%	29	2%
Consumer	20	1%	37	3%	10	1%
Debt	8	0%		0%	14	1%
Immigration & Asylum	6	0%		0%	18	1%
Employment	3	0%	3	0%	2	0%
#N/A	2	0%	1	0%		0%
Education			11	1%		0%
Family			6	0%	1	0%
Grand Total	1630		1411		1421	4462

5. Profile of clients

AGE RANGE	Q1	Q1%	Q2	Q2%	Q3	Q3%
Under 18	19	3%	31	4%	29	4%
18-25	25	4%	26	3%	38	5%
26-35	47	7%	43	6%	55	8%
36-45	74	11%	73	9%	77	11%
46-55	104	16%	115	15%	109	15%
56-65	23	3%	7	1%	8	1%
66-80	292	44%	375	49%	307	43%
Over 80	77	11%	100	13%	65	9%
Not Recorded	9	1%	2	0%	20	3%
TOTAL	670		772		708	100%

GENDER	Q1	Q2	Q3	tot	%
MALE	317	341	298	956	44%
FEMALE	353	431	408	1192	55%
NOT RECORDED			2	2	0%
TOTAL	670	772	708	2150	

ETHNICITY	Q1	Q1%	Q2	Q2%	Q3	Q3%
White English/Welsh/Scottish/Northern Irish/British	364	54%	541	70%	427	60%
Asian or Asian British Pakistani	111	17%	118	15%	176	25%
NOT RECORDED	80	12%	28	4%	26	4%
Other	23	3%	22	3%	17	2%
Asian or Asian British Indian	11	2%	15	2%	13	2%
White East European	9	1%	7	1%	11	2%
White Irish	38	6%	1	0%		0%
Asian or Asian British Kashmiri	7	1%	4	1%	13	2%
Black or Black British Caribbean	3	0%	15	2%	6	1%
White Other	4	1%	7	1%	8	1%
Asian or Asian British Bangladeshi	4	1%	3	0%	5	1%
Gypsy or traveller	2	0%	3	0%	3	0%
Mixed White/Black African	9	1%		0%		0%
Black or Black British African	2	0%	3	0%	1	0%
Asian or Asian Other			2	0%	1	0%
Mixed Other	3	0%		0%		0%
Arab				0%	1	0%
Black or Black British Other			1	0%		0%
Chinese			1	0%		0%
Mixed White/Black Caribbean			1	0%		0%

6. Languages/Interpreting

Language	Q1	Q2	Q3
Other	31	25	24
BSL	9	4	8
Gutmuhi/Punjabi	6	4	7
Urdu	7	1	1
Hindko	1		
Slovakian	2	2	2
Czech	2		
Hungarian	1	1	
Cantonese/Hakka	1		
Arabic			1
Polish			1

Of these the languages used most were BSL, Gutmuhi/Punjabi, Urdu and Hindko
People whose first language is not English spoke 10 other languages



Report of the Strategic Director to the meeting of Bradford West Area Committee to be held on 27 June 2018

B

Subject:
Update on Family Hubs Prevention and Early Help implementation.

Summary statement:

On the 3 April 2018, the Council's Executive agreed to implement the Family Hubs model for delivering prevention and early help to babies, children and young people from October 2018.

This report provides an update on implementation since April 2018 with a specific focus on area based planning and issues.

Michael Jameson
Director of Children's Services

Portfolio:
Health & Social Care
Education, Employment & Skills

Report Contact: Jim Hopkinson (Deputy
Director, Children's Social Care)
Phone: (01274) 432904
E-mail: jim.hopkinson@bradford.gov.uk

Overview & Scrutiny Area:
Children's Services

1. SUMMARY

- 1.1 On the 3 April 2018, the Council's Executive agreed to implement the Family Hubs model for delivering prevention and early help to babies, children and young people from October 2018.
- 1.2 This report provides an update on implementation since April 2018 with a specific focus on area based outcomes, planning and issues.

2. BACKGROUND

- 2.1 Bradford West Area Committee received a report dated 29 November 2017 during the public consultation on proposed changes to prevention and early help.
- 2.2 This report also builds on the report to area committee dated 28 March 2018 on 'Children's Services work in Bradford West'.
- 2.3 At the meeting dated 3 April 2018, the Council's Executive received and agreed a report which summarised the messages from public consultation, arising changes to the model and a proposed timeline for implementing a new Family Hubs model by October 2018. The outline Family Hubs offer is set out at **Appendix One**.
- 2.4 This report does not seek to repeat the detail set out in the above reports.
- 2.5 Following Executive agreement to implement the changes, Officers and key partners are now focused on implementation.
- 2.6 The new Family Hubs model, to be led by Family Hubs Area Advisory Networks and four 0-19 area teams, will provide:
 - Co-ordination and an information network across universal and targeted support in a cluster area;
 - Focused work which builds family relationships and improves children's outcomes;
 - Reduced family poverty and support social mobility;
 - Co-location of key teams, particularly with the 0-19 children's public health service.
- 2.7 Collectively, we work under the following agreed vision:



2.8 As we co-produce and implement a detailed Family Hubs service offer, we will adopt a strength based approach. This approach is based on the assumption that even the poorest neighbourhoods are places where individuals, families and organisations represent resources upon which to build. It is defined by three main characteristics:

- ***‘How do people already connect, support each other and help each other in this area? Who is presently delivering support and services which contribute to the Family Hub offer – strengths first before gaps?’***
- ***‘What is it like to live in this area and what are the important things for us to work together on? What are the best ways of delivering a Family Hubs offer in this area?’***
- ***‘Who else can help you and us work on these issues? What are the naturally occurring networks we can foster and which can support families in this area?’***

2.9 The full structure for Family Hubs prevention and early help is at **Appendix Two**.

2.10 Under the Family Hubs model we will continue to provide the following services district-wide:

- Early Help Gateway (including Families Information Service and SEND Local Offer) which will be a single point of contact for advice on prevention and early help linking together on-line and phone based advice, information and referral routes;
- Oversight of educational support, including children missing from education (Education Safeguarding service);
- Specialist behaviour support and inclusion for children and young people with special education needs and disabilities;
- Short breaks for disabled children and young people;
- Intensive Family support/Family Group Conferences to prevent children and young people coming into care.

2.11 Each of the four area Family Hubs prevention and early help team will be made up of:

- 1 x FTE Family Hubs team manager
- 2 x FTE Senior Family Key Workers each supervising 7 x FTE Family Key Workers (14 x FTE in total).
- 1 x FTE Senior Prevention Worker supervising 7 x FTE Prevention Workers and 1 X FTE Access & Take Up Worker
- Business Support Officers

2.12 Each area will also be supported by key workers ('one worker, one family, one plan') provided under the Families First and Stronger Families projects lead by Barnardos. Bradford Council has commissioned a keyworker service for vulnerable families across the Bradford district that meet the national 'Troubled Families' criteria (named Families First in Bradford) and locally set criteria. Barnardos lead the service in partnership with Brathay, J.A.M.E.S and YMCA.

2.13 Stronger Families is a two-year project supporting people across Bradford and Leeds who are facing challenges in being able to develop their skills, move towards the world of work and secure employment. Alongside partners from across Leeds and Bradford we have been given £3.5 million of funding from the Big Lottery Fund and the European Social Fund to deliver the programme until September 2019. It aims to work with families before they start to cause anti-social behaviour problems, risk criminal records, come to the attention of police or have their children excluded from school, all of which may result in major barriers to gaining and sustaining employment. This is a district wide service working across all Bradford areas with an open referral route via StrongerFamiliesBradford@barnardos.org.uk.

2.14 The section below outlines the key work streams and progress to date.

2.15 Prevention & Early Help Strategic Board.

2.16 Michael Jameson (Director of Children's Services) and Helen Hirst (CCGs, Chief Officer) chair this group. The group reports to the Health and Wellbeing Board and

will develop a plan to respond to the recommendations from the Peopletoo report on prevention and early help agreed at Health and Wellbeing Board. This group will take an all ages focus and seek to maximise opportunities from pre-birth through to older age.

2.17 0-19 Family Hubs Implementation Group.

2.18 Jim Hopkinson (Deputy Director, Children's Social Care) chairs the main partnership overseeing the Family Hubs programme. This will include oversight of the district's Families First (payment by results) and Stronger Families delivery.

2.19 Public Health 0-19 Children's Service Commissioning Board (commissioners only).

2.20 This group, led by Public Health, of lead commissioners is developing the detailed service specification for the Public Health 0-19 Children's Service and leading the retender process. The Service will include SEND children and young people 0-25 years. The group has already provided three stakeholder events to ensure market engagement with high attendance from stakeholders. Officers have provided feedback to stakeholders on the questions asked at the events. In addition, a further stakeholder event is being held in July and events with GPs and Primary care staff are also being held. The feedback from all these events is feeding into the development of the service specification and tender process. All the presentations from the events and feedback on questions are available via YORTender. The service will be commissioned with a view to integration and co-location with the wider Family Hub teams.

Progress - The service specification will be finalised by July 2018 with a view to publication of the tender in late July 2018 and the retendered Public Health 0-19 Children's Service will commence in July 2019.

2.21 Outcomes, Performance and Intelligence Group.

2.22 This group, chaired by Born in Bradford, has developed outcome dashboards showing how babies, children and young people are doing against agreed outcomes for prevention and early help at ward, areas, district and national levels. This approach will ensure our plans and services are targeted well and are able to track impact over time. Where available we are also able to identify smaller pockets of need by using information at the Super Output Area level.

PROGRESS - Family Hubs prevention & early help outcomes framework and dashboard are in place with final work to be completed on adding up-to-date national comparator data in readiness for area based events in July 2018.

By end of June 2018 – shadow Area Advisory Networks will be in place. Programme Director has engaged with the existing chairs of Children's Centre Cluster Advisory Boards and meetings are planned with the Early Help Panels (for Bradford West is this planned for the 20 June 2018). The new Family Hubs Area Advisory Networks will be formed from membership of these two groups.

Area based co-production of the Family Hubs offers will be steered by the area profile of key outcomes for babies, children and young people in the wards/areas.

Please see appendix 3 which outlines the profile for key outcomes.

An event will be held on the 9 July 2018 (1-4pm at Carlisle Business Centre) to continue area based planning with key stakeholders in Bradford West.

2.23 Integrated Care Pathway Group.

- 2.24 Programme Director and Care Trust chair this group which is revising the existing Integrated Care Pathway to cover the wider 0-19 age range and whole family approach. The group is ensuring practice tools and policies are updated to reflect Family Hubs model of delivery. The group is also ensuring protocols are in place to meet duties towards Families Information Services, SEND Local Offer under the Early Help Gateway and that we respond to requests for support at right time and right level. This group is also overseeing the development of the Family Hub workforce passport. Teams and workers will be able to use this passport to assess and develop their skills in 0-19 whole family working.

PROGRESS – multi-agency work is underway to revise key practice tools, core roles and responsibilities and guidance by the end of June 2018. By end of July 2018 the Family Hubs Implementation Board will have signed off revised pathways and tools.

By end August 2018 – sign off protocol to ensure duties are met regarding Families Information and SEND Local Offer and that requests for support and information is provided at the right time and right level.

By September 2018 - designing and test an on-line workforce passport for teams and workers to assess and develop their skills in Family Hub whole family working.

2.25 Family Hubs Building Assets Group.

- 2.26 This group chaired by the Assistant Director for Performance, Commissioning and Partnership will consult interested parties to develop options for the collective best use of buildings in areas. They will make recommendations on best use of building resources and lead Family Hub sites, including children's centre sites.

PROGRESS – a dedicated Estates Officer is mapping and profiling all Children's Centre sites and other key sites with a view to forming options with partners, Council departments and communities.

From January 2019 – undertake consultations on sites and changes as required.

2.27 Transitional Planning Meetings across key teams, Nursery Schools, Barnardos and Action for Children.

- 2.28 These fortnightly meetings ensure oversight of services to families over this transitional period. The meetings are focusing on:

- Contractual, lease and associated issues related to moving from the present providers to the new Family Hubs;
- Oversight of allocation of family key work. There are no families presently waiting to receive a key worker service;
- Planning of summer activities;
- Ensuring delivery of parenting groups over the period to October;
- Maintaining oversight of children missing from childcare and education.

2.29 Engagement and Communications Group.

2.30 This group oversees engagement and communications regarding implementation of Family Hubs. The group is overseeing the area based planning activities as we co-produce the detailed Family Hubs offer up to October 2018.

By end of June 2018 - briefings on links across Signs of Safety (with families) and asset based approaches (with communities).

By end of July 2018 – undertake area based mapping events in each area to coproduce the Family Hub offer. This will signal our clear intention that we will build upon what is already working well.

By the end of August 2018 – undertake strength based conversations with families living in the priority wards. Map existing approaches to communication across affected teams and services. Build up the Family Hub brand and communications.

By October – the first family Hubs offer will be published and promoted.

2.31 Early Help Module Implementation Group.

2.32 This group will ensure readiness of the Early Help Module for October 2018 so that work with groups (for example, stay and play sessions and parenting group) and case work and reporting systems are in place. This will include design, testing and training. This will become the main IT recording and information portal for the Family Hubs teams and we are considering ways to ensure that this system and key NHS systems are able to share appropriate and agreed information.

By October 2018 – design, test and go live.

From October to end December 2018 – train the trainers and superusers.

3. OTHER CONSIDERATIONS

None.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 The Council is facing unprecedented pressure and cuts on its budgets whilst the demand and costs for services are rising. Funding cuts will mean that the resources we will have to spend on Prevention and Early Help for children and young people will reduce by £13.3m or more than one third, from £37.1m in 2016/17 to £23.8m in 2020. At the date of this report implementation remains on track to deliver the

savings by 2020/21.

- 4.2 At the meeting on the 20 February 2018, Executive agreed an additional 500K per year for 2018/19 and 2019/20 to support transition into the proposed new model. This additional funding has all gone into increasing the number of Prevention Workers and Key Workers. This increased the proposed workforce from 197 FTE to 246.5 FTE by 49.5 FTE.
- 4.3 The revised model also retained a dedicated service within Education Services focused on safeguarding and improving the education of vulnerable pupils, including New Communities and Travellers.
- 4.4 Officers are working with key partners to produce a detailed plan on the best collective use of buildings across the Council, key partners and communities so we can sustain as much funding into frontline workers by 2020/21 which would be subject to further consultation as required.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 If there are no significant risks arising out of the implementation of the proposed recommendations it should be stated but only on advice of the Assistant Director Finance and Procurement and the City Solicitor.

6. LEGAL APPRAISAL

- 6.1 The report dated 7 November 2017, set out the Local Authority's duty to consult or requirements set down in legislation or statutory guidance. For example, the Department for Education Sure Start children's centre statutory guidance April 2013 provides that the Local Authority must ensure there is consultation with interested parties before any significant changes are made to children's centre provision in their area.
- 6.2 The SEND Code of Practice 0-25 years January 2015 provides that when considering any reorganisation of special educational needs provision the Local Authority must make clear how they are satisfied that the proposed alternative arrangements are likely to lead to improvements in the standard, quality and/or range of educational provision for children with SEN.
- 6.3 The Local Authority must have regard to its public sector equality duties under section 149 of the Equality Act 2010 when exercising its functions and making any decisions. The Local Authority must carry out an Equalities Impact Assessment to enable intelligent consideration of the proposals. The Local Authority must have due regard to the information in the Equalities Impact Assessment in making the decision to commence consultation on these proposals.
- 6.4 The Children Act 1989 sets out the provision of services for children and their families. Section 17 places a duty on every local authority to safeguard and promote the welfare of children who are in need within their area and to promote the upbringing of such children by their families.

- 6.5 The Children Act 2004 as amended by the Apprenticeships, Skills, Children and Learning Act 2009 set statutory targets for children's services authorities for improving the effectiveness of safeguarding and promoting the welfare of children through promoting better inter-agency co-operation and improved information sharing. The 2009 Act also established Children's Trust Boards.
- 6.6 The Council has duties under the Childcare Act 2016:
- Section 1 – duty to improve well-being of young children & reduce inequalities between them;
 - Section 3 – to make arrangements so that early childhood services are integrated, accessible and benefit young children and their parents;
 - Section 5A – make arrangements for sufficient children's centres, so far as reasonably practicable to meet local need;
 - Section 6 - duty to secure sufficient childcare for working parents;
 - Section 12 - duty to provide information, advice and assistance to parents and prospective parents;
 - Section 13 - duty to provide information, advice and training to childcare providers.
- 6.7 Early years providers have specific statutory requirements under the Childcare Act 2006 to contribute to the safeguarding of children and to comply with welfare requirements to promote good health and maintain records, policies and procedures.
- 6.8 Working Together to Safeguard Children (DfE, 2015) sets out the responsibilities that everyone including teachers, GPs, nurses, midwives, health visitors, early years professionals, youth workers, police, Accident and Emergency staff, paediatricians, voluntary and community workers and social workers has to safeguard and promote the welfare of children, provide early help and for keeping them safe.
- 6.9 The Education Act 1996 as amended requires all local authorities to make arrangements to enable them to establish the identities of children in their area who are not receiving a suitable education. The duty applies in relation to children of compulsory school age who are not on a school roll and who are not receiving a suitable education otherwise than being at school.
- 6.10 The Children and Families Act 2014 has further influenced and shaped service delivery. It aims to improve services for vulnerable children, children in need of care and support, children with special educational needs and disabilities and support families in balancing home and work life particularly where children are particularly very young. It underpins wider reforms to ensure that all children and young people succeed, no matter what their background.
- 6.11 In the case of those staff working in the children's clusters run by Barnardos and Action for Children, those staff who fall within the ambit of the Transfer of Undertakings (Protection of Employment) Regulations 2006 ("TUPE"), will transfer to the Council's employment on their existing terms and conditions. Those staff who work in community nursery schools are in law employees of the Council and therefore TUPE will not apply, as there is no change of employer. Accordingly it will be necessary to discuss appropriate arrangements with the governing bodies concerned. Appropriate employment procedures will be followed in relation to

proposed reductions in the workforce.

- 6.12 Local authorities have duties outlined in the Health and Social Care Act (2012), which came into force in April 2013 when Public Health transferred to the Council, and this includes delivering public health children's services for 0-19 year olds and specific mandated and statutory functions including 5 health checks for young children, the National Child Measurement Programme and district wide Oral Health surveys.
- 6.13 Local Authorities statutory Public Health responsibilities also include a duty to improve Public Health, Section 31 of the 2012 Act requires local authorities to have regard to guidance from the Secretary of State when exercising their public health functions; in particular this power requires local authorities to have regard to the Department of Health's Public Health Outcomes Framework (PHOF).
- 6.14 *A Public Health outcomes framework for England* sets out the Government's overarching vision for public health, the desired outcomes and the indicators that will be used to measure improvements to and protection of health. *Improving outcomes and supporting transparency*, provides a summary technical specifications of public health indicators.
- 6.15 Section 237 of the 2012 Act also requires local authorities to comply with National Institute for Health and Care Excellence (NICE) recommendations to fund treatments under their public health functions.
- 6.16 Local Authorities also have responsibilities under this Act to set up a statutory Health and Wellbeing Board to oversee a Health and Wellbeing Strategy to improve health and wellbeing outcomes and reduce inequalities for the population across the district.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- 7.1 The Local Authority must not discriminate directly or indirectly against any group or individual and is required to foster good relations.
- 7.2 An extensive public consultation was undertaken. Officers continue to work through key teams, partnerships and networks to ensure all interested parties are aware of the multiple opportunities to contribute to the co-production of the Family Hubs offer in readiness for implementation in October 2018.
- 7.3 An updated Equalities Impact Assessment and SEN Improvement Test for the proposed model were attached to the report to Executive on 3 April 2018. An updated Workforce Equalities Impact Assessment is also in place.

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 There are no direct sustainability implications arising from this report.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

None.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 Through working differently across services, such as Police, Fire and Rescue Service and Neighbourhood Services we would seek to reduce crime and anti-social behaviour and its impact on individual families and communities. This is a priority outcome area.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no direct Human Rights implications arising from this report.

7.6 TRADE UNION

7.6.1 On 30 October 2017, the Council issued a letter under Section 188 Trade Union and Labour Relations (Consolidation) Act 1992 ("TULRCA") notifying the Trade Unions about the potential impact on the workforce in relation to the proposals outlined in this report.

7.6.2 The trade unions were fully consulted on the proposals and fortnightly meetings continue to be undertaken with the Trade Unions through all stages of implementation.

7.6.3 Consultation regarding TUPE with Barnardos and Action for Children has now commenced and proposed measures have been issued for consultation.

7.7 WARD IMPLICATIONS

7.7.1 Please see prevention and early area/ward outcome data at **Appendix Three**. Officers will use up-to-date national outcome data to shape the Family Hub offer and approach to targeting those neighbourhoods and families for whom we aim to reduce inequalities.

7.7.2 As we develop the detailed offer and form recommendations regarding the Building Assets we will ensure that appropriate consultation with interested parties is undertaken.

7.8 IMPLICATIONS FOR CORPORATE PARENTING

7.8.1 Family Hub services play a key role in safely reducing the numbers of children and child protection and plans and looked after children. The partnerships and new teams will continue to adopt a Signs of Safety approach. These are also part of the agreed outcome framework so we can track and target areas and schools with a higher incidence of such children. A core element of the offer will be Family key workers for families with higher support needs and Intensive Family Support/Family Group Conferences to prevent the above. We will also continue to provide Early Help Gateway and panels so needs for any children, regardless of neighbourhood, can be addressed.

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESSMENT

7.9.1 The Integrated Care Pathway Group is leading the work on revising key policies and protocol which includes information sharing, single referrals processes across key organisations and includes Privacy Notices.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

Not applicable.

10. RECOMMENDATIONS

10.1 Bradford West Area Committee is asked to note the report, progress to date and provide support and guidance on the on-going co-production of the Family Hubs offer.

11. APPENDICES

Appendix One – Family Hubs outline offer

Appendix Two – Family Hubs prevention and early help structure

Appendix Three – Area/ward prevention and early help outcome dashboard

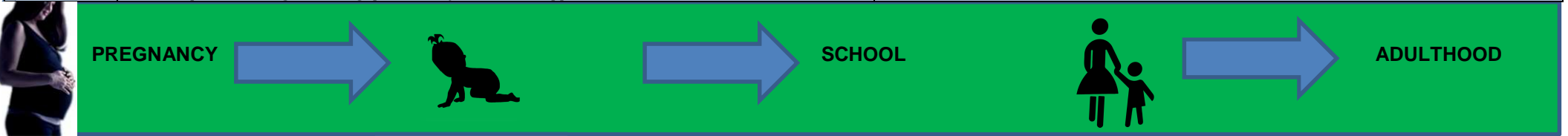
12. BACKGROUND DOCUMENTS

- Report of Strategic Director to Executive dated 7 November 2017
- Report of Strategic Director to Executive dated 3 April 2017

APPENDIX ONE - Family Hubs core service offer – Signs of Safety assessment and plans

LEVEL 4 - Specialist Services -Timely step up and step down – Signs of Safety - Intensive Family Support/Family Group Conference – children close to care – preventing repeat removals

LEVEL 3 Targeted & Family Key Work	<ul style="list-style-type: none"> Families First outcomes through Family Key Work Advice and consultation to Lead Workers in universal services Domestic Abuse Recovery Together & Freedom Parents in treatment for substance misuse (pilot) Intensive support to build attachment (at risk of entry to care) 	<ul style="list-style-type: none"> Families First outcomes through Family Key Work Advice and consultation to Lead Workers in universal services Youth in Mind, Young People’s (CAMHS) buddies & substance misuse prevention Domestic Abuse Recovery Together & Freedom Parents in treatment for substance misuse Programme reducing child to parent violence
LEVEL 2 Prevention & parenting programmes	<ul style="list-style-type: none"> HAPPY focused on overweight women during and after pregnancy) Incredible Years (Better Start) & Ante-Natal and Welcome to the World Family Links – work across Better Start & Family Links (parenting). Baby Steps (Better Start). Bonding and attachment/language/social emotional – pre-birth to 2 home learning Awareness and signpost and facilitate access to early education HENRY (parenting programme – Champions, group or 1to1) Breastfeeding – UNICEF accreditation, breastfeeding champions and peer support Home Safety checks (linked to 6-8 week visit) 1:1 support for mothers/parents – open access groups (e.g Stays & Plays) in targeted areas – mix of providers Community-based welfare/benefits advice and parenting workshops Stronger Families outcomes through Family Key Work 	<ul style="list-style-type: none"> Positive activities for young people/National Citizenship/Duke of Edinburgh Youth in Mind – Wellness Recovery Action Plans Positive behaviour and social emotional education in schools Supporting targeted transitions projects Primary Mental Health Link Work School-based welfare/benefits and parenting workshops. Stronger Families outcomes through Family Key Work Family Links/Speakeasy/Time to Talk/CYGNET/Time Out for Dads parenting groups if needed Personal Advisors DICE (at risk of sexual exploitation) PREVENT awareness, On-line safety and self-care Safer Schools Police Officers
LEVEL 1 universal health checks & early education	<ul style="list-style-type: none"> Ante-natal face-to-face visit during pregnancy New birth face-to-face visit focused on breastfeeding, immunisations, healthy start. Assessment of child and family needs, includinattachment. 6-8 week face-to-face continued assessment – weigh/measure/maternal mood, breastfeeding and family well-being. 3-4 month face-to-face visit maternal mood, family well-being & safety, immunisations, attachment. 1-year face-to-face assessment of growth/development, social and emotional needs. Monitoring growth, attachment, vaccination and imms check. Health promotion and Oral health advice. 2-2.25 year integrated assessment using Ages & Stages (social, emotional and language). Link with childcare setting. Parenting, sleep and toilet training and behaviour management. Physical growth, development hearing, vision. Signpost to early education. Support Book Start 	<ul style="list-style-type: none"> 4-5 Year olds - handover to school nurse and health needs assessment in reception. Identify looked-after and complex health needs and signpost. Year 7 (11 years) - National Child Measurement Programme (identify and support obese children). Identify health concerns and issues and support for long-term conditions and vulnerable children YEAR 10 - HEALTH NEEDS ASSESSMENT Identify and support vulnerable children. Health promotion and support CYP with additional needs and signpost to specialist services Post-16 - transition to adulthood review vulnerable children. Health promotion advice Health surveillance and assessment of need

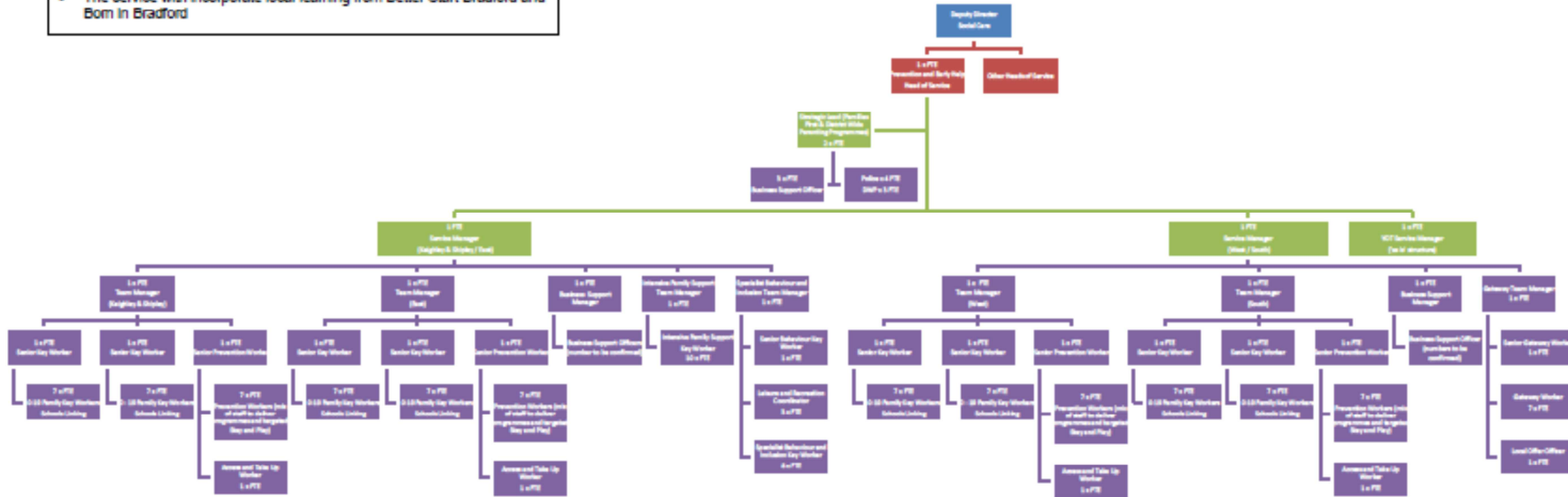


APPENDIX TWO – Family Hubs prevention and early help structure

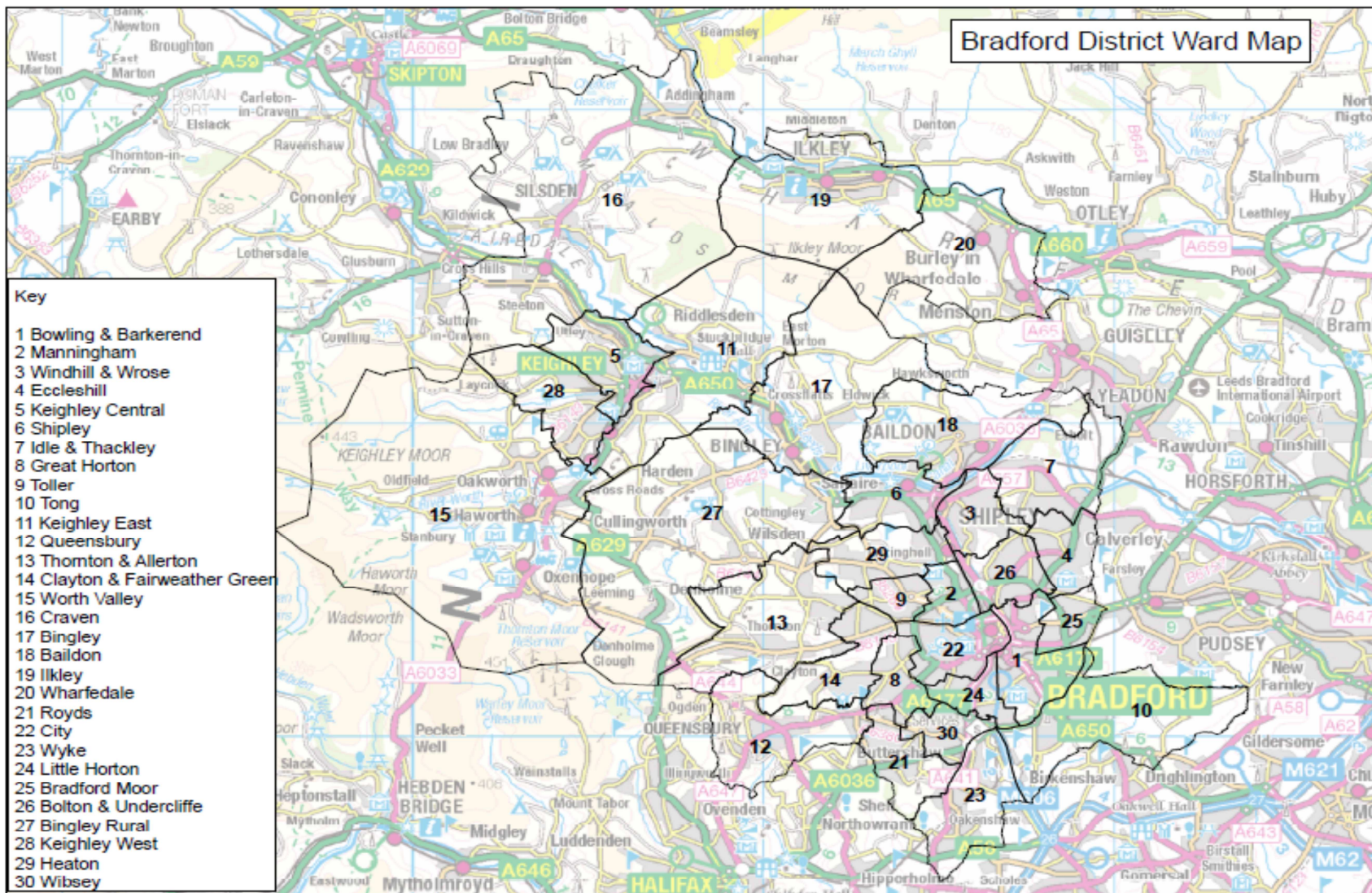
DRAFT Proposed Prevention and Early Help Service Presented in APRIL 2018

- The Public Health 0-19 Children's Service will be integrated with Prevention and Early Help (PEH) teams based on the 4 locality model
- The mandated visits will be delivered universally to all pregnant mothers and families with young children identifying risks and issues at an early stage
- Public Health nurses will be part of the service (qualified Health Visitors and School Nurses) working with an appropriate skill mix of staff within the service
- There will be a clinical leadership team which leads in all 4 localities for all children 0-19 and 0-25 for SEND children working with the PEH teams
- This approach will provide Champions for the high impact areas -There will be targeted interventions to those who need it most with clear pathways to the Prevention and Early Help teams, Social care, NHS services including Maternity, Mental Health, CAMHS services and Primary Care, Voluntary and Community Sector, Youth services, Police and other key partners
- The service will incorporate local learning from Better Start Bradford and Born In Bradford

- Service/Team Champions/ Specialism to be agreed
- Additional Family Key Workers also commissioned from VCS (presently provide approx. 20 FTE Key Workers)



APPENDIX THREE – Area/ward prevention and early help outcomes



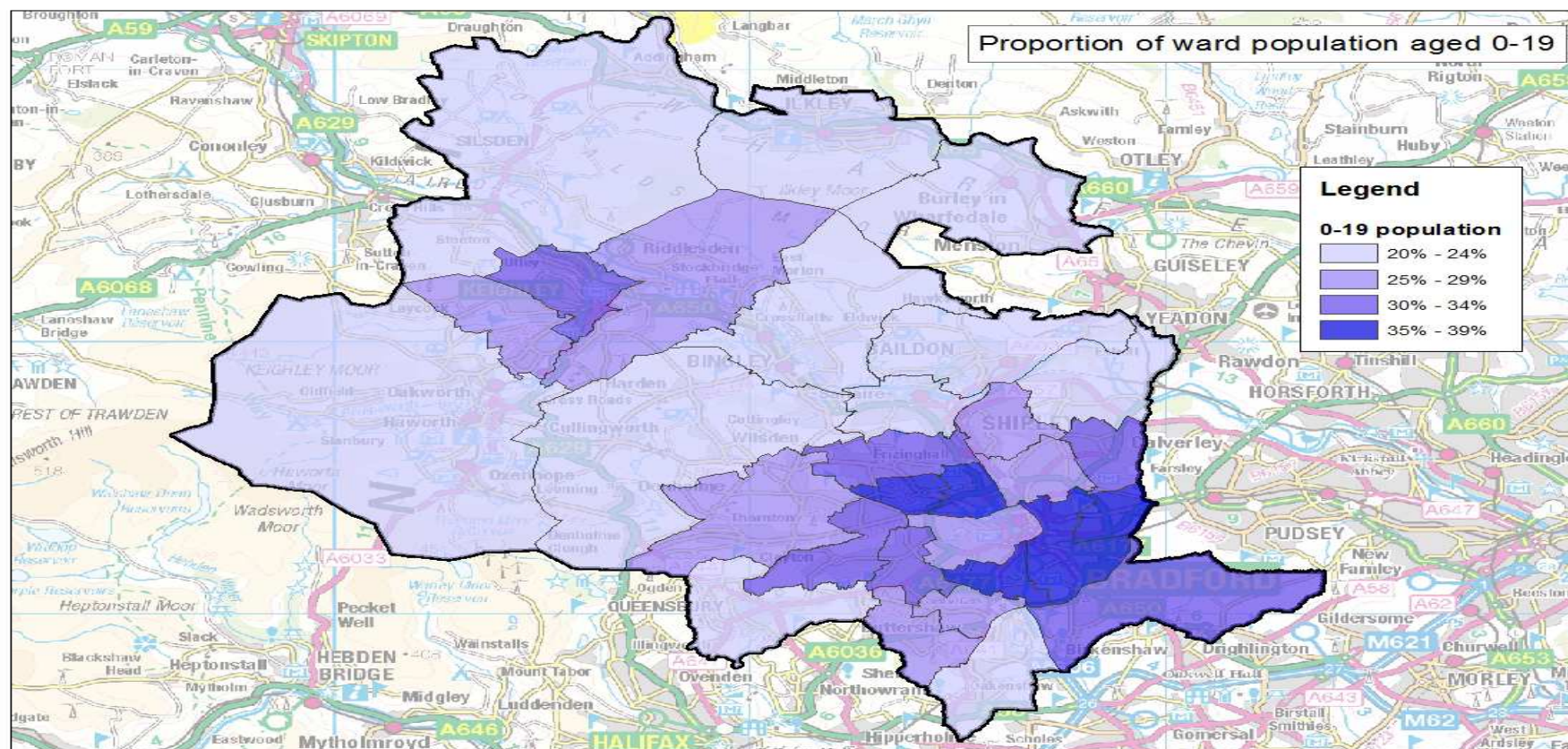
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Current mapping of key ward level outcomes and deprivation statistics show that it is consistently the same wards that have the poorest outcomes and the most need for support:

Ward	Deprivation (IMD 2015)	NEET (%)	EYSFP 2016 (%)	LAC	CIN	CPP	16+ unemployment	18-24 unemployment
Manningham	61.373	3.8%	65.0%	15	52	26	735	180
Little Horton	53.896	4.6%	58.7%	16	55	21	675	155
Bradford Moor	51.232	3.3%	61.8%	15	81	27	510	130
Tong	50.668	4.5%	61.2%	23	77	34	540	120
Great Horton	43.947	3.5%	54.0%	19	44	25	370	90
Eccleshill	41.957	5.0%	64.9%	16	75	31	365	80
Bowling and Barkerend	53.917	3.6%	55.8%	20	35	29	645	140
Keighley Central	48.889	4.1%	61.5%	11	52	14	410	95
City	44.167	3.4%	53.6%	27	37	21	785	185
Toller	45.285	2.1%	59.0%	8	58	20	485	135
Heaton	32.293	4.3%	67.3%	14	47	15	340	95
Royds	37.457	2.8%	59.9%	12	73	15	345	80
Wibsey	34.525	3.6%	66.2%	14	43	24	230	40
Keighley West	34.781	5.2%	72.1%	15	50	26	255	50
Clayton and Fairweather Green	33.924	4.4%	64.9%	12	29	14	280	70
Thornton and Allerton	31.109	3.3%	67.8%	16	32	24	245	50
Keighley East	24.607	3.5%	65.3%	11	43	15	165	45
Windhill and Wrose	32.386	3.2%	71.1%	7	50	9	290	65
Bolton and Undercliffe	38.112	2.4%	69.6%	7	35	9	290	70
Wyke	25.224	4.5%	78.7%	10	31	14	225	65
Shipley	21.097	3.3%	74.9%	5	21	6	215	45
Idle and Thackley	18.61	3.1%	83.5%	5	21	9	175	35
Queensbury	19.403	0.9%	72.0%	1	17	5	175	40
Bingley	15.116	1.3%	76.0%	2	24	7	175	45
Bingley Rural	14.602	1.5%	80.9%	4	29	2	115	30
Worth Valley	14.425	0.7%	72.1%	2	6	8	85	20
Baildon	13.672	1.6%	82.1%	3	13	2	95	20
Craven	10.505	0.5%	75.4%	2	17	10	75	20
Ilkley	5.971	1.1%	83.2%	4	15	2	50	10
Wharfedale	5.31	0.3%	82.2%	-	7	-	20	5

Proportion of ward population aged 0-19 years in Bradford

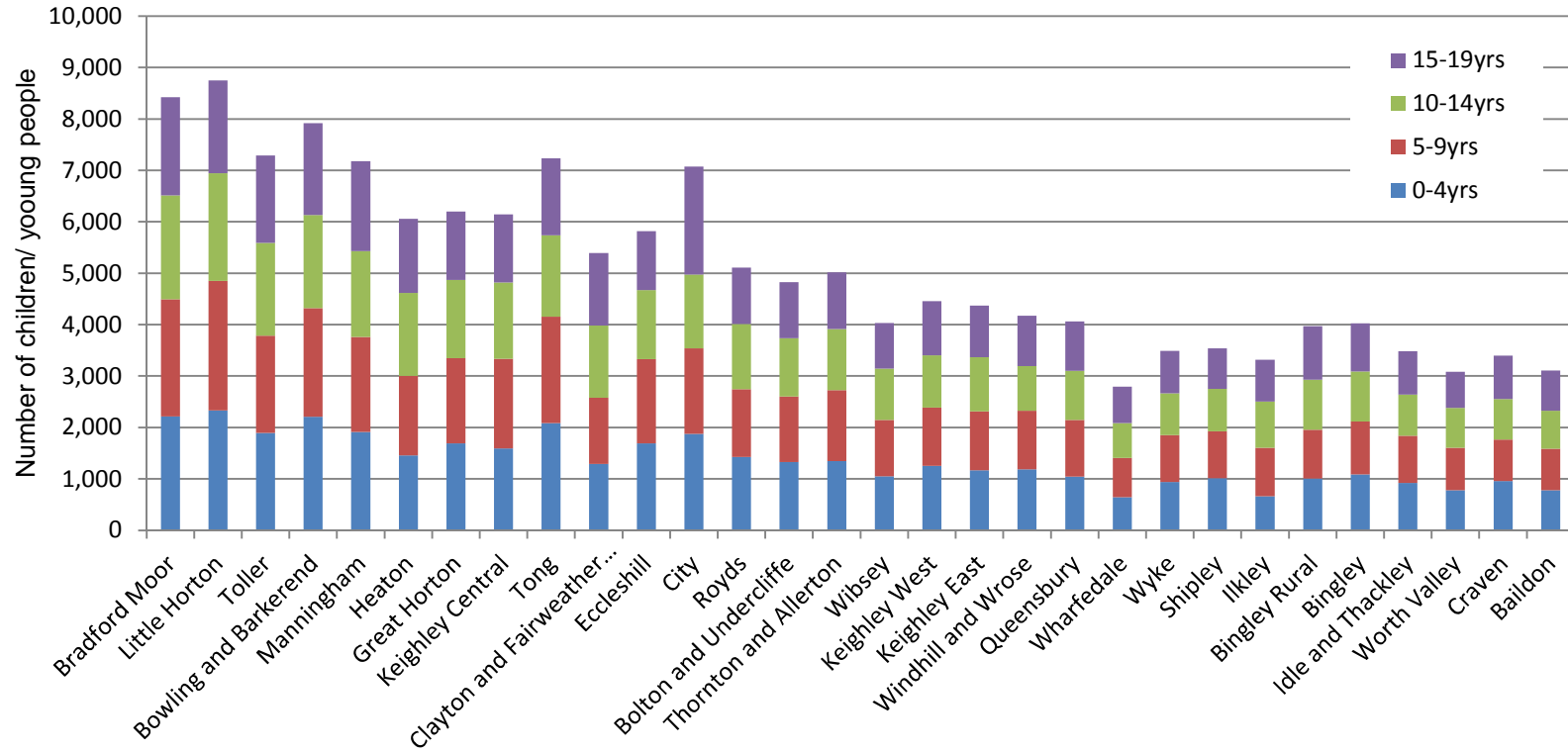


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Public Health Analysis Team, Bradford

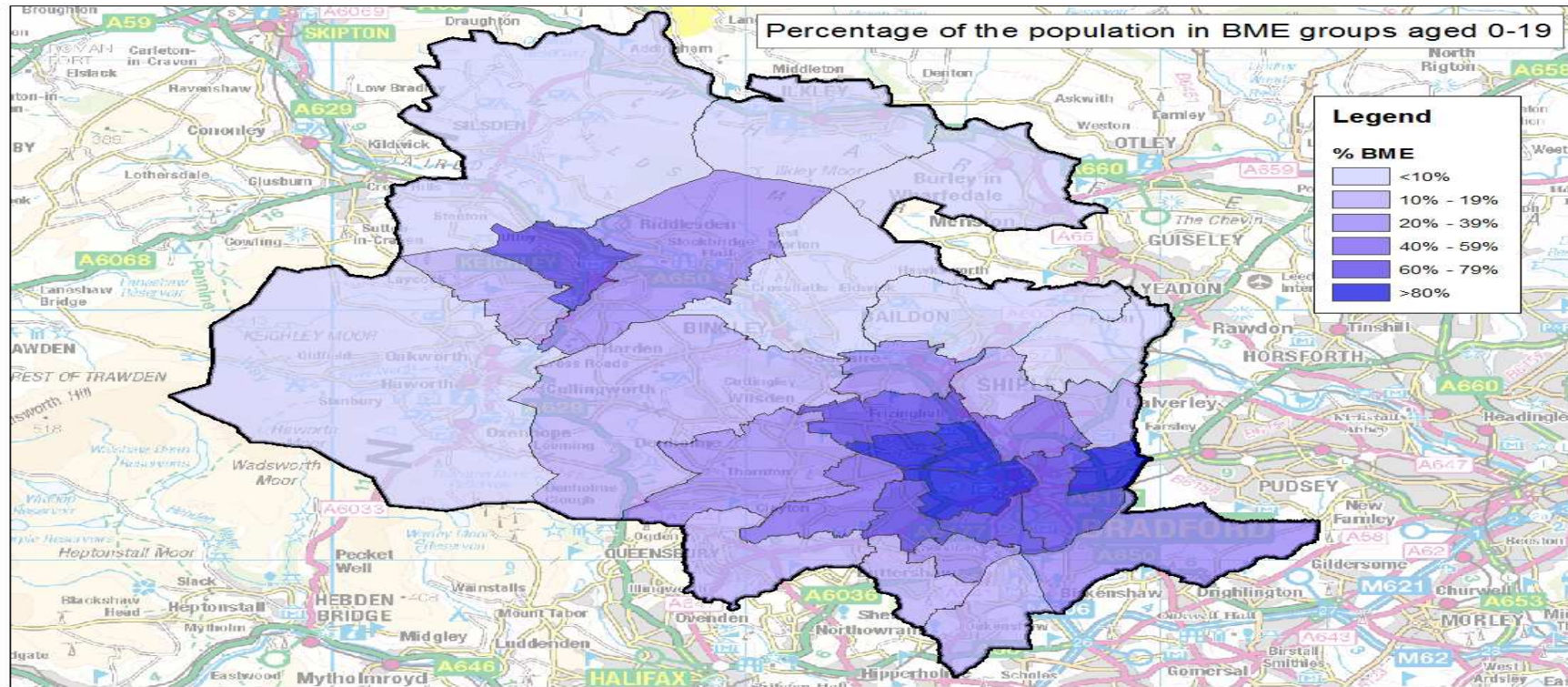
The highest proportions of children and young people are found in Bradford Moor, Little Horton, Toller, Bowling and Barkerend, and Manningham. Due to larger total populations, these five wards do not necessarily contain the largest number of children and young people aged 0-19: Tong contains more young people aged 0-19 than Manningham.

Number of children and young people in each ward of Bradford Districts, by 5-year age band, ordered by the proportion of children and young people per ward (high to low)



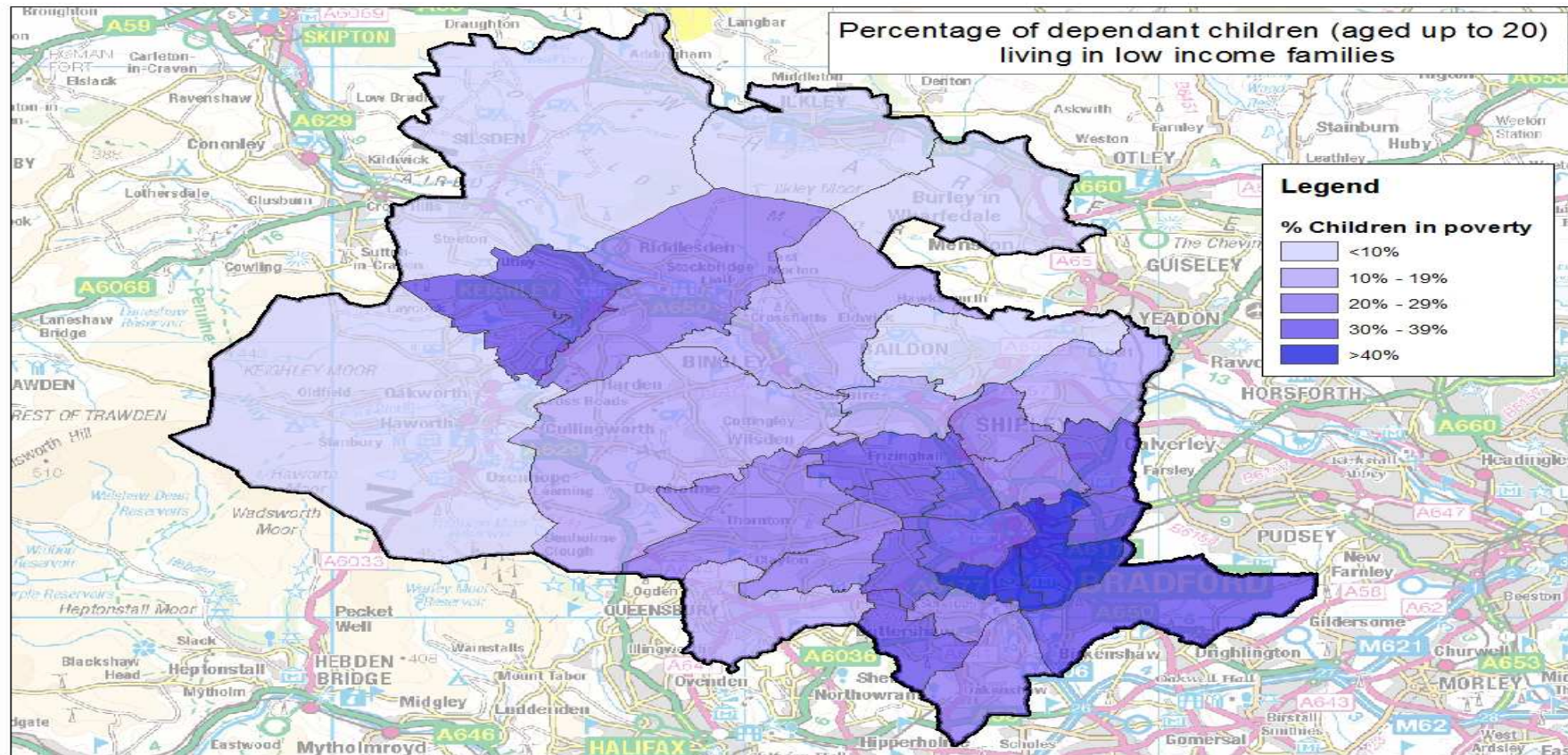
Ethnicity. The ward with the highest proportion of children and young people from BME groups is Manningham, at 97% of the 0-19 years population. Toller (96%), Bradford Moor (91%), Bradford City (90%) and Little Horton (85%) are the wards with the next highest proportions. One group of people who may be underrepresented by current ethnicity data are those, as the 2011 census did not have CEE as an option. People from Central and Eastern Europe (CEE) would be most likely to identify as “White Other” in the census. An evaluation of the “White Other” population in Bradford shows that at the time of the 2011 census, this group represented 2.5% of the Bradford 0-19 population. 50% were residing in five Bradford wards: City; Little Horton; Heaton; Tong; Bowling and Barkerend; and Manningham.

Percentage of the 0-19 years population in BME groups



Poverty. The rate varies by ward, from 40.6% of children living in poverty in Little Horton at its highest to 4.2% in Wharfedale at its lowest. Other wards with very high levels of children living in poverty include: Bowling and Barkerend (40.3%); Bradford Moor (39.9%); Manningham (38.1%); City (37.9%); Tong (36.9%); Great Horton (36.2%); Eccleshill (34.5%) and Keighley Central (35.4%). This equates to over 41,000 children across Bradford District living in poverty in 2014.

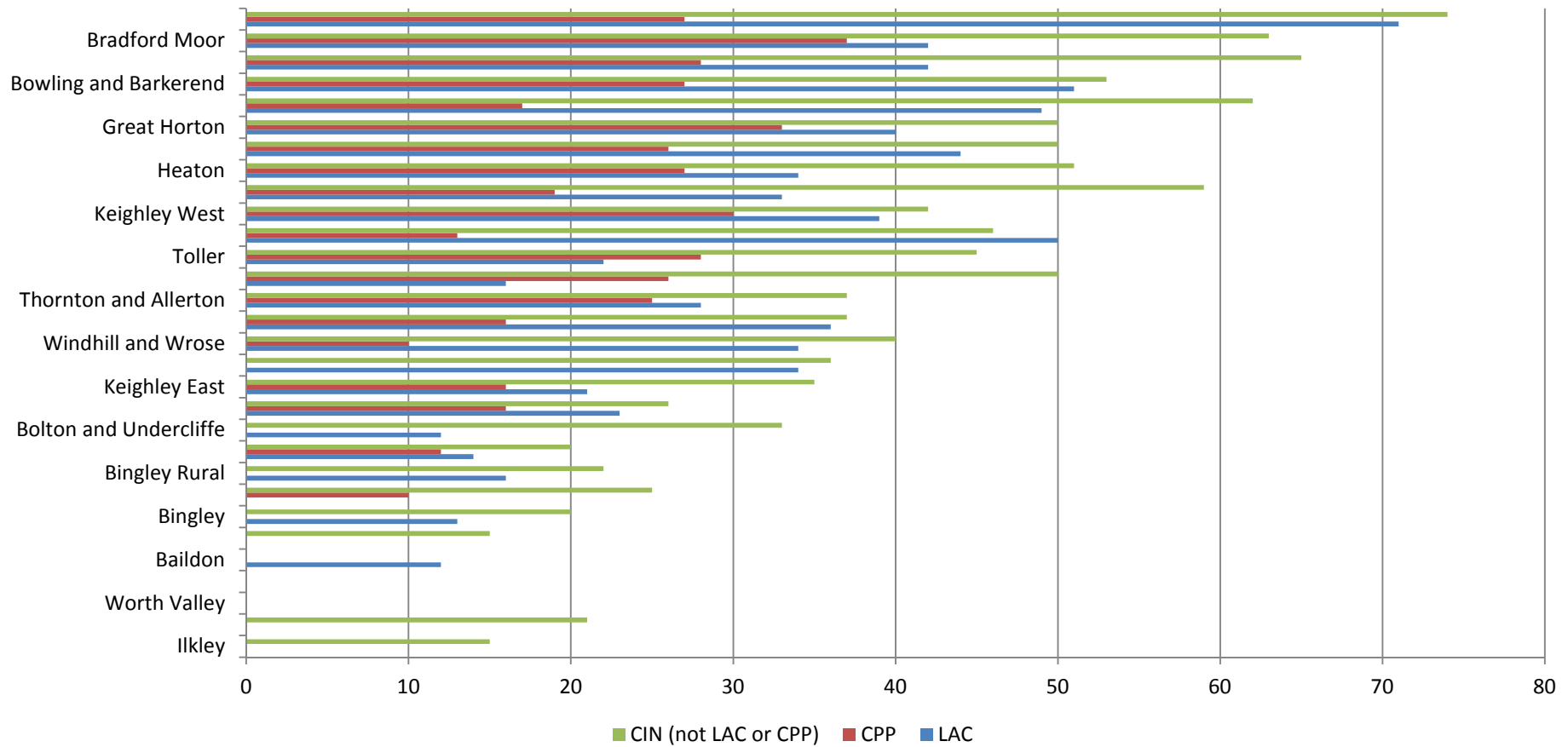
Percentage of dependant children aged up to 20 living in low income families, 2014



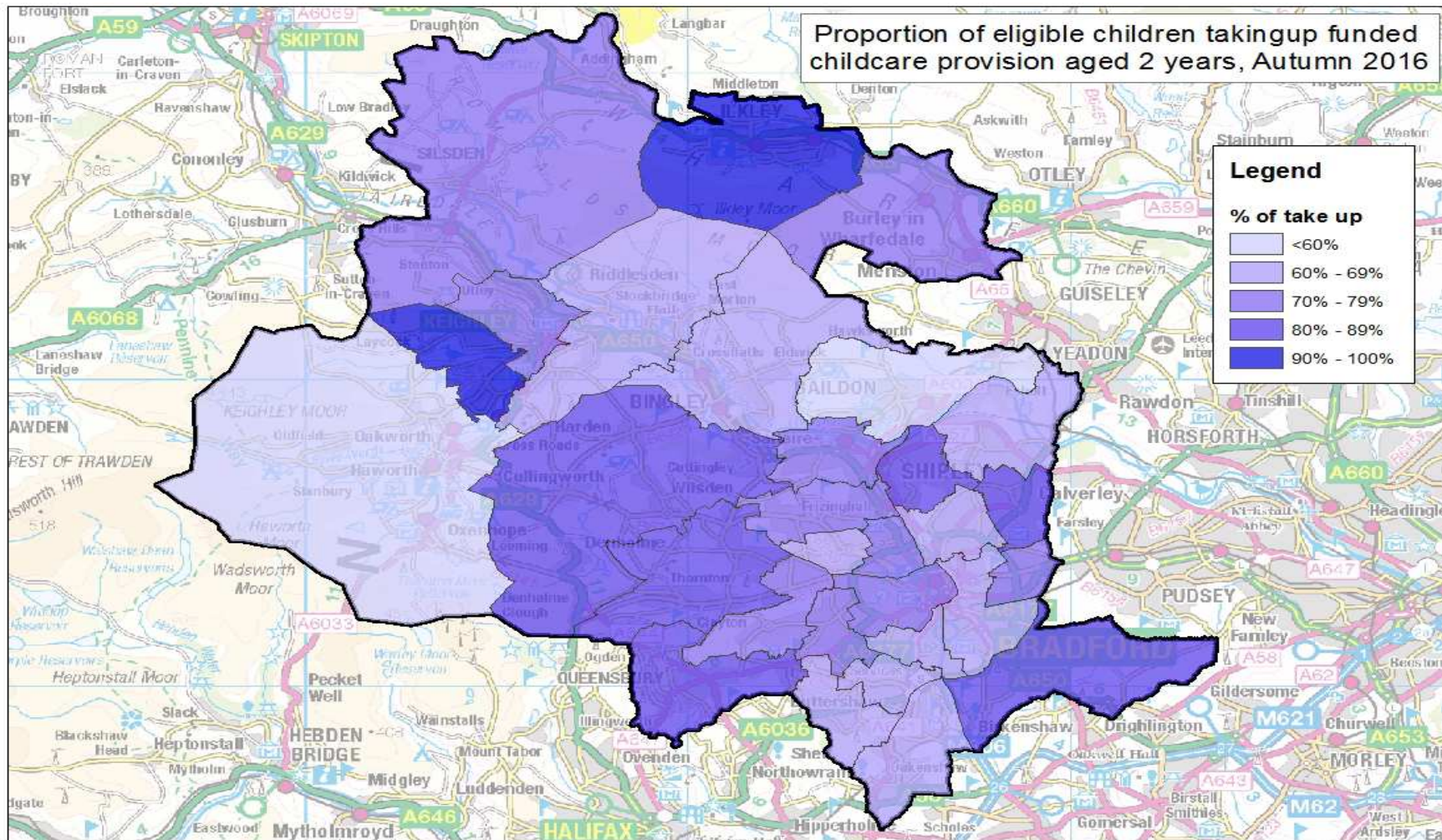
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Over 2500 children in Bradford were known to social services at 31/12/2016. Of all children known to social services for whom the location is known and not out of area, 29% reside within 5 of the district's wards – Tong, Bradford Moor, Eccleshill, Bowling and Barkerend, and Little Horton. *Figure 6: Numbers of children in Bradford known to social services as of 31/12/2016, by ward of residence, ordered by highest to lowest number of children known to social services.*



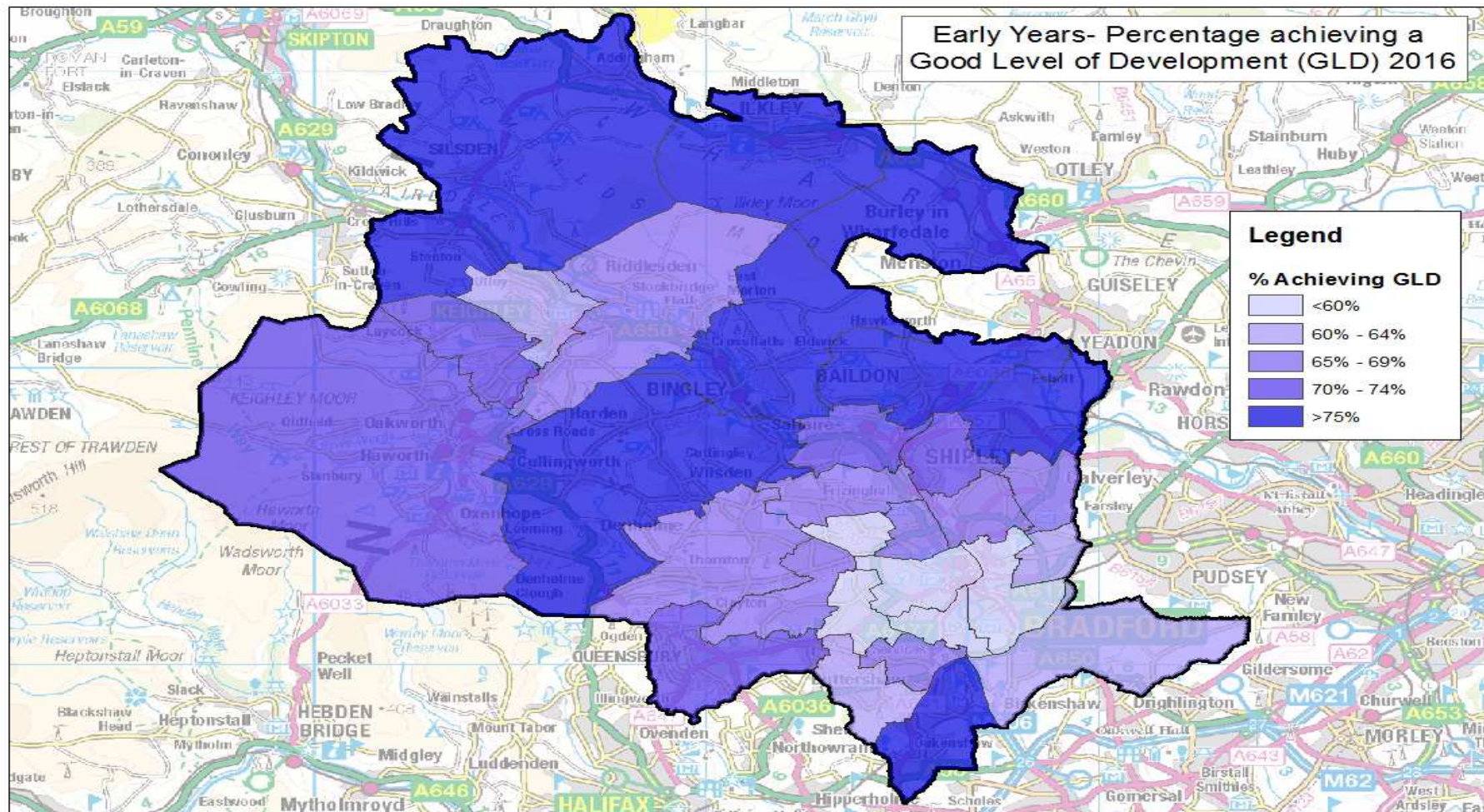
Proportion of eligible children taking up funded childcare provision aged 2 years, Autumn 2016



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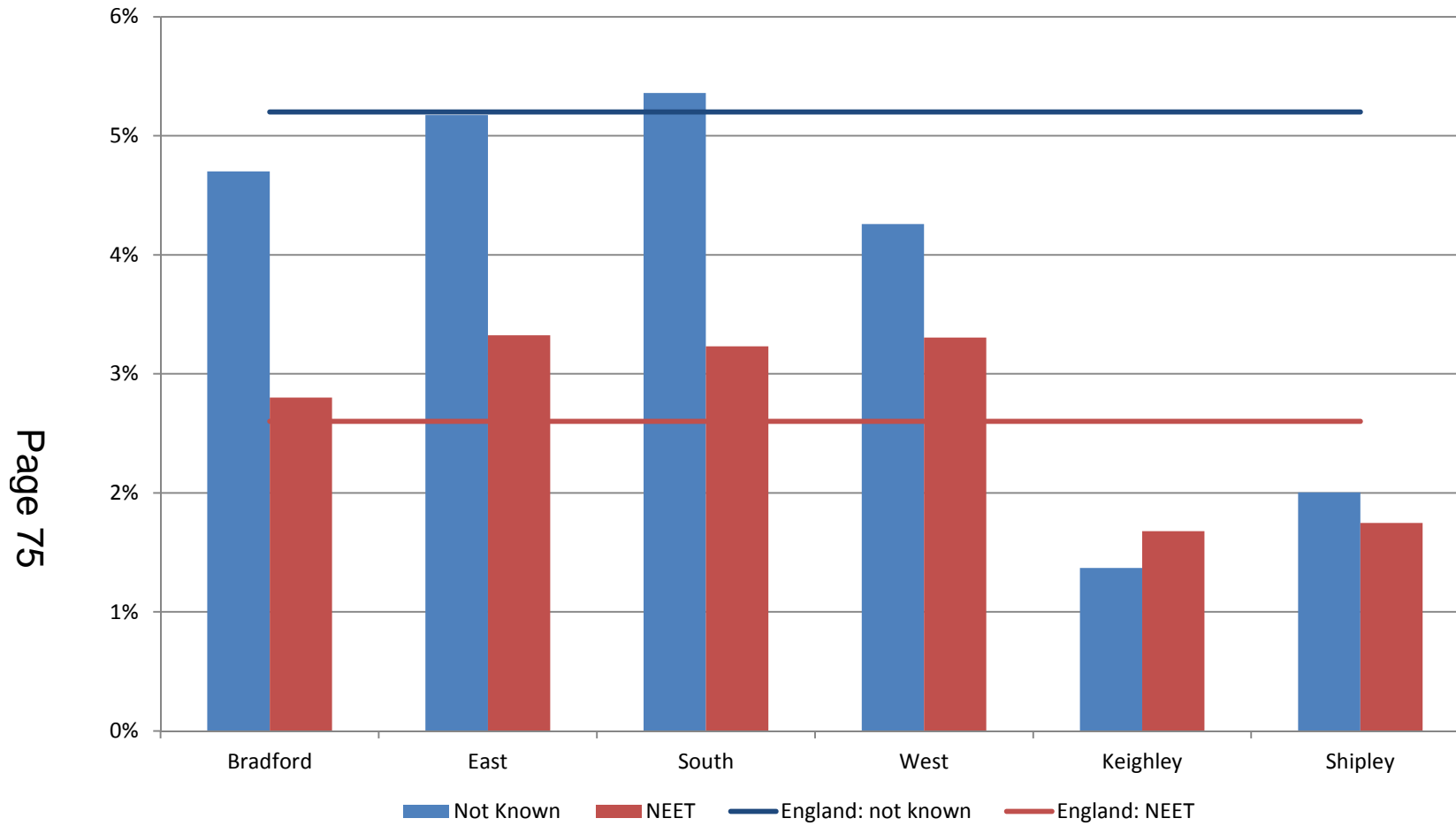
Early Years Foundation Stage Profile (how we measure school readiness)



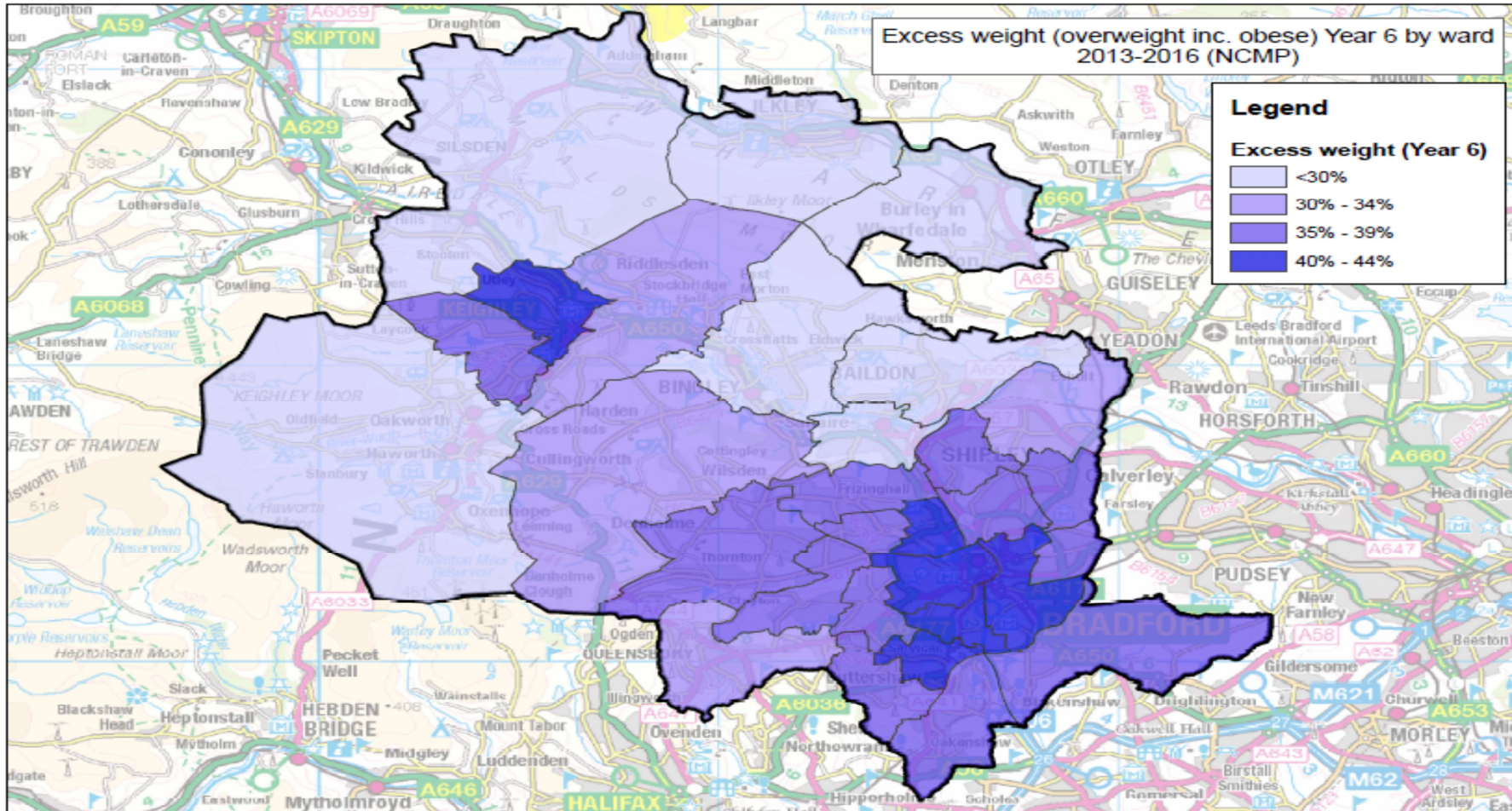
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Young people NEET Academic age 16/17 year olds in Bradford Not in Education, Employment or Training, December 2016



Healthy Weight Excess weight (overweight including obese) year 6, 2013-2016



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Public Health Analysis Team, Bradford

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Report of the Bradford West Area Co-ordinator to the meeting of Bradford West Area Committee to be held on 27 June 2018

C

Subject:

Ward Plans progress report 2017-18.

Summary statement:

This report outlines the work of the Bradford West Area Co-ordinator's Office in the addressing the Ward priorities contained in the six Ward Plans.

Assistant Director
Ian Day

Portfolio:

Neighbourhoods and Community Safety

Report Contact: Bhulla Singh
Phone: (01274) 434854
E-mail: bhulla.singh@bradford.gov.uk

Overview & Scrutiny Area:

Corporate

1. SUMMARY

- 1.1 This report outlines the work of the Bradford West Area Co-ordinator's Office in the addressing the Ward priorities contained in the six Ward Plans.

2. BACKGROUND

- 2.1 Bradford West Area Committee considered a report titled, Bradford West Ward Plans for consideration by the Area Committee with a view to their adoption.
- 2.2 Bradford West Committee resolved that the Bradford West Area Co-Ordinator report back to this Committee on the progress in addressing the priorities contained in the Ward Plans.
- 2.3 The method for developing priorities for the Wards has been through the annual Ward Assessment. The Ward Assessment includes a wide range of key statistical information about the Ward. In addition to the statistical data there is also a collation of qualitative information gained through community engagement. The quantitative and qualitative information is interpreted to establish the needs of the Ward. The Assessment also includes information about community strengths and resources available to address the Ward needs.
- 2.4 The purpose of the six wards plans is to set out a clear list of priority issues (for which there is evidence of wide support) that should be addressed in 2017-2018 in order to improve the social, economic and environmental conditions within the Bradford West Area. The Ward Plans will be the subject of a refresh on an annual basis.
- 2.5 **Appendices 1-6** of this report highlight **selected** pieces of work which reflect the types of activities and actions that have been undertaken between April 2017 and March 2018. These actions have contributed in addressing the priorities within the Bradford West Area Ward Plans. They are by no means an exhaustive list of actions but are intended to give a sample of the nature of activities that have been undertaken.
- 2.5 Partner organisations, Services and Agencies are committed to supporting action planning at a Neighbourhood and Area-level. They have supported Locality Planning and work with Bradford West Area Co-ordinator's Office in addressing the priorities contained in the Ward Plans.
- 2.6 Bradford West Area Committee has allocated resources at its disposal to meet the priorities contained in Ward Plans.

3. OTHER CONSIDERATIONS

- 3.1 None.

4. OPTIONS

- 4.1 That Bradford West Area Committee adopts the recommendations outlined in this report.

4.2 That Bradford West Area Committee adopts the recommendations outlined in this report, with amendments.

4.3 That Bradford West Area Committee decides not to accept the recommendations outlined in this report.

5. FINANCIAL & RESOURCE APPRAISAL

5.1 Addressing priorities within the Bradford West Ward Plans has been undertaken from within resources of Bradford Council and partner organisations.

5.2 The Ward Plan priorities have been used to assist the Area Committee in its Local Area Management role, and to inform the allocation of Area Committee budgets.

5.3 Officer support for co-ordination to implement the priorities contained in the Ward Plan has been provided by the Bradford West Area Co-ordinator's Office.

6. RISK MANAGEMENT AND GOVERNANCE ISSUES

6.1 There are no risks arising from the proposed recommendations of this report.

7. LEGAL APPRAISAL

7.1 This work relates directly to the Local Government Act 2000 and to the Duty of Well-being placed upon the Council to promote and improve the well-being of the District

8. OTHER IMPLICATIONS

8.1 EQUALITY & DIVERSITY

The Ward Plans have sought to address concerns that have arisen from all sections of the community.

8.2 SUSTAINABILITY IMPLICATIONS

Sustainability considerations should be a constant element in any actions taken to address the Ward Plan.

8.3 GREENHOUSE GAS EMISSIONS IMPACTS

There are no greenhouse gas implications arising from this report

8.4 COMMUNITY SAFETY IMPLICATIONS

Community safety priorities have been included in the six Ward Plans.

A key aspect of this work relates to supporting the Safer Communities Strategy, the Council's obligations under Section 17 of the Crime and Disorder Reduction Act 1998 and the work of the Safer Communities Partnership.

8.5 HUMAN RIGHTS ACT

None

8.6 TRADE UNION

None

8.7 WARD IMPLICATIONS

Priorities identified in the Ward Plans will benefit all six wards in Bradford West.

9.8 AREA COMMITTEE WARD PLAN IMPLICATIONS (for reports to Area Committees only)

The Bradford West Area Committee Ward Plans include a commitment on the part of the Bradford West Area Committee to continue to support community engagement and to develop partnership-working to identify local solutions to local problems. The work of the Area Co-ordinator's Office is underpinned by the priorities within the Area Committee Ward Plans. Issues raised at Ward Forums and other community engagement activities feed into the development of future Ward Plans.

10. NOT FOR PUBLICATION DOCUMENTS

None

11. RECOMMENDATIONS

- 11.1 That the work of the Bradford West Area Co-ordinator's Office in supporting Ward priorities within the Bradford West Ward Plans 2017-2018 be noted.
- 11.2 That the commitment and involvement of residents, local community and voluntary organisation, Elected Members and partner agencies in supporting the priorities be welcomed and supported.
- 11.2 That the constructive engagement with local communities at Neighbourhoods and through other forms of Community Engagement in meeting the Ward Plan priorities be noted.

12. APPENDICES

Appendix 1: Updated City Ward Plan 2017-2018 **(Pages 6-18)**

Appendix 2: Updated Clayton & Fairweather Green Ward Plan 2017-2018 **(Pages 19-31)**

Appendix 3: Updated Heaton Ward Plan 2017-2018 **(Pages 32-43)**

Appendix 4: Updated Manningham Ward Plan 2017-2018 **(Pages 44-57)**

Appendix 5: Updated Thornton & Allerton Ward Plan 2017-2018 **(Pages 58-67)**

Appendix 6: Updated Toller Ward Plan 2017-2018 **(Pages 68-80)**

13. BACKGROUND DOCUMENTS

Report to Bradford West Area Committee on 24 June 2015 - Bradford West Draft Ward Plans – **Document A**

City Ward Plan Updates 2017-18

1.0 Cleaner and Greener communities					
Code	Priority	What Services Can Do	What People Can Do	What Outcomes achieved	Named Person responsible for activity
1.1	Improvement of containment of trade waste	<ul style="list-style-type: none"> • Ensure businesses have trade waste contracts in place and responsibly store / dispose of waste 	<ul style="list-style-type: none"> • Businesses to take more responsibility for trade waste and litter 	<ul style="list-style-type: none"> • Cleaner community reduction in litter • Reduction in vermin 	<ul style="list-style-type: none"> • Wardens • Environmental Enforcement team • Local businesses
1.2	Reduction of rubbish in gardens and general littering fly tipping.	<ul style="list-style-type: none"> • Council Wardens patrol and target hot spot areas with days of action, enforcement and education supported by partners across all sectors • Clean Team focus on hot spot areas • Environmental Enforcement target hot spots • NPT joint home visits with Wardens, letter drops and enforcement patrols encouraging reporting of environmental anti-social behaviour / fly 	<ul style="list-style-type: none"> • Community litter picks / clean ups involving residents, schools and Friends of Groups • Report fly-tipping and litter • Report incidents in detail • Community street champions • Encourage private landowners to defend their land and clean-up promptly • Promote on-line and Council App for reporting issues • Faith led and faith based environmental projects • More focussed school led 	<ul style="list-style-type: none"> • Reduction in reports of and actual fly tipping • Cleaner neighbourhoods • Cost savings • Reduction in vermin 	<ul style="list-style-type: none"> • Council Ward Officer • Area Operations Manager • Community groups • Police Ward Officer • Housing Associations • Development Workers • Schools • Faith Centres

		<p>tipping</p> <ul style="list-style-type: none"> • Housing Associations liaise and work closely with Council Services and undertake estate walkabouts and report issues • Information to residents at Forums and other community events and presentations to raise awareness of Council services and Council powers • Warden and PCSOs to issue FPNs where needed • Promote online reporting for litter dropped from cars • Support active citizenship and organise litter picks with residents and services in hotspot areas • School based educational work 	<p>educational work</p>		
1.3	Blocked gullies	<ul style="list-style-type: none"> • Ward Officer, Council Wardens, Highways and Gullies Section liaison to determine streets to be cleaned 	<ul style="list-style-type: none"> • Community to report blocked gullies • Community to lend assistance with gullies / cleaning programmes – 	<p>Reduced localised flooding, surface water, and damage to properties.</p>	<ul style="list-style-type: none"> • Council Ward Officer • Area Operations Manager • Gullies Manager

		<ul style="list-style-type: none"> • Ward Officer organises Days of Action involving relevant partners including NPT • Education around pouring of oil/fat down gullies and other waste 	<ul style="list-style-type: none"> • removal of local vehicles to assist with access • Community assistance to identify problem areas 		<ul style="list-style-type: none"> • Police Ward Officer • Community Groups • Residents
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Updates:

- Wardens and clean team – working closely together to tackle litter and fly tipping hotspots
- Prescriptive working has been set-up for City Ward for the Clean-Teams
- Wardens and Enforcement officer – continue to tackle Littering, Fly tipping; working with residents, businesses, landlords, land owners using cameras to identify and prosecute.
- Wardens – targeted illegally placed clothing banks on the highway or council owned land.
- Ward Officer is working with community groups across the ward to encourage volunteering community clean and recycling
- Youth Service - regular deliver user based work shops around the importance of recycling.
- Days of Action to tackle gullies
- Working with community payback to clear sites.
- Environmental project with children from Primary Schools, included litter picking information about household recycling and parking
- Working with Trees section to tackle overgrown trees on Horton Park
- Working closely with Cllrs, residents and Council department's to resolve access issues and missed bin collections.
- Recycling information has been distributed to Community organisations to raise awareness of recycling
- Young people more informed about environmental issues and how they affect their local communities
- Youth Provision based informal educational work.

2.0 Safer Communities

Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be achieved	Named Person responsible for activity
2.1	Drugs	<ul style="list-style-type: none"> • Police and Wardens 	<ul style="list-style-type: none"> • Reporting incidents by 	Residents feeling safer	<ul style="list-style-type: none"> • Police

	<p>Dealing / using</p>	<p>encourage anonymous forms of reporting by residents.</p> <ul style="list-style-type: none"> • Promotion of Crime stoppers as a safe way to anonymously report information. • Promote Neighbourhood Watch and Online Watch for residents to receive information and report incidents safely. • Targeted Police surgeries at venues community use such as schools and community centres • Set up / Support members of residents groups and neighbourhood associations to report incidents • Police patrols and action to deal with incidents, locations and offenders. • Police and Council ASB teams take action such as warning letters, escalating this where appropriate. 	<p>community (online, by email, by phone to NPT and to Crime stoppers.</p> <ul style="list-style-type: none"> • Residents Associations and Neighbourhood Watches to support residents and encourage safe reporting of information. 	<p>in area. Improve the perception of area.</p>	<ul style="list-style-type: none"> • Ward Officer • Voluntary & Community organisations, including faith groups • Schools • Social housing landlords • Area Operations Manager • Trident Community Council
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		<ul style="list-style-type: none"> • Police / PCSO engagement with residents including those from different ethnic backgrounds whose lifestyles (such as drinking in public places) may clash with others. • Environmental Enforcement –rubbish in gardens, drugs paraphernalia • Housing Standards Team - tackle empty/derelict homes • Horton Housing – to work with their client group. • Other support organisations including ARCH, REACH, Bridge 			
2.2	<p>Parking issues: around schools. Religious buildings. Great Horton Road (evenings and during EID periods)</p>	<ul style="list-style-type: none"> • Wardens and Police – joint enforcement patrols outside schools. • Schools and Children’s Centre and road safety work with children. • Talks to parents 	<ul style="list-style-type: none"> • Be prepared to park a short distance from schools and walk part of the journey where possible and appropriate. • Using suitable trained volunteers to manage traffic and parking • Report in appropriate parking through council 	<p>Lower KSI statistics Improved road safety Less traffic congestion around schools and places of worship Reduced calls to services</p>	<ul style="list-style-type: none"> • Police • Ward Officer • Voluntary & Community organisations, including faith groups • Schools

		<p>groups by Police or Ward Officer on parking and road safety.</p> <ul style="list-style-type: none"> • Wardens and Police to undertake evening patrols. • Council and Police to support operations around EID period. 	<p>contact</p> <ul style="list-style-type: none"> • Business to encourage customers to park responsibly. • Support operations in the area to tackle illegal parking and ASB (EID operation GT Horton Road) 		
2.3	Begging Street Drinking ASB Behaviour	Police and support organisations (e.g. Arch initiative, Reach, Bridge) to work with individuals (Op Spinford planned for May / June) Days Of Action	Resident to support by reporting issues to the police	Cleaner safer area Reduction in crime Drug dealing and usage	Police Arch Initiatives Cellar Project Edmund Street Day Centre
<p>Update:</p> <ul style="list-style-type: none"> • Young people gain a better understanding of the consequences and long term effects of drugs & substance misuse. • Youth Service to deliver issue base workshops around effects of drugs and substances misuse. • continued development and support of the Grantham Road Residents association • Police and Police Cadets have been re-deployed to Grantham Road to conduct a satisfaction survey • Police and partners encouragement of covert and overt reporting of information • Promotion of Crime stoppers • Continued support of members of residents groups & neighbourhood associations. • Integration of the Neighbourhood operating model and increase of staffing to each ward area. • Proactive approach to Road traffic issues, vehicle seizures & fixed penalty notices issued. • Continued environmental engagement removal of rubbish and hazardous materials. • Officers deploying with Immigration on an almost weekly basis, also receiving tasks and actioning tasks in relation to CSE, CTU. • Joint partnership initiatives to tackle ASB issues in the Gt Horton Road Area during EID. 					

- Deployed with HM revenue and customs in relation to illicit tobacco trade at shops
- Tackling ASB issues Khidmat Centre.
- Mediation work with residents from Cecil Avenue
- Multi-agency approach to on going problems with a member of the public sleeping rough in the flats
- Continued support of partner agencies to support and rehabilitate.
- Reduced calls for service at Pemberton Drive, Childrens Centre
- Joint patrols with wardens and NPT at schools

The schemes being progressed in the City Ward from the Safer Roads Budget 2017-18 are:-

- Horton Grange Road - upgrade the existing zebra crossings with brighter belisha beacons and refresh the carriageway markings.
- Tetley Street / Sunbridge Road junction - Giveaway signs on Tetley Street and cross road warning signs on Sunbridge Road.
- Providence Street - Pedestrian refuge at its junction with Westgate.
- Introduction of waiting restrictions at various locations throughout the ward to help improve access and road safety for all road users.
- Elizabeth Street Area - introduction of a permit parking scheme to remove the commuter parking which obstructs access around the streets.

3.0 Stronger and Active communities

Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be achieved	Named Person responsible for activity
3.1	Integration New / existing communities	<ul style="list-style-type: none"> • Work with young people, people of different racial backgrounds, faiths, cultures and ethnicities to encourage their own involvement in local projects • Youth Service recruits and train volunteers to 	<ul style="list-style-type: none"> • Involvement of local residents in residents groups and other voluntary organisations • Involvement of volunteers at local community centres and faith organisations and in running activities for others 	<p>Improved community cohesion and resilience Greater sharing of experiences and resources</p>	<ul style="list-style-type: none"> • Council Ward Officer • Youth Service • Development Worker • Third sector including faith groups • Residents

		<p>build capacity in sessions and increase the support to work with young people</p> <ul style="list-style-type: none"> • Support the development of Friends of Groups and Residents Associations • Encourage residents to report issues to agencies and Council services and explore community responses as part of the solutions approach • Support community groups to access funding opportunities internal and external to the Council 	<ul style="list-style-type: none"> • Residents encouraged developing self-help approaches and community solutions to local issues where appropriate 		
3.2	<p>People Can / New Deal Empower and support the voluntary sector, resident associations etc. to have a voice in the ward so they can be self-sufficient.</p>	<p>Neighbourhood Service to support the 'People Can' campaign aimed at developing strong and resilient communities in line with the New Deal principals</p>	<p>Local residents and neighbours can volunteer to organise community activities to encourage neighbourliness. Volunteers could set up their own informal / formal groups to carry out a range of environmental projects such as litter picking public footpaths and</p>	<p>No of new community volunteers No of new services available locally</p>	<p>Ward Officer Development Worker VOSO - CVS Officer</p>

	Encourage 'Campaigning not Complaining'		cutting back overgrown vegetation.		
3.3	Celebration Promoting good work	Support Events which celebrate and recognise local peoples contribution – e.g. Community Hearts Award	Involvement in local initiatives' Nominate others	More people involved in voluntary groups	Development Worker Ward officer Exceed
<p>Updates:</p> <ul style="list-style-type: none"> • Youth Service to deliver workshops looking and different cultures and communities within the district whilst bringing groups of young people together in cohesion events and activities. • Hate crime awareness events are continuing at centres Supported number of community event including • Community Hearts Awards to 22nd March 2018 • Exceed – Spencer Field Summer event 1st July 2017 • Friends of Horton Park Summer Event 2nd July 2017 • Supporting Grantham Road Residents Association • CLLD successfully developed via multi-agency and community team to secure funds for the Manningham, City and Great Horton wards • Supported a number of events across the ward as part of the Great Get Together Big lunch. 					
4.0 Young People in our communities					
Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be achieved	Named Person responsible for activity

4.1	Support the voluntary sector to deliver more services for young people and promote volunteering opportunities	CVS, WO and CD Worker to support groups to become constituted and assist with funding bids. YS to look to maximise resources in the area and share resources and expertise. Support ward based youth groups to develop their programmes for young people WO and CD Worker to link issues and solutions through Partnership working. YS, WO and CD Worker to ensure opportunities are available for young people to have their voices heard.	Support community funding bids Volunteer to support activities for young people e.g. football coaching, Indoor games, homework support etc. Volunteer to work with local community organisations who rely on local people and unpaid help	Decrease in ASB More opportunities for young people for personal development No. of Young People engaged in activities	Youth Service Ward Officer CD Worker Police Ward Officer
4.2	Providing a platform for young people to express their views and concerns	Provide opportunities within the ward for Young people to share Promote Ward forums.	Complete questionnaires /surveys	Represented young people at events within the community. Participated in a Consultation at Ward forum Helped the local community	Youth service Development Worker Ward Officer

4.3	Circulating and providing more detailed information about the activities and services in the ward	Mapping exercise of provisions both statutory and those run by the voluntary section Effective marketing /information at accessible venues	Share of information	More informed community Increase in participation of activities	Youth service Development Worker Ward Officer
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Updates:

- Provide the opportunity to evaluate and influence the planning and delivery of youth service provision.
- Young people take part in 12 week planning sessions within existing provisions.
- Youth Service have supported and number of Voluntary organisations such as Friends of Horton Park and Spencer field on there family fun days.
- Sessions being delivered in the Ward
- The B-friending project runs weekly in City ward giving young people volunteering experience working along side young people who have a disability. The project aims to promote inclusion whilst giving the young people the opportunity to gain transferable life skills.

5.0 Other themes affecting communities e.g. Health etc.

Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be achieved	Named Person responsible for activity
5.1	Promote healthy activities – particularly those with caring responsibilities, older men and women and those from	PH commissioned Stop smoking cessation services locally and work to reduce smoking with children centres, religious leaders and community staff A health improvement project provided by	Participate in local walking groups or take up light walking in the ward – facilities available at Spencer Road Fields Use facilities at local community centres for fitness, healthy eating and wellbeing	Less demand on resources Better quality of life Increased life expectancy Increased employment prospects	Public Health Ward Officer CD Worker Commissioned community groups

	Central and Eastern European backgrounds.	Grange Interlink to develop a programme of nutrition, weight management and physical activity opportunities WO and partners – Promote use of open green spaces including Spencer Fields Public Health Officer to provide health information at events and community centres CD worker and Community events	Information from schools available to children and families about healthy eating and wellbeing Get involved in initiatives available from GP practices and commissioned community groups Take up recycling Control family diet		
5.2	Difficulties with access to GP practices (particularly for older people with limited language) Difficulty with access to NHS dental care	CCG's/Public Health ; work with GPs Public Health: Information on repeat prescriptions Prepare and educate people on using medicines Medicines amnesty Promote Pharmacy First Promote NHS Direct	Residents to report issues to public health teams, CCGS and health watch	Improved access to GP services.	CCG's/Public Health Ward Officer
5.3	Obesity, improve diabetes and heart disease	Children Centres: Support initiatives for 0 – 5 to encourage healthy eating and family lifestyles	Community Centres activities health awareness days Residents to actively engage with services and	Less demand on resources Better quality of life Increased life expectancy	NHS/Public Health Primary Schools Children Centres Youth service Play Team

		<p>Primary Schools: Support initiatives for primary school aged children specifically yr. 6 to encourage healthy NHS/Public Health – Provide health checks at community events and centres including Children’s Centres</p> <p>Youth service: to promote healthy eating and positive lifestyle choices through weekly sessions</p> <p>Play Team: develop and support play for children in community settings</p>	take care of their health.		<p>Ward Officer Development Worker Community Centres</p>
<p>Updates:</p> <ul style="list-style-type: none"> • Grange Interlink- A health improvement project provided to continue to develop a programme of supporting a healthy lifestyle and increase access to physical activity opportunities for all ages including physical activity classes and Health improvement classes • A number cycling events have taken place throughout the Ward this year using cycling as a positive tool to promote healthier lifestyles for young people • Grange Interlink- taken clients on day trips • Visits from Trading Standards, eye care, Credit union. Regular session by CAB staff. Diabetes awareness during Ramadan. Number of activities for all the family to improve health and well being including : family rounder’s , girls sports, children’s mixed, sports ,football fitness, healthy cook and eat, Ladies gentle exercise, Social group, Over 50’s exercise class, Health walks, Swimming, Aerobics, Zumba and Well being café • GREENMOOR BIG LOCAL Projects include the Spencer Fields ‘lighting project’ where street lamps have been placed around the existing walking path. Spencer Fields Multi-Use Games Area Project on Spencer Fields. 					

Clayton and Fairweather green Ward Plan Updates 2017-18

1.0 Cleaner and Greener communities					
Code	Priority	What Services Can Do	What People Can Do	What Outcomes Achieved (indicative at present)	Named Person responsible for activity
1.1	Encourage more people to recycle.	<ul style="list-style-type: none"> • Council Wardens and Ward Officer to work with Recycling Team to coordinate and support the new wheeled bin policy and encourage local residents to recycle • Attend local events and promote recycling 	<ul style="list-style-type: none"> • People could become Recycling Champions and encourage family, friends and neighbours to recycle and encourage them to use household recycling sites. • School recycling facilities and education • Share recycling bins where a local agreement can be reached 	<ul style="list-style-type: none"> • Increase in local recycling observed and recorded • Increase in local recycling opportunities • No. of schools visited and No. that have a recycling policy 	Recycling Officer Ward Officer
1.2	Reduce dog fouling in hot-spot locations	<ul style="list-style-type: none"> • Council Wardens and NPT promote Green Dog Walkers Scheme and carry out education and enforcement in 	<ul style="list-style-type: none"> • Recruit volunteers to promote the Green Dog Walker scheme • Host promotional stall at community events e.g. Allergrange funday • Schools support delivery of school based sessions 	<ul style="list-style-type: none"> • Well informed residents about how to tackle dog fouling • More socially responsible dog owners • No. schools getting an educational 	<ul style="list-style-type: none"> • Council Ward Officer • Area Operations Manager • Police Ward Officer • Schools • Friends of Groups

		<p>hotspots</p> <ul style="list-style-type: none"> • Schools, community centres and other voluntary sector contacts promote scheme at school assemblies / other engagement opportunities along with littering campaigns • Use street signage and posters to deter dog fouling in hotspots and public areas 		<p>resource</p> <ul style="list-style-type: none"> • No. Schools visited • No. pupils engaged • Calls to service being monitored in hotspot area • Visual audits to be regularly carried out 	
1.3	Reduce litter, fly-tipping and the number of untidy gardens by working jointly with RSL's, Council Wardens and enforcement, schools, other partners and businesses	<ul style="list-style-type: none"> • Council to publicise ways to dispose of bulky waste • Identify local flytip hotspots • Work with landowners to assist defending 	<ul style="list-style-type: none"> • Take part in street audits with RSL's officers and ward members • Help identify local open area that may need defending 	<ul style="list-style-type: none"> • Clean Neighbourhood • Tidy gardens • Less detritus on streets 	<ul style="list-style-type: none"> • RSL's • NPT • Environmental Enforcement

		<p>their land</p> <ul style="list-style-type: none"> • Work with enforcement on test and inspects on take away businesses • Joint working with internal partners to work timely and effectively on enforcement issues 			
<p>Updates:</p> <ul style="list-style-type: none"> • Recycling information has been regularly distributed at all events, community activities and meetings including places of welcome, neighbourhood forums, community engagement days and clean up's. • Young People at the Clayton & Lower Grange Youth Clubs have undertaken and completed their Carbon Footprint recycle project. • Fair-weather Green Neighbourhood Group in partnership with Dixons Academy, Council Wardens, Local Councillors & the Police are undertaking an environmental project that includes assemblies, poster competitions and regular community clean ups. • Wardens have leafleted and engaged with community members in Lower Grange around recycling & the importance and have been supported by a Slovakian speaking warden. • Dog fouling leaflets & posters have been distributed across the ward and the issue around littering and dog fouling has been raised and discussed within Parish Council Meetings and events. • Community groups and individuals have been supported to undertake regular litter picks within the ward and ward officer have provided them with litter picks and bags & the People Can of Clayton Project undertook 6 Litter Picks supported by the Police, Councillors, Ward Officer, Council Wardens, young people and residents. 					

2.0 Safer Communities					
Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be Achieved (indicative at present)	Named Person responsible for activity
2.1	Improve road safety encouraging people to drive and park responsibly	<ul style="list-style-type: none"> • Offer schools educational programmes through the Road Safety Team – supporting pedestrian safety and raise awareness of consequences of not using seat belts, child seats and use of mobile phones • Regular Police and Wardens attendance at school at start and end of school day • Schools to explore the feasibility of walking bus initiatives and other ideas to reduce traffic, 	<ul style="list-style-type: none"> • Regular school patrols in mornings and afternoons 	<ul style="list-style-type: none"> • Literature available at local publicly accessible point • Schools developing a community involvement strategy • A reassured community • A safer and better informed community • No of schools visited • No of FPN's issued 	<ul style="list-style-type: none"> • Police Ward Officer • Safer Schools • Road Safety • Council Ward Officer

		<p>dangerous parking and to support walking</p> <ul style="list-style-type: none"> • Warden, Police and Ward Officer talks to parents and other groups about parking issues • Police Roads Team to host enforcement action days for speeding, mobile phone, seat belt and other driving contraventions and promote success stories 			
2.2	Partake in Partnership Days of Action which tackle local issues and offer reassurance e.g. burglary, bad driving, litter and detritus	<ul style="list-style-type: none"> • Work with police to deliver joint days of activities with other partners 	<ul style="list-style-type: none"> • Create a local neighbourhood watch • Do speed watch patrols 	<ul style="list-style-type: none"> • A more confident and tolerant community • No of neighbourhood door knocked and leafleted 	<ul style="list-style-type: none"> • Police ward Officer • Area Operations Manger • Environmental Protection • CD worker
2.3	Work towards reducing burglary,	<ul style="list-style-type: none"> • Work with police ward 	<ul style="list-style-type: none"> • Create a Neighbourhood watch 	<ul style="list-style-type: none"> • Better informed 	<ul style="list-style-type: none"> • Council wardens

	car crime, and ASB including nuisance quads and bikes.	officers at a street level to deliver leaflets and crime prevention advice	<ul style="list-style-type: none"> Report crime to appropriate agency 	residents <ul style="list-style-type: none"> More confident communities Less calls for service to police 	<ul style="list-style-type: none"> NPT Police bike team
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Updates:

- Ward Officer supported the Police Week Of Action 20th – 26th November 2017 and facilitated engagement by Youth Workers, Wardens, CAP partners were stencilling was undertaken, increased school & parking patrols, detached and outreach delivered, community engagement event & youth provision open evening.
- Residents meeting arranged and consultations taken place around community safety and promoting Neighbourhood Watch 12.10.18.
- Ward Officer coordinated a partnership Crime Prevention & community safety event on 23.11.17 which had support from local Councillors, Police, Community Alcohol Partnership, Neighbourhood watch team, Barnados Night watch, Barnados Nightwatch & Local resident. This event brought together the community where appropriate information was shared, safety & crime prevention given whilst a number of residents were recruited for the neighbourhood watch.
- Police & Youth Service partnership when engaging hard to reach and challenging young people thru yellow letter drops and partnered targeted detached work in identified hot spot areas through the WPT.
- Monthly school patrols by wardens & Police undertaken and supported regularly by Ward Officer.
- Ward Officer in partnership with Lower Grange Community Association & Bradford Youth Service have been undertaking the MDAP with POCA funding working with targeted young people to reduce their engagement in ASB & increase their educational attainment, this funding has been secured again for a 2018 cohort.
- Ward Officer, Police & Youth Service in response to Bonfire Night created, developed & delivered consequence awareness sessions & assemblies that were delivered to all young people in DAA, Beckfoot Thornton, Jesse St Pru and within youth provisions.
- CAP project has been delivered within the Clayton ward with monthly partnership meetings developing & evaluating the action plan, all partners have been involved in implementing the plan including, street surveys, community action days, licensee engagement & compliance checks, street stencilling, health awareness & outreach work and as a result there has been a reduction in alcohol related ASB evidenced.

- Highways are working on implementing a 20mph speeding limit at Crossley Hall school, improvements are been made on Clayton Lane on the carriageway markings and the parking issues on Rhodesway Road & Chapel Lane are been explored with partners.
- Regular attendance by a number of partners at the WPT meeting were issues are identified and partnership working responses agreed.
- Police, Councillors and council ward Officer have engaged with the “make clayton safe action group” and the wider community to ascertain when and where speeding and anti-social use of the roads occurs. This led to BRADFORD ROAD, STATION ROAD, PASTURE LANE and THE AVENUE being identified as speeding hotspots. A number of measures were introduced. Schools were canvassed for parent and children volunteers to use the speed gun at school closing times and speak to drivers parked near to the school. Members of the Make Clayton safe action group were offered the same opportunity but did not partake. A divisional road policing unit was drafted in on several occasions and as a result numerous vehicles were stopped and seized. A further consultation took place with the MCSAG and the overall consensus was that speeding offences have decreased and ASB on the roads has drastically improved. Going forward the new neighbourhood team has a dedicated proactive traffic officer per shift to monitor problem areas and take positive action where required. A speed monitor (electric sign that displays speed and a message) will be placed at those locations intermittently in the coming months.
- A police problem solving occurrence has been created in response to the spike in ASB in the Clayton area. This means that patrols have been taking place in the correct locations at the relevant times. The council ASB officer has also been collating intelligence and a core of around 10 nuisance youths have been placed on ASB sanctions ranging from warning letters to anti-social behaviour contracts. The most problematic youths have also been visited by housing in company with Police; under threat of eviction should their behaviour continue.
- In the winter months the Police darker night’s campaign was instigated. This entailed visiting vulnerable locations and target hardening, plus trying to increase the neighbourhood watch footprint throughout the area in general. There was an unprecedented rise in burglaries through DEC/JAN, which has been attributed to an organised crime group from an adjoining area. The principal offenders of that group have been positively identified and prosecuted leading to a near 90% reduction in offences since. Organised crime group mapping is now being implemented throughout all areas enabling Police to aggressively target those who would offend in our ward area. Again, with the imminent return of neighbourhood policing teams we will be in a position to proactively target known offenders and deter criminal activity in the area.

3.0 Stronger and Active communities (community support)					
Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be Achieved (indicative at present)	Named Person responsible for activity
3.1	Encourage healthy lifestyles	<ul style="list-style-type: none"> Promote local centres and the activities they offer Support the mens and womens wellbeing networks 	<ul style="list-style-type: none"> Form a walking group Work towards becoming a Dementia Friendly Community Assist and attend any local events 	<ul style="list-style-type: none"> No of people engage in healthy activity 	<ul style="list-style-type: none"> VCS
3.2	People Can / New Deal	<ul style="list-style-type: none"> Neighbourhood Service to support the 'People Can' campaign aimed at developing strong and resilient communities in line with the New Deal principals 	<ul style="list-style-type: none"> Local residents and neighbours can volunteer to organise community activities to encourage neighbourliness. Volunteers could set up their own informal / formal groups to carry out a range of environmental projects such as litter picking public footpaths and cutting back overgrown vegetation. 	<ul style="list-style-type: none"> No of new community volunteers No of new services available locally No of services of value to the community that are made sustainable 	<ul style="list-style-type: none"> Area operations manager CD worker People can lead
3.3	Support community led family days, galas and trips	<ul style="list-style-type: none"> Ensure representation at planning 	<ul style="list-style-type: none"> Join local organising and events committees 	<ul style="list-style-type: none"> No of people on organised trips Amount (£) raised 	<ul style="list-style-type: none"> CD worker CVS

		events <ul style="list-style-type: none"> • Ensure funding advice is available to local groups 		locally by successful small grants applications	
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Updates:

- 17 Young People from the Ward represented their community participating in the Bradford Dragon Boat Festival
- Women from across the ward supported and engaged in the Women's National Cycling conference in May – 1 lady from the ward has now been supported by the council and has become a qualified cycle leader.
- 3 young people in the ward represented the office and engaged in the Active Bradford Walk which supported the success of been granted the funding.
- CAP initiatives enable a number of People Can activities events including litter picks, intergenerational afternoon teas and events
- We secured three Big Lunch Get Together bids and supported the delivery of the events which included an intergenerational afternoon tea, the Clayton Community BBQ & the community cook off project these projects engaged with over 200 residents ageing from 5 weeks to 96 years!
- People Can of Clayton Ward Awards were delivered within the Ward Forum and highlighted the positive work been undertaken across the area, 6 awards were given and 51 residents attended and engaged in the Forum consultation and planning.
- Dickensian Market supported by the Ward Officer & Youth Service and led in partnership with the Parish Council on the children's Christmas grotto.
- Supported the family days and trips in partnership with LGCA with 667 residents from the Ward engaged in these days out and regular community events, faith celebrations and festive parties are delivered within the ward and supported by the Ward Officer.

4.0 Young People in our communities					
Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be Achieved (indicative at present)	Named Person responsible for activity
4.1	Work creatively to maintain existing provision e.g. community cohesion and intergenerational work	<ul style="list-style-type: none"> Identify locations where Youth work can take place within the ward either building based or open spaces Identify appropriate sources of funding 	<ul style="list-style-type: none"> Create a ward based youth council Local centres within ward to realise the creativity and benefit that Young people can bring to their centre and community 	<ul style="list-style-type: none"> Young People empowered and having a sense of identity and community Young people able to influence local decision making 	<ul style="list-style-type: none"> Youth Service CD worker CVS
4.2	Tackle Anti-Social Behaviour, drugs and alcohol misuse	<ul style="list-style-type: none"> Community clean ups Joint working with partners e.g. police, VCS and faith sector Do sessional work in schools delivering life and social skills Generic sessional work 	<ul style="list-style-type: none"> Volunteer their involvement Report issues to appropriate agency Keep nuisance diaries Engagement via faith centres and school networks 	<ul style="list-style-type: none"> Positive images of young people 	<ul style="list-style-type: none"> Youth Service Police CD Worker

		e.g. football skills and youth clubs, detached and outreach work			
4.3	Gender specific work	<ul style="list-style-type: none"> Identify Vulnerable Young People identify issues of safeguarding and those at risk of CSE Signposting to appropriate agencies for additional support 	<ul style="list-style-type: none"> Report concerns to safeguarding person at schools, faith centres and other appropriate organisations 	<ul style="list-style-type: none"> Positive images of young people 	<ul style="list-style-type: none"> Youth Service
<p>Updates:</p> <ul style="list-style-type: none"> Ward Officer has supported provisions in partnership with local partners to access external funding and have been successful in securing funding from Places for People, POCA and the Parish Council all which is supporting provisions for young people. 6 young people from the ward have been central to the Growing Up North Project & have met with the Children's Commissioner and were invited and attended the report launch in Leeds. Partnership work between the voluntary sector and the youth service has allowed us to create the What's On For Youth guide which highlights that there is youth provisions available to young people every night in the Ward. Ward Officer in partnership with the Parish Council have supported the Clayton Youth Parish Council group that operates weekly and supported young people to have a voice and be actively involved in decisions within their community. The Youth Service supported by the voluntary sector is now delivering youth provision 4 evenings a week in the ward this includes 					

the development of girls only work at Lower Grange on a Tuesday evening.

- Young people from the ward referred to the Youth Service through the Early Help Gateway Youth in Mind Project or the CSE HUB are allocated a named 1:1 worker and supported for a 12 week period with then the option for long term support through accessing the youth provisions. All young people identified at been at risk or ay concerns are shared with Children's social care and referrals are completed.
- Young women from the ward represented the council showcasing their participating and engagement in women's cycling and supported Bradford securing the National Women's Cycling conference in May.
- Modern Day Awareness Project has been re-funded by the Police Crime Commissioner and is supporting the work around reducing ASB across the Ward, with on-going partnership work with the Police been undertaken.
- 12 week projects are delivered weekly in the Youth Service Youth Provisions engaging young people around local, national & personal issues that may be affecting their lives.

5.0 Other themes affecting communities e.g. Health etc					
Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be Achieved (indicative at present)	Named Person responsible for activity
5.1	Food Poverty	<ul style="list-style-type: none"> Promote locally available services such as foodbank distribution centres and family support services, home warmth schemes and Credit unions 	<ul style="list-style-type: none"> Local community centres, volunteers and faith centres to identify need and provide services 		<ul style="list-style-type: none"> Faith Centres Community centres Metro foodbank
<p>Updates:</p> <ul style="list-style-type: none"> Places of Welcome support vulnerable individuals and will signpost those in need to food banks. Elderly exercise & Keep fit sessions at Lower Grange Community Centre: Every Tuesday 10am – 11am in partnership with All Teed Up Ltd. Courses and educative classes available at Lower Grange daily that support individuals to access provisions to support them around a number of topics these include: ESOL/ Benefit advice / IT / Maths / English & work clubs all which supports the health and well-being of those attending. 					

Heaton Ward Plan Updates 2017-18

1.0 Cleaner and Greener communities					
Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be achieved	Named Person responsible for activity
1.1	Increase recycling and encourage more people to recycle.	<p>Ward Officer, Council Wardens and CD worker - Identify key reasons why the community do not recycle through consultation.</p> <p>Ward Officer - Promote Midland Road Household waste management site</p> <p>Recycling Officer, Council Wardens and CD Worker to provide information to residents on how to recycle.</p> <p>Use Ward Forum, class assemblies and any community meetings to provide information on recycling.</p> <p>Work with the AWM Ltd, BCEP, BEAT and CD Worker to look at recycling outreach initiatives.</p> <p>Work with social housing landlords regarding recycling with their tenants</p> <p>Clean Teams to support community groups in local campaigns</p> <p>Council Wardens and Ward Officer - raise awareness about bulky collection</p> <p>Council Wardens, Ward Officer and CD Worker -Promote charities who operate furniture recycling schemes.</p> <p>Ward Officer, Council wardens and Recycling Officer Work with schools to</p>	<ul style="list-style-type: none"> • People could become Recycling Champions and encourage family, friends and neighbours to recycling and encourage them to use the household waste sites. • School recycling facilities and education with support from WO and business • Community organisations to support local awareness and initiatives to increase recycling • Support and apply the new bins policy 	<p>Increase in local recycling observed and recorded</p> <p>Increase in local recycling opportunities</p> <p>Involve schools in recycling campaigns</p> <p>Financial savings</p> <p>Community centres to run recycling facilities – clothing, cans, etc</p>	<p>Recycling Officer</p> <p>Ward Officer</p>

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		promote recycling and arrange visits to the Environment Room at AWM Ltd. Businesses to dispose of oil/fat correctly.			
1.2	Support residents and local groups with clean ups and environmental projects	Council Wardens and Clean Team to support community clean ups Residents groups, community organisations and to be supported by CD Worker in organising local activities Equipment and promotional materials provided.	<ul style="list-style-type: none"> • Support volunteers with publicity and equipment to undertake clean ups • Host promotional stall at community events • Participate in and support neighbourhood clean ups • Access funds for environmental improvements with the support of the ward and CD officers 	No. of clean ups organised No. of volunteers participating Reduction in reports of litter in streets	<ul style="list-style-type: none"> • Council Ward Officer • Area Operations Manager • Police Ward Officer
Page 111	Reduce litter, fly-tipping and the number of untidy gardens by working jointly with RSL's, schools, other partners and businesses	put up notices to highlight fines Encourage reporting of fly tipping Work in partnership and share information duty of care and obligations of business with regards to waste Warden Manager and Environment Enforcement to prosecute offending businesses and individuals using CPN powers Work with schools in the area on environmental audits and anti litter campaigns Council Wardens to provide information to residents on how to report fly tipping. Clean Team to liaise closely with Council Wardens to tackle hot spots	<ul style="list-style-type: none"> • Participate in litter picks to instil community pride • Residents to provide intelligence regarding tipping such as number plates and other identification for possible prosecutions. • Residents to make greater use of house hold waste facility at Midland Road and increase recycling rates • Residents encouraged to clean their gardens and take pride in their 	<ul style="list-style-type: none"> • Reduction in reports of and actual fly tipping • Cleaner neighbourhoods • Cost savings • Reduction in vermin 	<ul style="list-style-type: none"> • Council Ward Officer • Area Operations Manager • Police Ward Officer

		and provide information for possible enforcement action.	neighbourhoods		
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Updates:

- Recycling information distributed at all community and outreach events, including school parent evenings, forums and community meetings. Residents gave positive feedback and were encouraged to recycle.
- Specific outreach organised in Lynnfield estate where there is a low take up of recycling.
- Community litter picks taken place in: Frizinghall through the welcome and shine project, Heaton Township in Heaton village and Upper Heaton supported regular litter picks throughout the school holidays in Upper Heaton. Provided regular updates through contact list and Facebook of resources available to community groups to carry out litter picks.
- Continued coordination between the clean team and wardens to identify key hot spots in the wardens such as Chellow Fields Court, Shay Lane, Heaton Woods, and Beamsley Road. Fly tipping hot spots have been identified and followed through with enforcement notices.

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2.0 Safer Communities

Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be achieved	Named Person responsible for activity
2.1	Reduce speeding traffic and improper parking especially around schools	Offer schools educational programmes through the Road Safety Team – supporting pedestrian safety and raise awareness of consequences of not using seat belts, child seats and use of mobile phones Monthly rota of Council Wardens attendance at schools at start and end of school day Schools to explore the feasibility of walking bus initiatives and other ideas to reduce traffic, dangerous parking Warden, Police and Ward Officer talks to parents and other groups about	<ul style="list-style-type: none"> • Walk children to school and only drive if necessary • Park safely and observe appropriate speed in congested areas • Observe traffic regulation orders • Report details of regular offenders • Ensure children are aware of road safety and crossings. 	<p>Lower KSI statistics</p> <p>Improved road safety</p> <p>Less traffic congestion around schools</p> <p>Reduced calls to services</p>	<ul style="list-style-type: none"> • Police Ward Officer • Youth Worker • Safer Schools • Road Safety • Council Ward Officer

		<p>parking issues</p> <p>Police Roads Team to host enforcement action days for speeding, mobile phone, seat belt and other driving contraventions and promote success stories.</p>	<ul style="list-style-type: none"> • Volunteer to take children from neighbours as well as their own to school • Organise supervised patrols with the school at school drop off and pick up times • Madressas and mosques to have volunteer patrols to improve child safety 		
2.2	Reduce ASB in the ward by consultation and extinguishing rights of way on hotspot footpaths	<p>Ward Officer, Council wardens, NPT, MHA and Inspired Neighbourhoods to improve intelligence and information gathering from residents.</p> <p>CD worker, Youth Service and Inspired Neighbourhoods to provide organised activity and sport to young people</p> <p>Inspired Neighbourhoods Local Community Hub to provide training, employment and health advice</p> <p>Positive Pathways for Young People to provide outreach and centre based courses for youth needing guidance, support and increased aspiration.</p>	<ul style="list-style-type: none"> • Community Centres raise awareness of support available for drug and alcohol issues • Encourage reporting of crime • Engagement via faith centres and school networks • Continue work with School to develop a drugs educational approach / school based project • Residents to promote and sign up to courses and training available at the new Local Community Hub • Hollings Road Youth Association to recruit local volunteers for training 	<p>Reduction in ASB and fear of crime</p> <p>Improved neighbourliness</p> <p>Reduction in litter and fly tipping</p>	<p>Police ward Officer</p> <p>WO</p> <p>MHA</p> <p>Incommunities</p>
2.3	Reduce burglaries in the ward	<p>NPT Support the formation of NH Watch</p> <p>Promote awareness and target harden properties against burglary</p>	<p>Change euro locks to BS standard</p> <p>Join NH Watch</p>	<p>Less strain on resources so agencies prioritise other policing issues</p>	<p>Police Ward Officer</p> <p>WO</p> <p>CD Worker</p>

		Work n partnership with Council Wardens and Ward Officer Team to promote key messages	Report suspicious activity and look out for neighbours Heed advice on preventing opportunistic walk in thefts Community groups to raise awareness about keeping property safe and volunteer to keep neighbourhood clean and tidy to deter from 'broken window effect'	Reduction in crime Improve residents and property safety Increase neighbourliness	
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Updates:

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- Coordinated action through the Ward partnership team. Areas have been identified and traffic surveys carried out to provide accurate information regarding speeding and where to target resources, particular areas of concern including Howarth Road and Stoney Ridge.
- Partnership work at Frizinghall Primary and Beckfoot Heaton primary working with parents and governors to address anti-social and dangerous parking and school drop off and pick up times, including coffee mornings and school assemblies. Partnership meeting with Heaton Mosque to deal with residents concerns regarding ASB parking and noise nuisance. Coordinated a joint approach with the police, highways, planning and council wardens to work together to resolve on-going disputes.
- Regular rota's for Council Wardens to attend all the schools in Bradford West.
- Informal education by the youth service in open access provision regarding illegal driving and the consequences.
- Targeted work by the NPT at key ASB hot spot agreed through the Ward partnership teams:
- Chellowfields Court: Partnership work with the business owners, police, rights of way, highways and planning and youth service to address on-going issues of ASB. As a result the Landlord has been granted planning permission which included the distinguishing of rights of way. The police have carried out targeted and disruptive visits to the housing complex. Visits have been made to young people that have been identified as causing ASB and they have been taken home and the concerns discussed with their parents. The youth service has supported with outreach work in the area once a week making contact with 20 young people with a long term strategy to increase youth work provision in the area.. All action coordinated and shared through the Ward partnership team.
- Sainsbury's: Persistent and aggressive begging identified as a concern through the ward partnership. The police have worked well with the businesses to build a positive relationship. Yellow and red letters have been given to persistent beggars and several arrests have been made. A partnership day took place to support the 'more ways to give' campaign lead by the stronger safer officers. As a result the calls for service have reduced significantly.
- Bradford West Golf Club – A join partnership meeting took place in June to discuss recent vandalism and cases of intimidation and ASB

on the site. The police and Youth services carried out joint visits to address issues of ASB and encourage young people to positive activities and the outreach work in the area. The police have followed up with a plain clothes operation as well as number plate initiative. Working with Rights of ways and Highways to tackle ASB hot spot areas by extinguishing right of way that are no longer appropriate for use.

- Day of action in Frizinghall to address spike in burglaries in the area. Information was given to residents regarding security etc. Continue to support the neighbourhood watches in the ward and give out community safety advice and share information.
- Continued support with highways through public consultation and the area committee process.

3.0 Stronger and Active Communities (community support)

Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be achieved	Named Person responsible for activity
3.1	Encourage more resident volunteering and increase opportunities for participation in local activities	WO and CD Worker to offer opportunities such as Snow Warden and NH Watch, Community clean ups and days of action All partners to use Forums, networks and newsletters to promote volunteering through environmental projects, recycling, befriending schemes, community health champions etc.	<ul style="list-style-type: none"> • WO and CD Worker to offer opportunities such as Snow Warden and NH Watch, • All partners to use Forums, networks and newsletters to promote volunteering through environmental projects, recycling, befriending schemes, community health champions • Encourage residents to take up free training as walk leaders and health champions • Volunteer for community clean ups 	<p>Sustainable local services</p> <p>Cleaner and greener neighbourhoods</p> <p>Reduced demand on stretched services</p> <p>Increased community pride in neighbourhood</p> <p>Increased skills and experience and resource in the community</p>	Ward officer Ward Police Officer All partners
3.2	People Can / New Deal	Neighbourhood Service to support the 'People Can' campaign aimed at	<ul style="list-style-type: none"> • Local residents and neighbours can volunteer to organise community activities to encourage neighbourliness. 	<p>No of new community volunteers</p> <p>No of new services available locally</p>	Ward Officer CD Worker People Can lead Area Operations

		developing strong and resilient communities in line with the New Deal principals	<ul style="list-style-type: none"> Volunteers could set up their own informal / formal groups to carry out a range of environmental projects such as litter picking public footpaths and cutting back overgrown vegetation. 	No of services of value to the community are made sustainable	Manager
3.3	Improve community cohesion through interfaith work	Organise multi faith events Tackle myths and rumours Support communities in their stand against division from external forces(e.g. EDL etc)	Invite people of faith or none to celebrations and events Promote good neighbourliness and tolerance Have a common voice against detrimental influences and voices that sow disharmony	Improved community cohesion and resilience Greater sharing of experiences and resources No. of multi faith/ community events held	WO CD Worker Faith centres

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Updates:

- Three successful events organised in Heaton for the ‘Great Big Get together’ all were fantastic examples of community cohesion engaging with different communities across the ward. Provided support and advice to groups regarding funding, risk assessment, and community contacts as well as coordinating partnership meetings.
- Supported the successful re launch of Upper Heaton Working Together Group which was organised in May attracting a good turn out from the community. Carried out a survey to gage current priorities to support the ward plan. Since May regular support to the committee as they develop from strength to strength taking on their first large partnership project this year. Supported with the development of committee and chair skills, project planning, bid writing and partnership working.
- Heaton Village have launched their new website and have plans and events in place throughout the year.
- Places of welcome established in both St Michaels and St Martins run by volunteers to offer a safe and welcoming space for the community.
- People can campaign advertised at various community gatherings, school parents evenings and outreach work and with Facebook good news stories etc.
- Successful community forum taken place in October with partners to establish and engage the community in the ward plan priorities.
- Nominations completed for Community Stars awards.
- Supported the Bradford Citizenship program delivering a presentation to volunteers on ‘How Bradford Works’.

4.0 Young People in our communities

Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be achieved	Named Person responsible for activity
4.1	Support the voluntary sector to deliver more services for young people and promote volunteering opportunities	<p>CVS, WO and CD Worker to support groups to become constituted and assist with funding bids.</p> <p>YS to look to maximise resources in the area and share resources and expertise. Support ward based youth groups to develop their programmes for young people e.g. YS, FCA, UHWT, HTA, FP</p> <p>WO and CD Worker to link issues and solutions through Partnership working.</p> <p>YS, WO and CD Worker to ensure opportunities are available for young people to have their voices heard.</p>	<p>Support community funding bids</p> <p>Volunteer to support activities for young people e.g. football coaching, Indoor games, home work support etc</p> <p>Volunteer to work with local community organisations who rely on local people and unpaid help</p>	<p>Decrease in ASB</p> <p>More opportunities for young people for personal development</p> <p>No. of Young People engaged in activities</p>	<p>YS WO CD Worker Police Ward Officer</p>

4.2	Improve opportunities for young people to learn and play	WO and CD Worker to improve marketing and publicity of activities in the area. Play Team to support new opportunities for young people such as indoor and outdoor activities	Volunteer with community centres and Youth service for provision of services Offer venues and other resources for learning and play opportunities Encourage children and young people to participate in accredited courses and activities for self development	Greater range of services available to young people Community cohesion as young people from across different backgrounds participate in joint activities Increase in knowledge and skills so young people can play a greater role in their communities	Youth service WO Police Ward Officer
Page 118	Work with schools to improve road safety and well being of child	Road safety training for children Advice and awareness for parents of safe driving Promotion of good health and diets	Parents to encourage good road safety habits Households diets to follow good advice from information children bring home Parents to get involved in the school through PTA and encourage development extracurricular Activities	Increase in children's safety on school journey Improved learning outcomes for children Reduction in obesity	WO CD Worker Schools Public Health

Updates:

Youth provision in the ward

- Tuesday Evening 6 till 8.30pm youth Club @ Frizinghall Community Centre mainly young men age 12- 18.
- Thursday Evening Detached/ outreach in the Haworth Road Area from Oct 17 to date made contact with over 50 individual young people.
- Carried out a needs analyst with over 100 young people in December 17, the majority all supporting the need to have a base for young people to meet and explore opportunities to develop personal social skills.
- Worked in partnership with PCSO to tackle ASB around West Bradford Golf Club and Chellowfield Court.

- Friday Evening 6 till 9pm Youth Club at Heaton Village hall mainly young men 12- 18 all full engaged developing ideas plans, supporting local community with regular litter picks, Community Fun days.
- West Wide Duke of Edinburgh Award – Ran the DofE programme for BFD West until Jan 18 over 40 young people in have gained skills and experiences in the outdoors. 10 Young people from the Heaton ward have obtained Bronze and silver awards in the last Year.
- Support a caseload on the Mind up Project, vulnerable young people with various complex needs.

Short Term and Holiday Provision in Heaton Ward.

- Session at St Bede's / St Joseph's school with non-main stream students looking at choices and expectations May- July 17.
- Sessions at One In Million School with the Accreditation and out of school clubs.
- Halloween Bike Ride in partnership with BFD South and Bradford Bulls.
- Supported the Healthy Heaton launch Day- Walk/cycle track in partnerships with Heaton Primary, Ward Officer, Sports and Leisure, Zara Sports Centre, UHWT.
- Heaton Gala and Fun day at Heaton St Barnabus Primary.
- Heaton Village Litter Pick, supporting Heaton Woodcraft Folk, Heaton Woods Trust.
- The great get together at St Margaret's Church Frizinghall.
- Heaton young people supported the Street party in Girlington by running stalls.
- Working in Partnership with The Yorkshire Dales National Park taking young people into the Countryside August 17.
- Supported St Paul's Church Maningham with the community fun day, smoothly Bike and Info Stall.
- Arrange holiday schemes with Archery, Cricket, Cycling, Go Karting, Jump Arena, multi sports, Blackpool, Community Action Days, Drugs alcohol workshops.
- Raise awareness around Bonfire Safety target local Mosques and Madrassas, outreach over the weekend to talk to young people re consequences.
- Attend School assemblies at Belle Vue girls to promote volunteering opportunities for young people within the youth service.
- Partnership meeting with British Cycling to deliver rides in the ward
- Attend Ward Office partnership meeting follow up any actions.

Road safety please see 2.0 update

- Frizinghall Partnership continued support of primary school citizenship project: Wardens supported the Frizinghall primary school Citizenship project supporting young people with a community litter pick.
- Met with the head teachers of Frizinghall Primary and Bekcfoot Heaton and shared projects and initiatives that could support the broader educational experience including 1k a day, real Junk food project, and support to new communities.
- Continued support to Frizinghall community centre to improve their community offer, with the CD worker establishing good relationships and developing a mixed timetable of provision.

5.0 Other themes affecting communities e.g. Health etc

Code	Priority	What Services Can Do	What People Can Do	What Outcomes achieved	Named Person responsible for activity
5.1	Improve health through local activities and educational programmes	<p>Organise health activities with community centres</p> <p>WO, CD Worker and partners – apply for small funds to provide health projects</p> <p>Start walking clubs</p> <p>Communities to promote Healthy diets and lifestyle WO and CD Worker and Public Health Officer to provide health information at forums and community centres And events</p>	<p>Participate in local walking groups or take up light walking in the ward</p> <p>Use facilities at Zahra sports centre or local community centres for fitness, healthy eating and wellbeing</p> <p>Information from schools available to children and families about healthy eating and wellbeing</p> <p>Get involved in initiatives available from GP practices and commissioned community groups</p> <p>Control family diet</p>	<p>Less demand on resources</p> <p>Better quality of life</p> <p>Increased life expectancy</p> <p>Increased employment prospects</p>	<p>Public Health WO CD Commissioned community groups</p>
5.2	Work with community groups and volunteers on projects improving health including mental health	A number of providers funded by Public Health provide a mixture of advice needs, welfare benefits including Frizinghall Community Centre, debt advice and	<p>Promotion of services available so that individuals can have access and self help</p> <p>Replicate the successful Volunteer to run walking groups, cook and eat sessions, local food growing</p> <p>With local support groups such as</p>	<p>Less demand on resources</p> <p>Better quality of life</p> <p>Increased life expectancy</p> <p>Increased employment</p>	<p>Public Health WO CD Commissioned community groups</p>

		<p>specialist representational work Bradford West Health Network working to coordinate community groups in delivery of services Improve access to information and services regarding health e.g. Sharing Voices</p>	<p>UHWT, HTA, FCA, BCEP, Sharing Voices, MHLI, Bradford West Men's Health network and Inspired Neighbourhoods can bid for funds and deliver local health projects</p> <p>Join community groups to volunteer and participate in health initiatives</p>	prospects	
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.Updates:

- Supported the installation of the walking track In Howarth Road Park. Coordinated and facilitated the launch of the Healthy Heaton fun day which brought partners in upper Heaton together. This included cycling for all ages, tennis, running and walking sessions, Healthy snacks, inflatables, smoothy making etc.
- Establishment of the Healthy Heaton Partnership. Coordinated and facilitated a meeting for local partners to agree to commitment to improving health in the ward which was agreed. Supported Upper Heaton in their successful Bid to awards for all for £10,000 for the 3 month Healthy Heaton Challenge. Looking to continue to develop this partnership to support further initiatives including Active Bradford to promote Healthy lifestyle choices.
- Supported the continued development of the Heaton walking group including a children's sponsored walk in August.
- St Margaret's church continues to offer fantastic support to the community including a health lunch once a week through Patch and support to those suffering social isolation through the places of welcome project.
- Frizinghall Community centre has developed additional provision around health including an archery project, bike library and drop in cafe.

Manningham Ward Plan Updates 2017-18

1.0 Cleaner and Greener communities					
Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be achieved	Named Person responsible for activity
1.1	Increase recycling and encourage more people to recycle.	<p>Ward Officer, Council Wardens and CD worker - Identify key reasons why the community do not recycle through consultation.</p> <p>Ward Officer - Promote Midland Road Household waste management site</p> <p>Recycling Officer, Council Wardens and CD Worker to provide information to residents on how to recycle.</p> <p>Use Ward Forum, class assemblies and any community meetings to provide information on recycling.</p> <p>Work with the AWM Ltd, BCEP, BEAT and CD Worker to look at recycling outreach initiatives.</p> <p>Work with social housing landlords regarding recycling with their tenants</p> <p>Clean Teams to support community groups in local campaigns</p> <p>Council Wardens and Ward Officer - raise awareness about bulky collection</p> <p>Council Wardens, Ward Officer and CD Worker - Promote charities who operate furniture recycling schemes.</p> <p>Ward Officer, Council wardens and Recycling Officer Work with schools to promote recycling and arrange visits to the Environment Room at AWM</p>	<ul style="list-style-type: none"> • People could become Recycling Champions and encourage family, friends and neighbours to recycling and encourage them to use the household waste sites. • School recycling facilities and education with support from WO and business • Community organisations to support local awareness and initiatives to increase recycling • Support and 	<p>Increase in local recycling observed and recorded</p> <p>Increase in local recycling opportunities</p> <p>Involve schools in recycling campaigns</p> <p>Financial savings</p> <p>Community centres to run recycling facilities – clothing, cans, etc</p>	Recycling Officer Ward Officer

		Ltd. Businesses to dispose of oil/fat correctly.	apply the new bins policy		
1.2	Support residents and local groups with clean ups and environmental projects	Council Wardens and Clean Team to support community clean ups Residents groups, community organisations and to be led by Ward Officer. Equipment and promotional materials provided.	<ul style="list-style-type: none"> • Support volunteers with publicity and equipment to undertake clean ups • Host promotional stall at community events • Participate in and support neighbourhood clean ups • Access funds for environmental improvements with the support of the ward and CD officers 	No. of clean ups organised No. of volunteers participating Reduction in reports of litter in streets	<ul style="list-style-type: none"> • Council Ward Officer • Area Operations Manager • Police Ward Officer
1.3	Reduce litter, fly-tipping and the number of untidy gardens by working jointly with RSL's, schools, other partners and businesses	Put up notices to highlight fines Encourage reporting of fly tipping Work in partnership and share information duty of care and obligations of business with regards to waste Warden Manager and Environment Enforcement to prosecute offending businesses and individuals using CPN powers Work with schools in the area on environmental audits and anti litter campaigns Council Wardens to provide information to residents on how to report fly tipping. Clean Team to liaise closely with Council wardens to tackle hot spots and provide information for possible	<ul style="list-style-type: none"> • Participate in litter picks to instil community pride • Residents to provide intelligence regarding tipping such as number plates and other identification for possible prosecutions. • Residents to make greater use 	<ul style="list-style-type: none"> • Reduction in reports of and actual fly tipping • Cleaner neighbourhoods • Cost savings • Reduction in vermin 	<ul style="list-style-type: none"> • Council Ward Officer • Area Operations Manager • Police Ward Officer

		enforcement action	of house hold waste facility at Midland Road and increase recycling rates <ul style="list-style-type: none"> Residents encouraged to clean their gardens and take pride in their neighbourhoods 		
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Page 124	Updates: <ul style="list-style-type: none"> Recycling information has been distributed to Community organisations to raise awareness of recycling Ward Officer is working with community groups across the ward to encourage volunteering community clean and recycling Working with local residents groups in organising People Can initiatives i.e. Promoting re-cycling. Volunteers working to clean un-adopted streets with the support of Bradford West Area Clean-Teams. 5 Primary schools have been engaged in a local competition to see which will win the school with greatest percentage of recycling in a six week period. This initiative has been produced and conducted with AWM Ltd, BWAC and the NPT. This is on-going and update will be provided in the next ward plan. Further efforts are being made with community organisation and residents as the new bin policy has into play by taking information to events and local activities such as clean-ups. Visit made with recycling officers to look at communal storage areas for residents at Braybrook Court and Salt Street Working with local residents group from the Wilmer Road area. Organise People Can initiatives i.e. 8 x Clean-ups. Volunteers working to clean un-adopted streets with the support of Bradford West Area Clean-Teams. 16 Community clean ups held with volunteers from across the ward supported by the Council Wardens, Clean Team, Wad Officer. Corn Wall Place, North Avenue and Wood view etc. residents helped with gully cleaning and fly tipping on days of Action St. Michael's Road had through clean up in a Day of Action Additional gully team visits undertaken in hot spot areas Additional bins added to Oak Lane, , Eldon Place, Lumb lane and Drummond Road, near Mahmoods', Big Belly bin on Oak Lane Community Payback have assisted with clean ups at Manningham Library, Parkfield Road, Garfield Road Environmental Enforcement Action pursued on Church Street, jointly worked with Chair of Bradford West Area Committee regarding Church Street land been cleared and greatly improved. Joint work with Council Wardens to get details for prosecuting offenders with residents, businesses, NPT and council departments.
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- Enforcement action taken and fly-tippers prosecuted for fly-tipping on Church Street.
- Working with local residents group from the Wilmer Road area. Organise People Can initiatives i.e. advising residents of re-cycling timetable and also advising them to keep the Household Waste Site Permits they will be getting in the post with their Council Tax letter.
- Midland Road Waste management site promoted with residents
- 'No feeding birds' signs put at areas of identified with food waste - Carlyle Road, Whetley Hill and St. Michael's Road
- Bulk waste collection leaflets circulated to residents and community organisations at hotspots to deter fly tipping
- Ward Officer has had several meetings and clean ups with North Avenue/ Woodview residents. Setting up formal residents group to look after the environment
- Council wardens have had several discussions with businesses on Oak Lane regarding tidy frontages
- Awareness session delivered to young people at Bangladesh Youth Organisation and Hanfia Mosque in Manningham around Littering and the impact it has on the environment by the Youth Service.
- Prescriptive working has been set-up for Manningham Ward for the Clean-Teams.

2.0 Safer Communities

Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be achieved	Named Person responsible for activity
Page 125	Reduce speeding traffic and improper parking especially around schools	<p>Offer schools educational programmes through the Road Safety Team – supporting pedestrian safety and raise awareness of consequences of not using seat belts, child seats and use of mobile phones</p> <p>Monthly rota of Council Wardens attendance at schools at start and end of school day</p> <p>Schools to explore the feasibility of walking bus initiatives and other ideas to reduce traffic, dangerous parking</p> <p>Warden, Police and Ward Officer talks to parents and other groups about parking issues</p> <p>Police Roads Team to host enforcement action days for speeding, mobile phone, seat belt and other driving contraventions and promote success stories</p>	<ul style="list-style-type: none"> • Walk children to school and only drive if necessary • Park safely and observe appropriate speed in congested areas • Observe traffic regulation orders • Report details of regular offenders • Ensure children are aware of road safety and crossings. 	<p>Lower KSI statistics</p> <p>Improved road safety</p> <p>Less traffic congestion around schools</p> <p>Reduced calls to services</p>	<ul style="list-style-type: none"> • Police Ward Officer • Youth Worker • Safer Schools • Road Safety • Council Ward Officer

			<ul style="list-style-type: none"> • Volunteer to take children from neighbours as well as their own to school • Organise supervised patrols with the school at school drop off and pick up times • Madressas and mosques to have volunteer patrols to improve child safety 		
	Reduce ASB and Drug dealing from Hollings Road	<p>Ward Officer, Council wardens, NPT, MHA and Inspired Neighbourhoods to improve intelligence and information gathering from residents.</p> <p>CD worker, Youth Service and Inspired Neighbourhoods to provide organised activity and sport to young people</p> <p>Inspired Neighbourhoods Local Community Hub to provide training, employment and health advice</p> <p>Positive Pathways for Young People to provide outreach and centre based courses for youth needing guidance, support and increased aspiration.</p>	<ul style="list-style-type: none"> • Community Centres raise awareness of support available for drug and alcohol issues • Encourage reporting of crime • Engagement via faith centres and school networks • Continue work with School to develop a drugs educational approach / school based project • Residents to promote and sign 	<p>Reduction in ASB and fear of crime</p> <p>Improved neighbourliness</p> <p>Reduction in litter and fly tipping</p>	<p>Police ward Officer WO MHA Incommunities</p>

			up to courses and training available at the new Local Community Hub <ul style="list-style-type: none"> Hollings Road Youth Association to recruit local volunteers for training 		
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Updates:

- Set-up a 'Ramadan Project' on Wilmer Road Regular, this reduced ASB in the evenings during and after Taravee Namaz also improved communication between residents and agencies though setting up a local 'Whatsapp Group'.
- Manningham Bonfire project – worked with community groups, youth service, Police and mosques – help reduce ASB
- Rotas' for Council Wardens to attend all the schools in Bradford West.
- A partnership approach has been adopted by Neighbourhoods Service, Police and Schools. In this approach education about safe parking is carried out in the first week with the following week of enforcement.
- Road Safety Team has been carrying out Road Safety sessions in schools.
- Manningham Housing Association has let a Unit for Hollings Road Youth Association for them to work with young people in the area and have women only sessions.
- CCTV camera installed (paid by MHA) to cover the Community Hub at Penzance Court and linked to Council system
- Penzance Court/Hollings Road – working with MHA, Youth Service and the Neighbourhood Hub to reduce ASB at locus. CCTV installed, ease of access (target hardening) and working with residents. Number of youths identified and dealt with by way of ASB intervention. Greatly improved in the Penzance Court area.
- Youth workers carried out reach work around Hollings Road on Monday evenings. Engaged in discussions / awareness sessions with young people around anti-social behaviour and consequences of their actions on the wider community. The work has had a gradual impact in reducing anti-social behaviour in the area. Consultation with young people has been carried out.
- Supported Hollings Youth Association with Community event on new year's eve and activities for local children
- Regular feedback given and actions proposed at Ward Officer Team.

3.0 Stronger and Active Communities (community support)

Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be achieved	Named Person responsible for activity
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3.1	Encourage more resident volunteering and increase opportunities for participation in local activities	Ward Officer to offer opportunities such as Snow Warden and NH Watch, Community clean ups and days of action All partners to use Forums, networks and newsletters to promote volunteering through environmental projects, recycling, befriending schemes, community health champions etc.	<ul style="list-style-type: none"> • WO and CD Worker to offer opportunities such as Snow Warden and NH Watch, Community clean ups and days of action • All partners to use Forums, networks and newsletters to promote volunteering through environmental projects, recycling, befriending schemes, community health champions etc. • Encourage residents to take up free training as walk leaders and health champions 	Sustainable local services Cleaner and greener neighbourhoods Reduced demand on stretched services Increased community pride in neighbourhood Increased skills and experience and resource in the community	Ward officer CD Worker Ward Police Officer All partners
3.2	People Can / New Deal	Neighbourhood Service to support the 'People Can' campaign aimed at developing strong and resilient communities in line with the New Deal principals	<ul style="list-style-type: none"> • Local residents and neighbours can volunteer to organise community activities to encourage neighbourliness. 	No of new community volunteers No of new services available locally No of services of value to the community are	Ward Officer CD Worker People Can lead Area Operations Manager

			<ul style="list-style-type: none"> Volunteers could set up their own informal / formal groups to carry out a range of environmental projects such as litter picking public footpaths and cutting back overgrown vegetation. 	made sustainable	
3.3	Improve community cohesion through interfaith work	Organise multi faith events Tackle myths and rumours Support communities in their stand against division from external forces(e.g. EDL etc)	Invite people of faith or none to celebrations and events Promote good neighbourliness and tolerance Have a common voice against detrimental influences and voices that sow disharmony	Improved community cohesion and resilience Greater sharing of experiences and resources No. of multi faith/ community events held	WO CD Worker Faith centres

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Updates:

- Ward Officer has organised various community clean ups and offered volunteering opportunities to community groups and residents
- Leaflets distributed by local community volunteers and groups asking for ideas and issues that people can get involved in.
- Information circulated by networks and community centres for residents to get involved
- BYO, BEAP, St. Paul's Church, YS, Victor Street Mosque and many others have all contributed volunteers to events and clean in Manningham.
- Bradford West Communities Facebook set up.
- Supporting 'Made in Manningham' Project
- Information has been promoted through networks at Forums and community events.
- In conjunction with the Great British Spring Clean we held at Community Clean up at E squire Lane and surrounding area with young

people form the local youth group.

- Working with local residents group from the Wilmer Street area. Organise People Can initiatives i.e. Advising residents of re0cycling timetable and also advising them to keep the Household Waste Site Permits they will be getting in the post with their Council Tax letter.
- New Year's Eve event organised for all faiths and communities at Manningham Sports Hall, support by Bradford West Area Co-ordinators Office.
- Lantern Parade at Lister Park was supported by all faiths and school children.
- We are working with local mosques and Churches in Manningham (Churches.....Victor street and Hanfia mosques) to have a mosque open day, inviting young people from different youth centres, invites will be sent to the whole district (youth centres) and inviting all councillors and council workers to attend the open day.
- Tea Party was organised at St Cuberths Community Church.

4.0 Young People in our communities

Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be achieved	Named Person responsible for activity
Page 130 1	Support the voluntary sector to deliver more services for young people and promote volunteering opportunities	CVS, WO and CD Worker to support groups to become constituted and assist with funding bids. YS to look to maximise resources in the area and share resources and expertise. Support ward based youth groups to develop their programmes for young people e.g. Hollings Youth Association, BYO, Grosvenor Ground Committee and Manningham Youth Action Group WO and CD Worker to link issues and solutions through Partnership working. YS, WO and CD Worker to ensure opportunities are available for young people to have their voices heard.	Support community funding bids Volunteer to support activities for young people e.g. football coaching, Indoor games, home work support etc Volunteer to work with local community organisations who rely on local people and unpaid help	Decrease in ASB More opportunities for young people for personal development No. of Young People engaged in activities	YS WO CD Worker Police Ward Officer

4.2	Improve opportunities for young people to learn and play	WO and CD Worker to improve marketing and publicity of activities in the area. Play Team to support new opportunities for young people such as indoor and outdoor activities Support the development of play areas in the ward including Grosvenor Road with YHA WO and CD Worker to promote sharing of resources between community groups and promote funding opportunities	Volunteer with community centres and Youth service for provision of services Offer venues and other resources for learning and play opportunities Encourage children and young people to participate in accredited courses and activities for self development	Greater range of services available to young people Community cohesion as young people from across different backgrounds participate in joint activities Increase in knowledge and skills so young people can play a greater role in their communities	Youth service WO CD Worker Police Ward Officer Play Team
4.3	Work with schools to improve health and wellbeing of children	Road safety training for children Advice and awareness for parents of safe driving Promotion of good health and diets	Parents to encourage good road safety habits Parents to get involved in the school through PTA and encourage development extracurricular	Increase in children's safety on school journey Improved learning outcomes for children Reduction in obesity	WO CD Worker Schools Public Health

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- Updates:**
- Several Community Clean Ups and Fun Days arranged where young people have been instrumental in organising and delivering activities
 - Community Chest and YOF funds have been given in the ward to support young people and volunteering e.g. Hollings Youth Association, BYO, BEAP, 3E Academy
 - Youth services have training and accreditation available for volunteers
 - Hollings Road Community Hub has laid a number of activities with opportunities for volunteering
 - Youth Service works in partnerships with the Bangladeshi Youth organisation every Fridays to delivery youth work session.
 - Girls group 6pm – 8pm ,Boys group 8pm - 10pm

- Hanfia Mosque Session for 11 to 19years (up to 25 years with a disability). On Saturdays we run boys only session and on Sundays we run Female only sessions. (12pm to 3pm)
- We also ran session a 12 week plan at Victor Street for young people on Healthy eating, drugs and alcohol, internet safety, included a visit at Centre of Excellence – Consequences Project
- Residents advised of volunteer opportunities with a variety of community organisations to help improve skills, knowledge and CV's
- Offer young people access to up to date information on apprenticeships, vacancies training and educations opportunities. Young people can access computers at Toller Youth Café to write CV's and for job search purposes
- Hollings Youth Association organised a football tournament for 9 to 16 year olds at Manningham Sports Centre
- YCCC organised boys and girls cricket coaching sessions in Manningham Sports Centre
- Youth Service provide weekly sessions for young people at BYO, Victor Road, Hollings Road and Lister Park
- St. Mary Magdalene Church have organised cycling club and indoor activities for young people
- Free Summer Bikes Rides In Lister Park for young people and families to all participate in.
- Hollings Road Youth Association have arranged a football tournament and other activities with Youth Opportunities funds
- Bangladesh Youth Organisation have a programme of youth activities offered on a weekly basis
- We are holding an 8 week program at the Women's Centre based in BEAP premises for young girls regarding sports development.
- Bangla Bantams have several junior age football teams supported by Bradford City Community Academy for children in the ward

5.0 Other themes affecting communities e.g. Health etc

Code	Priority	What Services Can Do	What People Can Do	What Outcomes achieved	Named Person responsible for activity
5.1	Improve health through local activities and educational programmes	<p>PH commissioned Stop smoking cessation services locally and work to reduce smoking with children centres, religious leaders and community staff in Manningham</p> <p>A health improvement project provided by Carlisle Business Centre to develop a programme of nutrition, weight management and physical activity opportunities in Manningham. (This is the Manningham healthy Living Initiative).</p> <p>WO and partners – Promote use of Greenline Mile</p>	<p>Participate in local walking groups or take up light walking in the ward – facilities available at Lister Park, Grosvenor Ground, Greenmile route on Midland road</p> <p>Use facilities at Manningham sports centre or local community centres</p>	<p>Less demand on resources</p> <p>Better quality of life</p> <p>Increased life expectancy</p> <p>Increased employment prospects</p>	<p>Public Health WO</p> <p>CD</p> <p>Commissioned community groups</p>

		<p>on Midland road</p> <p>MHLI and Inspired Communities to promote Healthy diets and lifestyle</p> <p>WO and CD Worker and Public Health Officer to provide health information at forums and community centres</p> <p>CD worker and Community events</p>	<p>for fitness, healthy eating and wellbeing</p> <p>Information from schools available to children and families about healthy eating and wellbeing</p> <p>Get involved in initiatives available from GP practices and commissioned community groups</p> <p>Take up recycling</p> <p>Control family diet</p>		
5.2	<p>Work with Public Health and CCG to prioritise commissioning of projects tackling health including mental health</p>	<p>A number of providers funded by Public Health provide a mixture of advice needs, welfare benefits, debt advice and specialist representational work via the Manningham Project, Bradford Citizens Advice Bureau, Disability Advice Bradford, Girlington Project, Family Action and CHAS/St Vincent's</p> <p>Improve access to information and services regarding health e.g. Sharing Voices</p>	<p>Promotion of services available so that individuals can have access and self help</p> <p>Local groups such as B CEP, Sharing Voices, MHLI, Bradford West Men's Health network and Inspired</p> <p>Neighbourhoods can bid for funds and deliver local health campaigns</p> <p>Join community groups to volunteer and participate in health initiatives</p>	<p>Less demand on resources</p> <p>Better quality of life</p> <p>Increased life expectancy</p> <p>Increased employment prospects</p>	<p>Public Health</p> <p>WO</p> <p>CD</p> <p>Commissioned community groups</p>
5.3	<p>Improved perception of</p>	<p>Ward Officer to improve consultation and sharing of information about proposed developments in the</p>	<p>Get on training courses to improve</p>	<p>Reduced demand on services leading</p>	<p>WO</p> <p>CD Worker</p>

	<p>the area in terms of sustainable economic development and Develop of joint bids for regeneration and training opportunities</p>	<p>area. Ward Officer to support Manningham Master Planning Support businesses in the area to be sustainable and grow through the Community Led Local Development initiative Landscape Design Unit environmental initiatives to improve the public realm and improve major corridors Work with empty homes team Ward Officer to support Drummond and Whetley Mills on regeneration, housing and employment projects</p>	<p>skills and employment prospects Keep their gardens and streets tidy by joining community clean ups Report fly tipping and littering Join community organisations for volunteering opportunities to improve skills, environment and services to the community Support public services in local campaigns to improve the neighbourhood Volunteer at local library or local community centre to offer knowledge and your skills</p>	<p>to cost savings Sustainability of local services Greater investment by businesses in the area and increased employment prospects Improved quality of life for residents Increased funds come into the ward to support to employment, housing and social regeneration</p>	<p>MMPB Regeneration Dept.</p>
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Updates:

- Manningham Master Planning Board have developed an agenda for improvements
- Community Hub on Penzance Court running successful women's health and weight loss project
- Cricket Coaching sessions for 6 to 13 year olds at Manningham Sports centre run by YCCC
- Walking Football for men and women at Manningham Sports Centre
- New Health Centres – The Curve and Women's Zone are providing local services
- Ashwell Community Health Champions – Doctors Surgery supporting local health initiative

- Milan centre – healthy eating and health information provided to Women’s group
- Manningham Healthy Living Initiative supporting the establishment of the Bradford West Health Network
- Midland Road Nursery and Children’s centre – weekly programme of activities including Aromatherapy, health of men and healthy Lifestyle for programme for Children
- Awareness sessions focusing on oral health and healthy eating have been delivered to young people at two local mosques, Hanfia and Victor street mosque.
- Regular communication with Public Health through Manningham Master plan, Ward Forum and commissioned projects in Clayton to highlight local issues and concerns
- Youth Service – organised 6 cycling events at Lister Park for various community groups
- Community Led Local Development – CLLD successfully developed via multi-agency and community team to secure funds for the Manningham, City and Great Horton wards
- Council Wardens refer or report any issues of concern regarding housing conditions
- Properties of concern are referred to Empty Homes or Private Landlords section

Thornton and Allerton Ward Plan Updates 2017-18

1.0 Cleaner and Greener communities					
Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be Achieved (indicative at this time)	Named Person responsible for activity
1.1	Encourage more people to recycle.	<ul style="list-style-type: none"> • Council Wardens and Ward Officer to work with Waste adviser refuse team to encourage proper waste separation and disposal • Attend local events and promote recycling 	<ul style="list-style-type: none"> • People could become Recycling Champions and encourage family, friends and neighbours to recycling and encourage them to use the household waste sites. • School recycling facilities and education • Share recycling bins where a local agreement can be reached 	<ul style="list-style-type: none"> • Increase in local recycling observed and recorded • Increase in local recycling opportunities • No. of schools visited and No. that have a recycling policy 	<ul style="list-style-type: none"> • Recycling Officer • Waste advisors
1.2	Reduce dog fouling in hot-spot locations	<ul style="list-style-type: none"> • Council Wardens and NPT promote positive dog ownership • Schools, community centres and other voluntary sector contacts promote scheme at school 	<ul style="list-style-type: none"> • Recruit volunteers to promote the Green Dog Walker scheme • Host promotional stall at community events. • Schools support delivery of school based sessions in all primary schools and in Thornton Grammar school • Work with the Academy and Grammar school and the primary schools especially 	<ul style="list-style-type: none"> • Well informed residents about how to tackle dog fouling • More socially responsible dog owners • No. schools getting an educational resource • No. Schools visited • No. pupils engaged • Calls to service 	<ul style="list-style-type: none"> • Area Operations Manager • Police Ward Officer • Schools • Friends of Groups

		<p>assemblies / other engagement opportunities along with littering campaigns</p> <ul style="list-style-type: none"> • Use street signage and posters to deter dog fouling in hotspots and public areas 	<p>Thornton Primary school on pupil led projects to reduce dog fouling</p>	<p>being monitored in hotspot area</p> <ul style="list-style-type: none"> • Visual audits to be regularly carried out 	
1.3	<p>Reduce litter, fly-tipping and the number of untidy gardens by working jointly with RSL's, schools, other partners and businesses</p>	<ul style="list-style-type: none"> • Clean Team, Ancillary Services and Cleansing to be pre active in responding to calls for service • Housing officers to host street surgeries with partners 	<ul style="list-style-type: none"> • Take part in street audits with officers and ward members • Help identify local open area that may need defending • Joint working with internal partners to work timely and effectively on enforcement issues • Work with the academy and Grammar school and primary schools in the ward 	<ul style="list-style-type: none"> • Clean Neighbourhood • Tidy gardens • Less detritus on streets 	<ul style="list-style-type: none"> • Clean Team • Ancillary services • RSL's

Updates:

- Dog Fouling - Letters delivered to 700 properties adjacent to Market Street in Thornton. Hillcrest, Oakhall park and Alpine Rise. Signage placed on Thornton recreation ground, Havelock Square, Hill Top, West Lane and above streets.
- Market Street in Thornton had gullies cleared and properties and businesses were visited to advise on litter and dog fouling.
- Regular visual audit patrols on Springhead Road area with partners and ward councillors to identify neighbourhood environmental issues.
- Better SMART PHONE communication between wardens and Cleansing to improve identification of litter hotspots and fly tip removal.

- Supported Thornton Primary School pupils, Council wardens and the Great Northern Trail volunteers and elected ward councillors to tackle dog fouling on the access path to school and viaduct along the trail.
- Sapgate allotments clean-up supported by cleansing team. The Council Clean Team cleared the green waste from the site after each of the 12 clean up days.
- Bronte Bell Chapel Group at Thornton weekly clean ups supported by Clean Team and probation service.
- Monthly litter picking group in Thornton supported by ward members and clean team.
- Installed 3 litter bins in area (Kipping Gardens, GNRT, and Cote Lane).
- Removed 5 abandoned vehicles from Wilsden Rd in Sandy Lane.
- Removed 3 abandoned vehicles in Allerton.
- Saffron Drive leafleted and targeted by wardens and waste advisors to promote the bin collections policy and doorstep recycling opportunities.

2.0 Safer Communities

Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be Achieved (indicative at this time)	Named Person responsible for activity
2.1	Improve road safety encouraging people to drive and park responsibly	<ul style="list-style-type: none"> • Offer schools educational programmes through the Road Safety Team – supporting pedestrian safety and raise awareness of consequences of not using seat belts, child seats and use of mobile phones • Regular Police and Wardens 	<ul style="list-style-type: none"> • Regular school patrols in mornings and afternoons 	<ul style="list-style-type: none"> • Literature available at local publicly accessible point • Schools developing a community involvement strategy • A reassured community • A safer and better informed community • No of schools visited • No of FPN's issued 	<ul style="list-style-type: none"> • Police Ward Officer • Safer Schools • Road Safety

		<p>attendance at school at start and end of school day</p> <ul style="list-style-type: none"> • Schools to explore the feasibility of walking bus initiatives and other ideas to reduce traffic, dangerous parking and to support walking • Warden, Police and Ward Officer talks to parents and other groups about parking issues • Police Roads Team to host enforcement action days for speeding, mobile phone, seat belt and other driving contraventions and promote success stories 			
2.2	Partake in Days of Action	<ul style="list-style-type: none"> • Work with police to deliver 	<ul style="list-style-type: none"> • Create a local neighbourhood watch 	<ul style="list-style-type: none"> • A more confident and tolerant 	<ul style="list-style-type: none"> • Police ward Officer

	which tackle local issues e.g. drugs and offer reassurance e.g. burglary, bad driving, litter and detritus	joint days of activities with other partners	<ul style="list-style-type: none"> • Do speed watch patrols • Community Centres raise awareness of support available for drug and alcohol issues • Encourage reporting 	community <ul style="list-style-type: none"> • No of neighbourhood door knocked and leafleted 	<ul style="list-style-type: none"> • Area Operations Manger • Environmental Protection
2.3	Work towards reducing burglary, car crime, and ASB including nuisance quads and bikes.	<ul style="list-style-type: none"> • Work with police ward officers at a street level to deliver leaflets and crime prevention advice 	<ul style="list-style-type: none"> • Create a Neighbourhood watch • Report crime to appropriate agency 	<ul style="list-style-type: none"> • Better informed residents • More confident community • Less calls for service to police 	<ul style="list-style-type: none"> • Council wardens • NPT • Bike team
<p>Updates:</p> <ul style="list-style-type: none"> • Joint council wardens and NPT patrols at 4 primary schools and a High School in the ward (Keelham, Ley Top, Thornton St James and Thornton Grammar) • All schools in ward part of monthly rota attended by council wardens, 2 schools per month are visited • Sandy Lane parking issues Wilsden Road – support from wardens, NPT and Highways enforcement • Leaflets dropped into 150 homes on Market Street/ Ellingham Court /Sapgate Lane supporting good parking • Continue to support the Thornton recreation centre and youth provision on all weather pitch – Providing diversionary activity for up to 80+ YP on a Friday evening • Street audits undertaken in 3 areas across the ward where burglaries have been identified at Ward partnership meetings. Over 60 occupiers spoken to on the doorstep, 250 received letter drops and 120 people expressed interest in forming Neighbourhood Watches in Winter Court, Hill Top, School ridge, Market street and Brindle Court. • 50 people signed up to the Police OWL watch – to receive community safety information via text and e-mail. • With Ward Councillors and police attended a public meeting about a serious crime in Thornton. We offered reassurance and advice about personal safety and promoted Neighbourhood watch • Monthly community contact points held jointly with police in Thornton and Allerton (Café West Allerton and CO-OP in Thornton) 					

<ul style="list-style-type: none"> Supported the extension of Clayton Alcohol Partnership into Thornton and Allerton wards. Involved in developing a local action plan to tackle alcohol misuse in the ward Officer led Ward Partnership Team meetings every 10 weeks to discuss priorities for action in ward 5 weekly meeting held with neighbourhood Policing team to discuss partnership working 100 properties on Churchill Road, Hoyle Road and old Road were leafleted about quadbike nuisance 					
3.0 Stronger and Active Communities (community support)					
Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be Achieved (indicative at this time)	Named Person responsible for activity
3.1	Encourage healthy lifestyles	<ul style="list-style-type: none"> Promote activities that are available locally Support the men's and women's wellbeing networks 	<ul style="list-style-type: none"> Form a walking group Work towards becoming a Dementia Friendly Community Assist and attend any local events 	<ul style="list-style-type: none"> No of people engage in healthy activity 	
3.2	People Can / New Deal	<ul style="list-style-type: none"> Neighbourhood Service to support the 'People Can' campaign aimed at developing strong and resilient communities in line with the New Deal principals 	<ul style="list-style-type: none"> Local residents and neighbours can volunteer to organise community activities to encourage neighbourliness. Volunteers could set up their own informal / formal groups to carry out a range of environmental projects such as litter picking public footpaths and cutting back overgrown vegetation. 	<ul style="list-style-type: none"> No of new community volunteers No of new services available locally No of services of value to the community that are made sustainable 	<ul style="list-style-type: none"> Area Operations manager CD worker People can lead

3.3	Support community led family days, galas and trips	<ul style="list-style-type: none"> • Ensure representation at planning events • Ensure funding advice and support is available to local groups 	<ul style="list-style-type: none"> • Join local organising and events committees 	<ul style="list-style-type: none"> • No of people on organised trips • Amount (£) raised locally by successful small grants applications 	<ul style="list-style-type: none"> • CD worker • CVS
<p>Updates:</p> <ul style="list-style-type: none"> • Sappgate allotments meeting - Assisting residents to make a CAT stage 2 application to create an allotment/community garden on ex council land. • Promot GNRT - Assist group to establish itself as `friends of group`. Discussed litter picking of trail with Council clean team and Sustrans volunteers. • Working with ward members on creating a management group to; firstly assist the running of Thornton CC and eventually to manage and run the centre via a CAT application. • Support all voluntary organisations in area to increase volunteer base and increase participation. • Created and Allotments Watch across the ward in partnership with police offering security improvements to all allotments in ward. • Assisted Saffron Dean Community Association with identifying new committee members and engaging with the wider community. 					
4.0 Young People in our communities					
Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be Achieved (indicative at this time)	Named Person responsible for activity

4.1	Work creatively to maintain existing provision e.g. community cohesion and intergenerational work	<ul style="list-style-type: none"> • Identify locations where Youth work can take place within the ward either building based or open spaces • Identify appropriate sources of funding 	<ul style="list-style-type: none"> • Create a ward based youth council • Local centres within ward to realise the creativity and benefit that Young people can bring to their centre and community 	<ul style="list-style-type: none"> • Young People empowered and having a sense of identity and community • Young people able to influence local decision making 	<ul style="list-style-type: none"> • Youth Service • CVS • CD worker
4.2	Tackle youth Anti-Social Behaviour, drugs and alcohol misuse	<ul style="list-style-type: none"> • Community clean ups • Joint working with partners e.g. police, VCS and faith sector on Youth engagement • Do sessional work in schools delivering life and social skills • Generic sessional work and diversionary activities e.g. football skills and youth clubs, detached and outreach work 	<ul style="list-style-type: none"> • Volunteer their involvement • Report issues to appropriate agency • Keep nuisance diaries • Engagement via faith centres and school networks 	Positive images of young people	<ul style="list-style-type: none"> ○ Youth Service ○ Police ○ CD Worker

4.3	Gender specific work	<ul style="list-style-type: none"> Identify Vulnerable Young People identify issues of safeguarding and those at risk of CSE Signposting to appropriate agencies for additional support 	<ul style="list-style-type: none"> Report concerns to safeguarding person at schools, faith centres and other appropriate organisations 	<ul style="list-style-type: none"> Positive images of young people 	<ul style="list-style-type: none"> Youth Service
<p>Updates:</p> <ul style="list-style-type: none"> Maintained 4 x weekly open access sessions of YW across the ward. The diversionary football session on Fridays regularly attracts 70+ individuals 5 Young people attended café west with 15 older members and spent the day together. A successful intergenerational event. Relationship with SDCA/Weymouth Centre going well. Weekly based provision every Wednesday 6pm – 9pm since March 2017 and with Thornton Rec weekly diversionary session delivered every Friday 5pm – 7:30pm Successful funding application from SDCA for £1049 to support Thornton & Allerton Youth Council 3 x intergenerational session delivered in partnership with Café West stroke victims group on 25th & 27th July 24/10/17 Weekly drop in session delivered in Rowan House Care Home, James St, Thornton every Thursday 4pm – 6pm Young people from the ward attended mile of tolerance on 10/08/17 and visit my mosque day 18/02/18 YP from ward (6) attended area committee panel 25/10/17 and overview and scrutiny committee Alcohol awareness event held on 28th July at Thornton Diversionary Football session at Thornton Recreation Centre in partnership with CAP, police, Barnardo's, over 70 young people attended. 6 yp took part in Take over day 24/11/17 Worker delivering one to one support to vulnerable young people across the ward, working with young people referred by CAMHS, Early help and CSE hub. 10 young people attended Women Of the World festival 19/11/17 10 boys from Allerton participated in a cycling session 'ride against racism' on 15/02/18 					

- 20 girls from ward took part in Girls big night in on 15/02/18 at Toller youth café with girls from other areas

5.0 Other themes affecting communities e.g. Health etc

Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be Achieved (indicative at this time)	Named Person responsible for activity
5.1	Food poverty	<ul style="list-style-type: none"> • Promote locally available services such as food bank distribution centres and family support services, home warmth schemes and Credit unions 	<ul style="list-style-type: none"> • Local community centres, volunteers and faith centres to identify need and provide services 		<ul style="list-style-type: none"> • Faith Centre • Community centres
Updates: <ul style="list-style-type: none"> • Food distribution centres at St James, Thornton, St Francis, Allerton and Café West • St James church is now part of a national network of Places of Welcome 					

Toller Ward Plan Updates 2017-18

1.0 Cleaner and Greener communities					
Code	Priority	What Services Can Do	What People Can Do	What Outcomes achieved	Named Person responsible for activity
1.1	Reduction of rubbish in gardens and general littering fly tipping.	<ul style="list-style-type: none"> • Council Wardens patrol and target hot spot areas with days of action, enforcement and education supported by partners across all sectors • Clean Team focus on hot spot areas • Environmental Enforcement target hot spots • NPT joint home visits with Wardens, letter drops and enforcement patrols encouraging reporting of environmental anti-social behaviour / fly tipping • Housing Associations liaise and work closely with Council Services and undertake estate walkabouts and report issues • Information to residents at Forums and other 	<ul style="list-style-type: none"> • Community litter picks / clean ups involving residents, Street Leaders, schools and Friends of Groups • Report fly-tipping and litter • Report incidents in detail • Community street champions • Encourage private landowners to defend their land and clean-up promptly • Promote on-line and Council App for reporting issues • Faith led and faith based environmental projects • More focussed school led educational work 	<ul style="list-style-type: none"> • Reduction in reports of and actual fly tipping • Cleaner neighbourhoods • Cost savings <p>Reduction in vermin</p>	<ul style="list-style-type: none"> • Council Ward Officer • Area Operations Manager • Community groups • Police Ward Officer • Housing Associations • Development Workers • Schools • Faith Centres

		<p>community events and presentations to raise awareness of Council services and Council powers</p> <ul style="list-style-type: none"> • Warden and PCSOs to issue FPNs where needed • Promote online reporting for litter dropped from cars • Support active citizenship and organise litter picks with residents and services in hotspot areas • School based educational work 			
1.2	Recycling Awareness / Social responsibility / Campaigns	<p>Wardens to work with primary schools, children centre and Madrassas – educational sessions on recycling, litter, respecting environment</p> <p>Ward officer and Warden raising awareness of what can be recycled at home, at Household Waste centres and other places locally</p> <p>Focussed door-to-door work in neighbourhoods where recycling rates are lower to increase uptake of recycling by residents</p> <p>Primary schools: Education schemes to encourage children to take care of the environment and encourage the same</p>	<p>Local community groups to support and develop campaigns</p> <p>Residents take responsibility for their own household waste by recycling more of what they produce</p>	<p>Increase in local recycling observed and recorded</p> <p>Increase in local recycling opportunities</p> <p>Involve schools in recycling campaigns</p> <p>Financial savings</p> <p>Community centres to run recycling facilities – clothing, cans, etc.</p>	<p>Primary schools</p> <p>Recycling Team</p> <p>Ward Officer</p> <p>Wardens</p> <p>Development worker</p>

		discussions at home. Agencies and Council Wardens to support where possible. Recycling Team: Organising and supporting community events			
1.3	Blocked gullies	<ul style="list-style-type: none"> • Ward Officer, Council Wardens, Highways and Gullies Section liaison to determine streets to be cleaned • Ward Officer organises Days of Action involving relevant partners including NPT • Education around pouring of oil/fat down gullies and other waste 	<ul style="list-style-type: none"> • Community to report blocked gullies • Community to lend assistance with gullies / cleaning programmes – removal of local vehicles to assist with access • Community assistance to identify problem areas 	Reduced localised flooding, surface water, and damage to properties.	<ul style="list-style-type: none"> Council Ward Officer Area Operations Manager Gullies Manager Police Ward Officer Community Groups Residents
<p>Updates:</p> <ul style="list-style-type: none"> • Wardens and clean team – working closely together to tackle litter and fly tipping hotspots • Prescriptive working has been set-up for Toller Ward for the Clean-Teams • Wardens and Enforcement officer – continue to tackle offenders, Littering, Fly tipping • Wardens – targeted illegally placed clothing banks on the highway or council owned land. • Ward Officer is working with community groups across the ward to encourage volunteering community clean and recycling • Gurlington Growers –have carried out community partnership clean ups to claim back fly tipped. Partners included St Philips Church, St Edmunds NSCC, Al Mustafa Educational Centre and local residents. • Volunteers and students from Al Mustafa Education and Cultural Centre and St Philips Church undertook a number of litter pick, community clean ups. • Volunteers from Gurlington Community Centre undertook a number of litter pick, community clean ups. • Wardens worked closely with businesses in supporting litter picks. 					

- Recycling information has been distributed to Community organisations to raise awareness of recycling
- educational sessions on recycling, litter, respecting environment – held with students from Al Mustafa Education and Cultural Centre
- educational sessions on recycling, litter, – held with children and parents from St Edmunds NSCC
- Number of Gully Day of Actions – Working closely with Gully team and Highways to tackle problematic gullies
- Worked with community payback to clear Allotments , and leaves around BRI and surrounding area – also focusing on Chassum Grove area
- 2 x Neighbourhood Watches have been set up where the main complaint was littering in the area, signs have been installed, litter picking equipment has been provided to local residents and clean up days have been conducted as above.
- As part of Op Keilderabbey (Bonfire/Halloween Period) worked closely with Council colleagues identifying fly tipping locations and ensured areas cleared regularly to prevent further fly tipping/unauthorised bonfires. Multiple vehicles were identified as part of this Operation for fly tipping and action taken.

2.0 Safer Communities

Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be achieved	Named Person responsible for activity
2.1	Drug Dealing / using	Providing targeted support to the most hard to reach residents PCSOs / Wardens promote Neighbourhood Watch Schemes, Crime stoppers, OWL and undertake reassurance patrols Police and Council ASB teams take action such as warning letters, escalating this where appropriate to Court action Discussions at Ward Officer Team meetings with partners utilising intelligence to support cross partnership interventions Youth Service / CD Worker to	Neighbourhood Watch encourage residents to form groups Community groups and faith centres encourage people to sign up to OWL – Online Watch Link Report suspicious activities	Residents feeling safer in area. Improve the perception of area.	Police Ward Officer Area Operations Manager Council Ward Officer Development worker

		work with young people to raise awareness of drugs use and their effects as well as consequences of anti-social behaviour - link with Positive Pathways for young people project			
2.2	Parking Inconsiderate Double Yellow Lines (Schools/Places of worship) Parking on footpaths	Regular Police and Wardens educational and enforcement work around as arranged through the Ward Officer Team Schools to explore the feasibility of walking bus initiatives and other ideas to reduce traffic, dangerous parking and to support walking Warden, Police and Ward Officer talks to parents and other groups about parking issues	Parents to take responsibility for parking issues around schools. Places of worship to take responsibility for parking issues	Lower KSI statistics Improved road safety Less traffic congestion around schools and places of worship Reduced calls to services	Police Ward Officer Area Operations Manager Council Ward Officer Youth Worker Safer Schools Road Safety
2.3	Standards of driving / speeding ASB – Driving - Quads	Police Roads Team to host enforcement action days for speeding, mobile phone, seat belt and other driving contraventions and promote success stories Offer schools educational programmes through the Road Safety Team – supporting pedestrian safety and raise awareness of consequences of not using seat belts, child seats and use of mobile phones	To take responsibility for actions.	Improve safety and awareness Number of days of actions Number of schools partaking in road safety awareness.	Police Ward Officer Area Operations Manager Council Ward Officer Safer Schools Road Safety
Updates:					

- Drugs awareness sessions delivered to young people at Toller youth café. Focusing on actions and consequences relating to drug use, health and financial implications of using drugs.

The schemes being progressed in the Toller ward as part of the Safer Roads Budget 2017-18 are:-

- Whetley Lane Fairbank Road Junction - Additional road hump in Fairbank Road near the junction. Extend the buildout and waiting restrictions on Whetley Lane, to the south west of the junction, to help improve sight lines for drivers leaving Fairbank Road. Additional warning signs & advisory 20mph speed limit passed Whetley Academy school
- Squire Lane & Lingwood Avenue area - Introduction of waiting restrictions and permit parking to help manage the traffic in the area at school closing time
- Introduction of waiting restrictions at various locations throughout the ward to help improve access and road safety for all road user
- Ongoing parking operation in place around Toller Ward following several issues with double parking and obstructions restricting emergency vehicles in the execution of their duty. A letter jointly signed by the Police, Council and Fire Service was posted to over 600 Toller Ward addresses and has been followed up with over 50 tickets being issued by the Police for Obstruction:
 - in the past 12 months there has been multiple plain clothes operations by the Ward Officer team and Operation Softridge has been ran on 3 occasions targeting local drugs crime nominals and drugs warrants have been executed at 4 addresses. Currently all 4 suspects identified are under investigation for Drug dealing Class A & B drugs and awaiting attending Court. In the near future there are further drugs warrants to be executed in the Toller Ward area as part of Operation Softridge.
 - Operation Steerside has been running now for over 12 months and involved the pro activity of Traffic Officers targeting Bradford motorists for all driving offences, this has been backed up further by the introduction of the ASB Bike Team who work daily in the Bradford area targeting ASB driving, Quads and Motorbikes. 3 static traffic operations on Thornton Road as part of Operation Softridge targeting motorists in the Toller Ward.
 - Ongoing targeted ASB patrols around hotspot areas within the Toller Ward. These areas are patrolled daily by PCSO's and the Ward PC. This involves dealing with ASB nominals with ASB Warning Letters, ASBI's and ABC's. Numerous subjects, vehicles and addresses have been submitted as intelligence as part of these issues.
 - Police work aimed at targeting the Girlington Organised Crime Gang which are based in Lower Girlington. These subjects and nominals are linked to burglary offences, drug dealing and vehicle crime. They are managed daily by the Ward PC and local PCSO's.
 - Operation NEXUS which deals with Immigration Offenders in the Bradford West area has been running for over 12 months. This operation runs weekly in the Toller Ward and involves Immigration Offenders being arrested alongside the Immigration Service before being deported from the UK.
 - Regular feedback given and actions proposed at Ward Officer Team.

3.0 Stronger and Active communities					
Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be achieved	Named Person responsible for activity
3.1	Appropriate Volunteering Opportunities / Jobs / Employment With support of Job Centre Plus	Ward Officer/Community Development Worker : Co-ordination of services, provisions + services on offer Youth Service: Volunteering opportunities offered to young people and Adults.	Community organisations Provide volunteering opportunities, training + skills	Sustainable local services Reduced demand on stretched services Increased community pride in neighbourhood Increased skills and experience and resource in the community	Ward Officer/Community Development Worker Youth Service
3.2	Build on community cohesion – celebrate diversity of the local ward	Ward Officer/Community Development Worker: co-ordination guidance and support. Youth Service: To deliver educational work around community cohesion. Deliver and support Celebration events.	Support events such as Girlington Parade Toller Active Citizens Community organisation to organise events and specific activities	Pride in area, positive image. Improved community cohesion and resilience Greater sharing of experiences and resources	Ward Officer/Community Development Worker Youth Service
3.3	Integration work with different communities i.e. new arrivals, asylum refugees, Eastern European	Ward Officer/Community Development Worker: co-ordination guidance and support. Youth Service: To deliver educational work around community cohesion	Community organisation to organise events and specific activities	Improved community cohesion and resilience Greater sharing of experiences and resources	Ward Officer/Community Development Worker Youth Service

Updates:

- Volunteering opportunities offered to young people and adults within the Toller Ward and across the Bradford district to volunteer with Bradford youth service.
- Young people took part in a youth work activity focusing on all things positive in their community.
- Eastern European youth club held every Wednesdays at Toller youth Café.
- Girls only youth club at Girlington (finished in June 2017)
- Promoting Sky rides and having young people attend.
- 12 week plans for service delivery in youth clubs.
- Litter pick up days in Girlington.
- Young people on the changing places programme and attending a residential
- Celebration event in March 2018 for young peoples achievement
- Work on community Cohesion and the attendance in the Mile of tolerance event
- The local Ward Officer and PCSO's have set up community contact points at St Phillips Church, Trinity Church, Britannia Care Home and Chatsworth Court Care Home. This involves officers attending weekly contact points to speak with local residents and discuss their issues/concerns.
- Operation Keilderabbey (Bonfire/Halloween period) was run to tackle ASB issues involving fireworks/eggs/bonfires around the Toller Ward area. As part of this community patrols were arranged in hotspot areas at peak times, this involved Police Officers patrolling jointly with volunteers from local Mosques, Churches, Community Centres, Schools and local businesses.
- St Philip school- A wide variety of people attended our parent classes - from ICT to Basic English. Particularly mothers working together from many different cultures, backgrounds and religions. In school we celebrate diversity and the understanding of and accepting other people who are different to us forms part of our school vision. We encourage our pupils and families to mix at different school events such as the School Fair and Family Breakfasts.
- English classes as part of the Maryam project held at St Philips Church – members involved in a number of community activities.
- Hate crime awareness events are continuing at centres in Toller Ward. Girlington Community Centre is a reporting centre for Hate Crime
- Girlington Growers are developing as a group ensuring all parts of the community are engaged and involved
- Community Celebration hosted by Girlington Elderly Community Association
- Well Bradford has been involved in a number of activities supporting residents in the ward
- Supported a number of events across the ward as part of the Great Get Together Big lunch.

4.0 Young People in our communities					
Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be achieved	Named Person responsible for activity
4.1	Develop services for young women and disabled people ensuring that their needs are met culturally and socially	Identify gaps of provision and support where necessary	Work with Youth Service and community groups Map/audit current provisions Publicise current provisions	Respect people in the community To accept cultural diversity and different lifestyles. Contributes to community cohesion. To Understand the effect of discrimination	Youth service Development Worker Ward Officer
4.2	More volunteering/training opportunities – Focusing on apprenticeships and life skills for young people	Identify organisations that provide training and employment advice Promote organisations across the Ward Signpost young people to organisations and support networks Promote jobs fairs to young people. Work with Youth Service to provide study support area at community buildings. Create opportunities for young people to be accredited for their participation in activity related to Employment, Education and training. Provide NEET interventions and support and advice	Encourage volunteering and mentoring in local community	To Reduce involvement in crime and anti-social behaviour Ability to communicate with employers , training providers Helped the local community. Completed a volunteering project. The ability to communicate with employers in writing. Develops literacy skills	Youth service Development Worker Ward Officer

		Create opportunities for young people to be accredited for their participation in activity related to Employment, Education and training.			
4.3	Providing a platform for young people to express their views and concerns	Provide opportunities within the ward for Young people to share Promote Ward forums.	Complete questionnaires /surveys	Represented young people at events within the community. Participated in a Consultation at Ward forum Helped the local community	Youth service Development Worker Ward Officer
4.4	More involvement in (Primary and Secondary) school – by Police // Health / Youth Service / Fire safety Enterprise opportunities to fundraising	Work with local groups and organisations identifying volunteering opportunities Positively promote these through local networks	Encourage volunteering and mentoring in local community	Secure resources needed. Helped to fundraise and generate income. Helped the local community To Understand the role of uniformed services	Youth service Development Worker Ward Officer
<p>Updates:</p> <ul style="list-style-type: none"> • Information, advice and guidance offered to young people who attend the youth club at Toller youth Café and young volunteers. Information offered to young people on the following • employment • volunteering opportunities • college courses • Discussions around employability. • Toller youth Café also has an information, advice and guidance stand that people can access at any point. • Young people are encouraged to attend ward forums so they are able to share their views and opinions. • Volunteering opportunities promoted at Bellevue girls school. 					

- Promote advice training and employment opportunities for young people:
- Signposting young people to other agencies
- Providing 1-2-1 support to Neet young people who access the Youth clubs as well as on our caseloads.
- Up to date notice boards in Toller youth Café with reference to Jobs and training opportunities
- CV writing in youth club
- Volunteering opportunities and work placement at Toller Youth Café and Gurlington Community Centre.
- Delivered talks to two secondary school regarding volunteering (Belle vue Girls and Dixons Allerton Academy) promoting Volunteering opportunities
- All Toller Ward PCSO's have been allocated 2 x Primary Schools each as part of their patrol plan. The requirement of them is to build relationships with the School staff/students and attend open days/community days. This has been positively received.

5.0 Other themes affecting communities e.g. Health etc.

Code	Priority	What Services Can Do	What People Can Do	What Outcomes will be achieved	Named Person responsible for activity
5.1	Access GP services; difficult to access (long waits or difficult to book appointment)	CCG's/Public Health ; work with GPs Public Health: Information on repeat prescriptions Prepare and educate people on using medicines Medicines amnesty Promote Pharmacy First Promote NHS Direct	Residents to report issues to public health teams, CCGS and health watch	Improved access to GP services.	CCG's/Public Health Ward Officer
5.2	Obesity Diabetes Hypertension Stroke CHD	Children Centres: Support initiatives for 0 – 5 to encourage healthy eating and family lifestyles Primary Schools: Support initiatives for primary school aged children specifically yr. 6 to encourage healthy	BCEP Gardening for Health – food growing sessions open to all and also women only and vulnerable people groups to encourage local foods growing and healthy diets. Supporting allotment groups and community food grower's	Less demand on resources Better quality of life Increased life expectancy	NHS/Public Health Primary Schools Children Centres Youth service Play Team

		<p>NHS/Public Health – Provide health checks at community events and centres including Children’s Centres</p> <p>Youth service: to promote healthy eating and positive lifestyle choices through weekly sessions</p> <p>Play Team: develop and support play for children in community settings</p> <p>Support through Bradford Well North</p>	<p>network</p> <p>Community Centre health awareness days</p>		<p>Ward Officer</p> <p>Development Worker</p> <p>Bradford Well North Project</p>
5.3	Mental Health	<p>NHS/Public Health – Raise awareness with GPs of social prescribing and books on prescription</p> <p>Champions Show The Way – Promote WRAP (Wellbeing and Recovery Group)</p> <p>Positive Minds – As above</p> <p>Schools/Children’s Centres – Encourage parental support groups</p> <p>Carers Resource – Raise awareness of support for carers</p> <p>Alzheimer Association: Dementia Friendly project</p> <p>Youth Service: Offer information advice and guidance to young people in need of support. Refer and signpost to appropriate service.</p>	<p>Community Centres – Establish health and wellbeing groups and work to reduce stigma. Elderly support provisions</p> <p>Promote Neighbourly Networks</p> <p>Encourage training such as Mental Health First Aid to recognise warning signs</p> <p>Encourage residents to volunteer as Health Champions at GP surgeries</p> <p>Support Dementia Friendly Project.</p>	<p>Less demand on resources</p> <p>Better quality of life</p> <p>Increased life expectancy</p>	<p>NHS/Public Health</p> <p>Primary Schools</p> <p>Children Centres</p> <p>Youth service</p> <p>Play Team</p> <p>Ward Officer</p> <p>Development Worker</p>

Updates:

- Cook and eat sessions delivered at Toller youth Café focusing on healthy eating.
- Bradford youth service working in partnership with CAMHS on the youth in mind programme supporting young people with mental health issues and integration to the local community.
- Caseload of young people from the Buddy project
- Regular session at culture Fusion for young people on the buddy project Friday nights
- Delivery of Wrap in Bradford West at Sharing voices
- Regular cook and eat sessions looking at healthy eating
- Curriculum workshops of Drugs, Alcohol. Wellbeing.
- Curriculum workshops on self harm delivered as well as physical activities
- Regular Information, advice and guidance sessions in our youth club.
- Consultations and evaluations for the buddy work have taken place with external commissioners.



Report of the Director Place to the meeting of the Bradford West Area Committee to be held on 27 June 2018

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Subject:

Community Chest 1 April 2017 to 31 March 2018

Summary statement:

This report summarises the Community Chest Grants awarded in the financial year **2017 to March 2018** for the benefit of communities within Bradford West Constituency.

Steve Hartley
Director of Place

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Portfolio:

Neighbourhoods and Community Safety

Overview & Scrutiny Area:

Corporate

1. SUMMARY

- 1.1 This report summarises the Community Chest Grants awarded in the financial year **2017 to March 2018** for the benefit of communities within Bradford West Constituency.

2. BACKGROUND

- 2.1 The Community Chest budget is intended to assist community, leisure and cultural activities which are of benefit to the community, and where the activity could not go ahead without some financial assistance.
- 2.2 Applications which meet the published criteria are considered from groups, organisations and individuals contributing across a broad spectrum of initiatives, to the well being and development of communities within the Bradford West Constituency.
- 2.3 The Senior Administrative Officer, within the Bradford West Area Co-ordinator's Office, assesses the applications and prepares an Officer recommendation in consultation with the Area Co-ordinator.
- 2.4 The Area Co-ordinator, under delegated powers, is responsible for making decisions on the applications in consultation with the Grants Advisory group. The Grants Advisory Group is made up of the Chair, Vice Chair and two members of the Labour Group who all serve on the Area Committee.
- 2.5 It is also possible, when decisions need to be taken outside the formal process that the Area Co-ordinator can decide on an application, having consulted individually with the Chair of the Grants Advisory Group members.
- 2.6 The Community Chest budget available for Bradford West Area in the current financial year is £11,500.
- 2.7 Between 1st April 2017 and 31st March 2018 33 Community Chest applications were awarded a total of £9,264.08.
- 2.8 The remaining balance has been requested to be used in 2018-2019 under the Better Use of Budgets and a decision is expected in June 2018.
- 2.8 The summary of Community Chest Grants awarded during 1st April 2017 to 31st March 2018, is attached as **Appendix A**.

3. OTHER CONSIDERATIONS

- 3.1 The maximum amount available to community/voluntary groups from the Community Chest Grant is £350.
- 3.2 With regards to the Community Chest grant allocation for 2017/2018, it is important to highlight both the take-up and very high demand on the fund.

- 3.3 Because of the very high demand on the limited Community Chest budget, it has been a practice of the Bradford West Grants Advisory Group to make a contribution towards the total cost of the activity.
- 3.4 Community groups, voluntary organisations and individuals applying for grants are given support from the Bradford West Area Co-Ordinator's Office and encouraged to raise funds from other sources.
- 3.5 The Grants Advisory Group at its meeting on 15 February 2018 agreed that organisations requesting Community Chest grant funding must return their completed Memorandum of Agreement (MOA) within a 3 month period from the date it was posted. Failure to do so will make the organisation ineligible for the funding and they will have to reapply.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The total number of applications funded in this period was 33 towards activities and projects for the communities in Bradford West (**Appendix A**).
- 4.2 The Community Chest budget for Bradford West for the financial year April 2017 to March 2018 was £11,500.00

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

There are no significant risks arising from the proposed recommendations in this report.

6. LEGAL APPRAISAL

- 6.1 There is no legal requirement for the Council to provide small grants for the benefit of local communities.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

In awarding Community Chest Grants, special consideration is given to particular disadvantaged groups including the elderly, people with disabilities, youth, ethnic minorities and people who are unemployed.

7.2 SUSTAINABILITY IMPLICATIONS

Groups are encouraged to engage in additional fundraising activities and are made more aware of opportunities for future development and sustainability.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Greenhouse gas emissions and wider environmental impacts will be a consideration in assessing applications.

7.4 COMMUNITY SAFETY IMPLICATIONS

A number of projects supported are either directly or indirectly concerned with improving community safety within local communities.

7.5 HUMAN RIGHTS ACT

There are no direct Human Rights implications arising from the recommendations below.

7.6 TRADE UNION

There are no implications for Trade Unions.

7.7 WARD IMPLICATIONS

Community Chest grants are awarded to projects / activities that support communities within the City, Clayton & Fairweather Green, Heaton, Manningham, Thornton & Allerton and Toller Wards.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

Community Chest grants are awarded to projects and activities that address priorities in the Bradford West Area Committee Ward Plans 2017-2018.

7.9 IMPLICATIONS FOR CORPORATE PARENTING

None.

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

Contact details may also be stored and shared internally for publicity mail outs and to advise organisations on other funding opportunities.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

9.1 That the members note the report.

9.2 There is only one option as the purpose of the report is to inform members about the allocation of Community Chest Grants that were allocated in partnership with the Area Committee for the benefit of communities within Bradford West.

10. RECOMMENDATIONS

- 10.1 That the wide range of applications from groups, organisations and individuals across Bradford West Constituency are noted and welcomed.
- 10.2 That the Bradford West Area Co-ordinator's Office continues to ensure the effective allocation of the Community Chest Budget by providing appropriate advice and support to applicants.
- 10.3 That organisations requesting Community Chest grant funding must return their completed Memorandum of Agreement (MOA) within a 3 month period from the date it was posted. Failure to do so will make the organisation ineligible for the funding and they will have to reapply.

11. APPENDICES

- 11.1 Appendix A: Summary of Community Chest Grants Awarded from 1st April 2017 to 31st March 2018.

12. BACKGROUND DOCUMENTS

None

Community Chest Grant
April – June 2017
Quarter 1

Ward	Organisation	Details	Amount
City	Alpha United Juniors Football Club	Hire of Woodhead playing fields for a season	£250.00
Manningham	The Sharakat Project	Saturday Breakfast Project	£250.00
Thornton & Allerton	Bradford Celtic Football Club	Equipment for youth community football team	£250.00
Manningham	Millan Centre	2 clean-up/gardening days at Millan Centre	£200.00
City	Budhay Buddies	Coach hire for two day trips (Scarborough and Lake District) during Summer 2017	£200.00
Manningham	Bangladeshi Play Scheme	Four week summer holiday play scheme for children and young people aged 8-15 years in Manningham	£250.00
District wide	The Great Northern Railway Trail Development Group	Start-up funding for promotion/publicity costs to link Keighley town centre with Bradford city centre along the former Great Northern Railway line	£125.00
Heaton	Frizinghall Community Centre	Belated street party in remembrance of Jo Cox on Sunday 9 July	£250.00
Manningham	Meraki Creative Hub	Launch of organisation through publicity events throughout the summer	£150.00
District wide	Nigeria Community Association Bradford	Fees, expenses, flyers to showcase the intergenerational project of Nigerian Voices at the Bradford Literature Festival July 2017	£150.00
Clayton & FWG	Allerton Allotment Association	Towards the cost of bee suits	£250.00
City	Bradford Community Kitchen	Food/refreshments for the homeless and vulnerable every Sunday at the Millside Centre	£250.00
Manningham	Action for Business (Bradford) Ltd	10 stone blocks on the boundary between Carlisle Business Centre and Scotty Lane	£350.00
Total Quarter 1 Allocation			£2,925.00

Community Chest Grant
July – September 2017
Quarter 2

Ward	<u>Organisation</u>	<u>Details</u>	<u>Amount</u>
City	Bradford Deaf Community Association	To purchase lino, 2 vacuums, ultraviolet fly trap	£339.08
Thornton & Allerton	Not So Young Keep Fit	Tutor and room hire for keep fit sessions for over 55s	£350.00
Thornton & Allerton	Ramblers Bradford Group	Installation of handrail on path BW 11 at Egypt Road, Thornton	£350.00
City	Cecil Green Arts	Delivery of two open workshops for a lantern trail event in Lister Park	£350.00
Manningham	Lister Action Group	Street party on Wilmer Road utilising St Cuthbert's Church Unity Centre on Sunday 27 August 2017	£225.00
Clayton & FWG	Clayton Community Association	Cleaner's cupboard and polysafe lino including plywood/fitting	£350.00
Total Quarter 2 Allocation			£1,964.08

Community Chest Grant
October – December 2017
Quarter 3

Ward	<u>Organisation</u>	<u>Details</u>	<u>Amount</u>
Manningham	Bradford Synagogue	Rabbi, organist and catering for interfaith Festival of Lights	£350.00
Manningham	Canterbury Imagine	Book gifting for under 5's in Midland Road Children's Centre catchment area	£350.00
Toller	Youthtrain	5 'Sharing Stories' coffee morning events for elderly in Girdlington to gather stories for a photographic memory book	£200.00
Manningham	Cecil Green Arts	Discounted tickets, CD worker, transport for 'Halimo' theatrical event to be held on 8/9 December 2017	£175.00
Toler	Girdlington Elderly Community Association	Food/refreshments/equipment hire for celebration event recognising Eid, Diwali and Christmas	£350.00
City	Bradford Dragons Basketball Club	To establish an open basketball session at Dixons Trinity Academy on Thursday evenings for 14-18 year old males.	£350.00
Total Quarter 3 Allocation			£1,775.00

Community Chest Grant
January – March 2018
Quarter 4

Ward	Organisation	Details	Amount
Thornton & Allerton	RootedIN	Equipment for 'Little Dots' music and play group for babies and toddlers	£350.00
City	Friends of Horton Park	Family fun day/Eid celebration and fundraiser	£350.00
Toller	Abilities	Equipment and shed for gardening club at the Scotchman Road Allotments	£350.00
Manningham	BEAP Community Partnership	Room hire and facilitator for 'Talk English to Employment' Project	£350.00
Thornton & Allerton	South Square Centre	Costs towards International Women's Day Programme	£150.00
City	Bradford Central FC	Hire of playing field for football and sports activities	£350.00
Manningham	So You Can C.I.C	Arts and crafts for half term family fun day	£350.00
Thornton & Allerton	Sappgate Gardens Association	Purchase of tools and equipment for a community garden	£350.00
Total Quarter 4 Allocation			£2,600.00

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